OFFICE OF SPECIAL EDUCATION WEBINAR

This webinar will begin at 1:30 p.m.

During the webinar, if you are not able to hear audio, please do the following:

- Check to see whether your speakers are on, plugged in, and the volume is turned up (not muted).
- Click the “Meeting” tab, then click “Manage My Settings” and then click the “Audio Setup Wizard.” Run through the wizard to test your equipment.

September 9, 2013

Missouri Department of Elementary and Secondary Education

Participating in this Webinar

- Today's webinar will be in "listen-only" mode (with text chat).
- Please print the handouts and have available
- Note that all DESE webinars are listed at http://dese.mo.gov/webinar/. Be sure to check this page often, as new presentations are made available. Most programs will also send out information about the events to their mailing lists.
- This webinar is being recorded. To find the recording, visit the webinar Web page and click on the "Webinars - Recorded" button.
- Recordings, presentations, and other documents will be posted to the DESE website after the event.
- Also available on the Special Education Compliance webpage at http://www.dese.mo.gov/se/compliance/

SPECIAL EDUCATION COMPLIANCE MONITORING

CORRECTIVE ACTION PLANS TRAINING (YEAR 2)

COHORT 2

September 9, 2013

Missouri Department
of Elementary and Secondary Education

WELCOME COHORT 2

Congratulations!

You have completed the self-assessment and desk verification process!

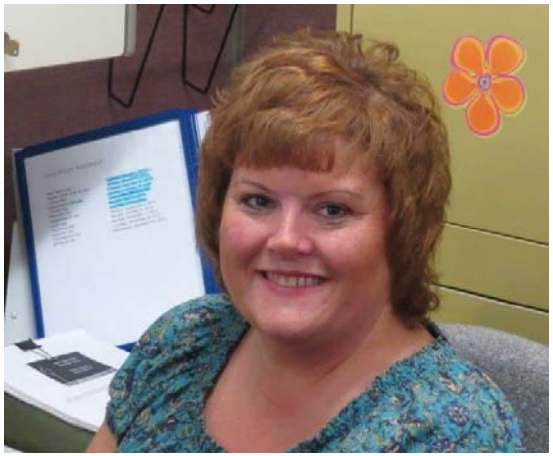
Your Compliance Team

Nancy Thomas

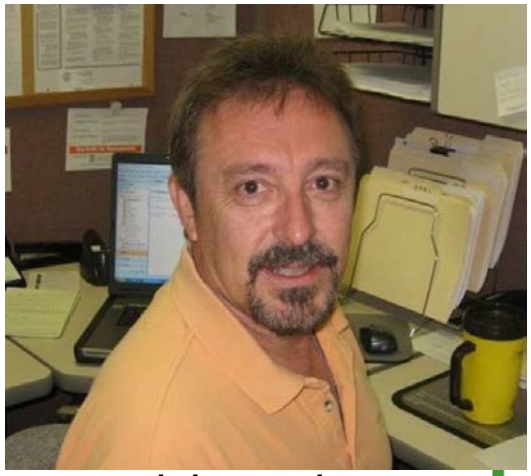
Samantha Boucher

Julie Bower

Donna Catt



Corina Henderson



Rick Lewis

Why Monitor Compliance?

Compliance is the FOUNDATION of your district's Special Education Program

Process

Following all the steps

In the correct order

Within the timelines

Content

Implementing the IEP as written and documenting correctly

(Implementation and Evidence)

Learning Objectives

Participants will know:

1. The steps in the special education monitoring process for federal tiered monitoring
2. The focus of Onsite Monitoring
3. How to read and understand the Special Education Program Review Report for the self-assessment and desk monitoring.

Learning Objectives (continued)

4. The required activities for clearing any identified noncompliance
5. The timelines for showing evidence of correction of noncompliance
6. How to enter information into IMACS
7. Resources for questions and assistance

Steps in the Special Education Tiered Monitoring Process

Self- Assessment (Year 1)

Training for Self-Assessment - **Oct/Nov**

↓

Conduct Self-Assessment - **Nov-Jan**

↓

Submit Self-Assessment in IMACS - **Feb 1**

↓

Submit Verification Documentation for the Desk Review - **Apr 1**

↓

Submit Timelines (Initial/C to B) - **May 15**

Corrective Action Plans (Year 2)

Watch CAP Year Webinar / Receive SpEd Program Review Report - **Sept**

Complete Step 1 in IMACS 30 Days From the Date of the SpEd Program Review Report – **Oct**

Onsite Monitoring conducted – Nov - April

Submit Documentation to Clear I-CAPs - **Dec 31 or sooner**

Submit Follow-up Timelines – **March 20 or sooner**

Submit Documentation to clear CAPs; Compete Step 2 in IMACS - **Apr 1 or sooner**

ALL noncompliance cleared within 1 year of SpEd Program Review Report

Yes

Monitoring Complete for the Cycle

No

Sanctions Determined

Maintain and Retrain (Year 3)

LEA is IN compliance - Identify areas needing retraining or improvement to maintain compliance

Work with RPDC for targeted training

Review, maintain, and/or establish policies, procedures and practices to ensure special education compliance

Onsite Monitoring (if selected)

- Implementation of the IEP (200.960)
- Speech implementer model (400's)
- Least Restrictive Environment (200.880.a-b)
  - Educational Placement for K-12
  - Educational Environment for ECSE
- Participation in state assessment (200.910.a-d)
  - MAP / MAP-A for K-12
  - ECO for ECSE
- Highly Qualified Teachers (100.470.a-e)
- Paraprofessionals
  - Credentials (100.240 – 100.260)
  - Training (100.280)

Learning Objectives

Participants will know:

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Learning Objectives

Participants will know:

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2. The focus of Onsite Monitoring
3. How to read and understand the Special Education Program Review Report for the self-assessment and desk monitoring.

Special Education Program Review Report

Will be sent to districts in <u>September 2013</u>

Components of the Report

- Results of the Self-Assessment/File Verification for each indicator
  - IN, OUT, or N/A

- Determination of need for corrective action
  - I-CAP and CAP

- Notification of onsite focused monitoring selection

Next Steps . . .

- If all indicators are "**IN**" compliance
  - Congratulations! You are Finished!!
- If any indicator is "**OUT**" of compliance
  - Must complete Step 1 – Plan for Correction
  - Must correct individual noncompliance (I-CAP)
  - Must document systemic compliance for each indicator
- If selected for an onsite focused monitoring
  - Watch for correspondence with specifics

How to Access IMACS

Where to Access IMACS

Contact Us | Site Map | Jobs | missouri.gov

Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION

Home >> Special Education >> Compliance

Google Search | Go

Advanced Search

- About Compliance
- Approved Private Agency
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- Forms
- General Guidance
- Laws and Regulations
- Post-Secondary Transition
- Private and Home School
- Program Monitoring & Improvement Planning
- DESE Web Applications

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About

Special Education Compliance

News and Updates

Tiered Monitoring and IMACS
Frequently Asked Questions

- **Special Education Workshops and Presentations **NEW****
- **New Directors Training, July 2012**

Presentations from Compliance 101, 102 and both Focus Sessions.

IDEA/State Imposed Requirements Under the Individuals with Disabilities Education Act (IDEA) 2004

- SELS Message se-ls04.16.12.htm

Private Schools/Parent Placements/Requirement for

How Do I Find?

- Coordinated Early Intervening Services (CEIS)
- Discipline Monitoring
- Disproportionality Monitoring
- Educational Surrogate
- **Frequently Asked Questions**
- Juvenile Justice System
- MAP-A Eligibility Criteria
- Monthly Webstreams
- MoVIP and Special Education FAQ
- Notice of Action
- OT/PT Guidelines
- On-site Monitoring

Web Application Menu

Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION™

- User Applications
  - Administrative and Financial Services
    - Annual Report of the County Clerk to the State Board of Education
    - School Finance Menu
  - Cross-Divisional Systems
    - ARRA
    - ePeGS
  - Office of Educator Quality
    - Licensure (Educator Certification System)
    - Teacher Certification
  - Reports
    - Missouri Comprehensive Data System (MCDS)
  - School Improvement
    - Data Collection
  - Special Education
    - Special Education IMACS
    - Special Education Profile
    - Special Education: Early Childhood
  - User Information
    - User Manager
    - Change Password
    - Edit User Profile
    - Edit Security Question/Answer
  - Report
    - Report Menu -- All data and/or reports are now available through the Missouri Comprehensive Data System (MCDS) Portal.
  - Logon/Logoff

IMACS Home for Jefferson School District

Self Assessment: Your Agency has a status of Self Assessment for the 2012-2013 school year.

Performance Data
Special Education Performance Report for the 2011-2012 school year

Correspondence
Correspondence (14 unread items)

Required activities	Due	Status
Improvement Plan		
File Review	03/02/2013	Not Started
Initial Evaluations	05/15/2013	Not Started
Part C to B Transitions	05/15/2013	Not Started
Corrective Action Plan (CAP)	02/07/2013	
Discipline Review	09/06/2013	Completed

Grant(s)	Date of Invitation
You currently have no grants assigned.	

Optional Activities
Administrative Review

Maintenance
Agency Maintenance
Document Uploads

User List

Home >

Manage Agency Users Access

If you change the active status on any of the users listed, click the Submit button. To add or modify the permissions of a user to various IMACS functions, click on the user's name.

Full Name	Active
DESMOND, DANA	☑

Individual User Permissions

Home > Users Access >

Manage Modules for DANA DESMOND

Module	Allow Edit	Allow Submit	Allow View
Administrative Review	☑	☑	☑
Corrective Action Plan	☑	☑	☑
Correspondence	☑	☑	☑
ePeGS Improvement Plan	☑	☑	☑
File Review	☑	☑	☑
Grants	☑	☑	☑
Improvement Plan	☑	☑	☑
Key Performance Indicators	☑	☑	☑
Maintenance	☑	☑	☑
Timelines (C to B Transition,Initial Eval)	☑	☑	☑

Submit Cancel

IMACS Home for Jefferson School District

Self Assessment: Your Agency has a status of Self Assessment for the 2012-2013 school year.

Performance Data
Special Education Performance Report for the 2011-2012 school year

Correspondence
Correspondence (14 unread items)

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Corrective Action Plan (CAP)	02/07/2013	
Discipline Review	09/06/2013	Completed

Grant(s)	Date of Invitation
You currently have no grants assigned.	

Optional Activities
Administrative Review

Maintenance
Agency Maintenance
Document Uploads

Correspondence Letters

Title	School Year	Submitted Date	DESE/District	Opened	View
Discipline Review	2012-2013	9/6/2012 10:00:06 AM	DESE	No	View
File Review	2010-2011	2/7/2012 9:48:52 AM	DESE	No	View
Student Non Compliance Report	2010-2011	2/7/2012 9:48:52 AM	DESE	No	View
Student File Reviews	2010-2011	2/7/2012 9:48:50 AM	DESE	No	View
Special Education Program Review Report	2010-2011	2/7/2012 9:48:48 AM	DESE	No	View
File Review	2010-2011	2/7/2012 9:39:25 AM	District	No	View
Corrective Action Plan	2006-2007	9/3/2008 1:58:17 PM	DESE	No	View
Elementary Achievement Grant Approval 08-09	2007-2008	4/8/2008 9:11:17 AM	DESE	No	View
Post-Secondary Transition Grant Approval 08-09	2007-2008	4/4/2008 1:29:18 PM	DESE	No	View
File Review	2006-2007	3/10/2008 8:58:38 AM	DESE	No	View
Special Education Program Review Report	2006-2007	11/20/2007 7:24:00 AM	DESE	No	View
File Review	2006-2007	10/15/2007 12:00:00 PM	District	No	View
C to B Transitions	2006-2007	7/2/2007 12:07:00 PM	District	No	View
Initial Evaluations	2006-2007	7/2/2007 12:03:00 PM	District	No	View

Learning Objectives

Participants will know:

1. The steps in the special education monitoring process for federal tiered monitoring
2. The focus of Onsite Monitoring
3. How to read and understand the Special Education Program Review Report for the self-assessment and desk monitoring.

Clearing Identified Noncompliance

Year 2: During *2013-14* School Year

- **Step 1**: Plan for Correction due in 30 days
- **I-CAP**: District corrects individual student noncompliance and submits documentation of correction (due by Dec 31, 2013 or sooner)
- **Follow-up Timelines:** District submits data for evaluations completed between receipt of the final report and March 15, 2014. (due by March 20, 2014)
- **Step 2 -CAP**: District submits multiple samples of compliant documentation to bring district back "in compliance" for the identified indicator (due by April 1, 2014 or sooner)

Step 1: Plan for Correction

- **Step 1**: Plan for Correction <u>due in 30 days</u>
  - Districts develop a corrective action plan for correcting any non-compliance identified through file review
  - Corrective action plan MUST include strategies and timelines for achieving compliance

IMACS Home for Jefferson School District

Self Assessment: Your Agency has a status of Self Assessment for the 2012-2013 school year.

Performance Data
Special Education Performance Report for the 2011-2012 school year

Correspondence
Correspondence (14 unread items)

Required activities	Due	Status
Improvement Plan		
File Review	03/02/2013	Not Started
Initial Evaluations	05/15/2013	Not Started
Part C to B Transitions	05/15/2013	Not Started
Corrective Action Plan (CAP)	02/07/2013	
Discipline Review	09/06/2013	Completed

Grant(s)	Date of Invitation
You currently have no grants assigned.	

Optional Activities
Administrative Review

Maintenance
Agency Maintenance
Document Uploads

Corrective Action Plans (CAP)

Reason	School Year Created	Edit	Required Timeline for Correction	All Clear	Needs Attention	# of Items	# of Items In Compliance
Cyclical Review	2006-2007	Edit	11/20/2008	Yes	No	9	9
Cyclical Review	2010-2011	Edit	02/07/2013	No	Yes	48	0

Corrective Action Plan (CAP)

Document status:	In Process | Print CAP
Most recent file:	8/10/2012
Contact person:	Name: Phone: Email:
Lead supervisor:	None Assigned
	Maintain Follow-Ups

Upload file for CAP, (Note: Only PDF files may be uploaded.)	Indicator(s) that Upload Addresses
Browse...	
Submit	

ID	Description	Score	Status	Last updated DESE	Last updated Agency
REFERRAL PROCESS:					
200.10.b	Reason(s) for the referral and description of concern(s) which address information that describes why the child is suspected of having a disability and in need of evaluation.	0%	Not Started (DESE)	N/A	N/A
200.10.c	Date of referral (m/d/y).	0%	Not Started (DESE)	N/A	N/A
200.20.a	The Procedural Safeguards statement was provided within 5 school days of the date of the referral.	0%	Not Started (DESE)	N/A	N/A

Agency Corrective Action Plan (CAP)

CAP indicator

Indicator/description: 200.10.b: Reason(s) for the referral and description of concern(s) which address information th describes why the child is suspected of having a disability and in need of evaluation.

Required Timeline for Correction: 2/7/2013

Required Strategies for Correction:

Required Evidence of Correction:

Agency Step 1

Agency Planned Activities/Strategies of Correction:

Timelines: (mm/dd/yyyy)

Agency Comment:

DESE Response to Step 1

DESE CAP Approval Date:

DESE Comment:

Agency Step 2

Activities of Correction:

Corrective Action Plan Rubric

An approvable corrective action plan describes the steps needed to result in compliance with specific indicators. It also identifies school district personnel responsible for implementing the plan as well as personnel who have a role in reaching and maintaining compliance. Each Step 1 – Corrective Action Plan should be compared to the rubric. If the response to each of the following questions is "yes", then the Step 1 - CAP is approvable. If not, please revise or request assistance prior to submitting in IMACS.	
1. Actions address the identified noncompliance for the indicator.	Yes / No
2. Actions include one or more of the following: a) Review/revision of policies and practices b) Review/revision of forms and templates c) Training conducted by a qualified trainer	Yes / No
3. When training is included, it is provided to appropriate school district personnel.	Yes / No / NA
4. Fidelity checks are included to ensure implementation of changes/training.	Yes / No
5. Actions are scheduled and completed in a timely manner (generally within 90 days of the date of notification of noncompliance) so that compliant documentation is produced early in the school year and may be provided for review to clear the CAP.	Yes / No
6. If implemented, is it reasonable to expect that this plan will result in correction of the identified noncompliance?	

Step 1: Plan for Correction
IMACS Navigation Guide

Below is the step by step process for districts to access their CAPs and complete agency step 1 (due October 21):

1. Log in web applications
2. Select IMACS
3. On the districts IMACS homepage select corrective action plan (CAP)
4. This will bring up the following screen:

Reason	School Year Created	Edit	Required Timeline for Correction	All Clear	Needs Attention	# of Items	# of Items In Compliance
Cyclical Review	2008 - 2009	Edit	09/15/2010	Yes	No	9	9
Cyclical Review	2011-2012	Edit	09/17/2013	No	Yes	5	0

5. Select the word Edit for the 2011-2012 school year.
6. This will bring up a list of each of the indicators in the districts CAP.
7. The left column is the indicator number and the middle column is the description of the indicator, click on the description.
8. When the next screen comes up scroll about ¼ of the way down, on the left side of the screen you will see agency step 1, that is where you state what your districts plan is to get into compliance for that indicator (ie: training, revision of a form, etc). Scroll down and click "save."
9. Use the CAP Approval Rubric to check your proposed corrective action plan for that indicator. Here's a link to the rubric: http://dese.mo.gov/se/compliance/Monitoring/documents/se-com-CAPRubric.pdf
10. Repeat step 8 for each indicator that is listed in the CAP.
11. Once you have entered your plan for each indicator in the CAP and are ready to submit them click on "Return all indicators to DESE" in the yellowish dialog box that contains district contact information.

For more IMACS user directions you can use the following link to the self-assessment training materials posted on the Departments web site. Here you will find an FAQ and links to handouts provided at self-assessment training. http://dese.mo.gov/divspeced/Compliance/Monitoring/index.html

Individual Corrective Action Plan (I-CAP)

- **I-CAP**: District corrects individual student noncompliance and submits documentation of correction <u>no later than December 31, 2013</u>
- Documentation showing correction for each individual student must be mailed or faxed to DESE
- DESE Compliance Supervisors will review the documentation
- Approval will be documented in IMACS and the I-CAP cleared
- ALL I-CAPS MUST be cleared as soon as possible but <u>no later than December 31, 2013</u> unless there are special circumstances approved by your Supervisor

I-CAPs in IMACS

Correspondence Letters

Title	School Year	Submitted Date	DESE/District	Opened	View
Discipline Review	2012-2013	9/6/2012 10:00:06 AM	DESE	No	View
File Review	2010-2011	2/7/2012 9:48:52 AM	DESE	No	View
Student Non Compliance Report	2010-2011	2/7/2012 9:48:52 AM	DESE	No	View
Student File Reviews	2010-2011	2/7/2012 9:48:50 AM	DESE	No	View
Special Education Program Review Report	2010-2011	2/7/2012 9:48:48 AM	DESE	No	View
File Review	2010-2011	2/7/2012 9:39:25 AM	District	No	View
Corrective Action Plan	2006-2007	9/3/2008 1:58:17 PM	DESE	No	View
Elementary Achievement Grant Approval 08-09	2007-2008	4/8/2008 9:11:17 AM	DESE	No	View
Post-Secondary Transition Grant Approval 08-09	2007-2008	4/4/2008 1:29:18 PM	DESE	No	View
File Review	2006-2007	3/10/2008 8:58:38 AM	DESE	No	View
Special Education Program Review Report	2006-2007	11/20/2007 7:24:00 AM	DESE	No	View
File Review	2006-2007	10/15/2007 12:00:00 PM	District	No	View
C to B Transitions	2006-2007	7/2/2007 12:07:00 PM	District	No	View
Initial Evaluations	2006-2007	7/2/2007 12:03:00 PM	District	No	View

Follow-up Timeline Submission

- **Follow-up Timeline Submission** are required for any timelines submitted during the Self-assessment that were less than 100% in compliance
  - Initial Evaluations
    - Include all students (ineligible and eligible)
  - Part C to Part B Transition
    - Include all students referred from Part C whose referral date and birthday fall within the data collection period

- Data collection for Timelines will cover the period from the <u>date of the Final Report through March 15, 2014</u>
- Follow-up Timeline(s) are <u>due March 20, 2014</u>

I-CAPs as a Result of Exceeding Timelines

- Individual student noncompliance as a result of exceeding the timelines MUST also be corrected
  - The LEA MAY chose to provide compensatory services retroactive to the correct eligibility determination date
  - The LEA MAY chose to conduct an IEP meeting to discuss whether FAPE was provided due to the delay in providing special education and related services as a result of the delay in eligibility
- I-CAPs must be corrected by December 31, 2013

https://aawebtest.bds.state.mo.us/webapps/imacs/app/lea/index.aspx

Missouri IMACS: LEA Home

File Edit View Favorites Tools Help

Shows My Craft Channel | Missouri Division of Profe... | Missouri State Employees ... | Patient Portal | Get more Add-ons | Tabs

Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION

Menu

Info
District: MIAMI R-I
CDC: 097116
Logged in as: Hope Test
User ID: HOPETEST1

Functions
Year: 2011-2012 (Change)

Navigation
- IMACS Home
- IMACS Help
- Web Application Menu
- Logon/Logoff

IMACS Home for MIAMI R-I

2011-2012 School Year Status

Performance Data
Special Education Performance Report for the 2010-2011 school year

Correspondence
Correspondence (16 unread items)

Required activities	Due	Status
Improvement Plan		
Corrective Action Plan (CAP)	05/30/2014	

Required Follow-up Timeline Collections		
Show - **All** | Not Completed	Due	Status
C to B Transitions	11/30/2013	Not Started

Grant(s)	Date of Invitation
You currently have no grants assigned.	

Optional Activities
File Review
Initial Evaluations
Part C to B Transitions
Administrative Review

Maintenance
Agency Maintenance
Document Uploads

"Missouri public schools: the best choice...the best results!"

Your session will expire in 57 minutes

https://aawebtest.bds.state.mo.us/webapps/imacs/app/timelines/index.aspx?N

Missouri DESE: IMACS

File Edit View Favorites Tools Help

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Menu

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Navigation
- IMACS Home
- IMACS Help
- Web Application Menu
- Logon/Logoff

Home >

C to B Transitions

Document status:	Not Started |
Most recent file:	N/A
LEA Due date:	11/30/2013
Contact person:	Name: Phone: Email:
Lead supervisor:	Donna Raines

Totals

	Summary of *IEP in place*	Summary based on LEA acceptable Reasons
Yes:	0	0
No:	0	0
NA:	0	0
Percent:	N/A	N/A

Total student records: 0

- Add a new C to B Transition record
- No Students to Report

There are no C to B Transition records entered for the current year.

"Missouri public schools: the best choice...the best results!"

Your session will expire in 57 minutes

https://aawebtest.bds.state.mo.us/webapps/imacs/app/timelines/index.aspx?M

Missouri DESE: IMACS

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Menu

Info
District: MIAMI R-I
CDC: 097116
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Functions
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Navigation
- IMACS Home
- IMACS Help
- Web Application Menu
- Logon/Logoff

Home >

C to B Transitions

Document status:	Not Started |
Most recent file:	N/A
LEA Due date:	11/30/2013
Contact person:	Name: Phone: Email:
Lead supervisor:	Donna Raines

- Add a new C to B Transition record
- No Students to Report

There are no C to B Tr

C to B Transition

Student's Initials:

Date of Birth: (mm/dd/yyyy)

Date of Referral: (mm/dd/yyyy)

Parental Consent Received: Yes No

Date of Eligibility (NA if no parental consent received): (mm/dd/yyyy)

Student Eligible?: Yes No

Date of IEP: (mm/dd/yyyy)

IEP in place by 3rd birthday?:

If NO, reason:

Acceptable Reason? Y/N: Yes No

Save | Save and Add Another | Cancel

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Your session will expire in 57 minutes

https://aawebtest.bds.state.mo.us/webapps/imacs/app/timelines/index.aspx?N

Missouri DESE: IMACS

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Menu

Info
District: MIAMI R-I
CDC: 097116
Logged in as: Hope Test
User ID: HOPETEST1

Functions
Year: 2011-2012 (Change)

Navigation
- IMACS Home
- IMACS Help
- Web Application Menu
- Logon/Logoff

Home >

C to B Transitions

Document status:	In Process | Print or Submit
Most recent file:	N/A
LEA Due date:	11/30/2013
Contact person:	Name: Phone: Email:
Lead supervisor:	Donna Raines

Totals

	Summary of *IEP in place*	Summary based on LEA acceptable Reasons
Yes:	1	1
No:	0	0
NA:	0	0
Percent:	100%	100%

Total student records: 1

- Add a new C to B Transition record

Student's Initials	Date of Birth	Date of Referral	Parental Consent Received	Date of Eligibility	Student Eligible?	Date of IEP	IEP in place by 3rd birthday?	If NO, reason	Acceptable Reason? Y/N	Delete
aa	05/01/2010	06/30/2012	Yes	8/1/2012	Yes	08/15/2012	**Yes**			✗

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Your session will expire in 54 minutes

https://aawebtest.bds.state.mo.us/webapps/imacs/app/timelines/generate.asp

Missouri IMACS: Generate ...

File Edit View Favorites Tools Help

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Menu

Info
District: MIAMI R-I
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Logged in as: Hope Test
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Functions
Year: 2011-2012 (Change)

Navigation
- IMACS Home
- IMACS Help
- Web Application Menu
- Logon/Logoff

Home > Part C to B Transitions >

Generate Part C to B Transitions

This process will generate a printable version of the Part C to B Transitions in Adobe Portable Document Format (PDF).

Print
Submit
Cancel

Note: When you have completed the Part C to B Transitions document, you must submit by 11/30/2013.

"Missouri public schools: the best choice...the best results!".

Your session will expire in 57 minutes

https://aawebtest.bds.state.mo.us/webapps/imacs/app/timelines/generate.asp

Missouri IMACS: Generate ...

File Edit View Favorites Tools Help

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Navigation
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- IMACS Help
- Web Application Menu
- Logon/Logoff

Home > Part C to B Transitions >

Generate Part C to B Transitions

Your Part C to B Transitions has been generated and submittted to DESE:
Click here to view the report

"Missouri public schools: the best choice...the best results!" .

Your session will expire in 57 minutes

Step 2 -Corrective Action Plan (CAP)

- **CAP**: District submits multiple samples of compliant documentation to demonstrate correction of noncompliance to bring district back "in" compliance" no later than April 1, 2014
- Documentation showing examples of compliance for each indicator identified must be mailed or faxed to DESE
- DESE Compliance Supervisors will review the documentation
- Approval will be documented in IMACS and the CAP Indicator cleared
- ALL CAP Indicators MUST be cleared by September 1, 2014

IMACS Home for Jefferson School District

Self Assessment: Your Agency has a status of Self Assessment for the 2012-2013 school year.

Performance Data
Special Education Performance Report for the 2011-2012 school year

Correspondence
Correspondence (14 unread items)

Required activities	Due	Status
Improvement Plan		
File Review	03/02/2013	Not Started
Initial Evaluations	05/15/2013	Not Started
Part C to B Transitions	05/15/2013	Not Started
Corrective Action Plan (CAP)	02/07/2013	
Discipline Review	09/06/2013	Completed

Grant(s)	Date of Invitation
You currently have no grants assigned.	

Optional Activities
Administrative Review

Maintenance
Agency Maintenance
Document Uploads

Corrective Action Plans (CAP)

Reason	School Year Created	Edit	Required Timeline for Correction	All Clear	Needs Attention	# of Items	# of Items In Compliance
Cyclical Review	2006-2007	Edit	11/20/2008	Yes	No	9	9
Cyclical Review	2010-2011	Edit	02/07/2013	No	Yes	48	0

Corrective Action Plan (CAP)

Document status:	In Process | Print CAP
Most recent file:	8/10/2012
Contact person:	Name: Phone: Email:
Lead supervisor:	None Assigned
	Maintain Follow-Ups

Upload file for CAP, (Note: Only PDF files may be uploaded.)	Indicator(s) that Upload Addresses
Browse...	
Submit	

ID	Description	Score	Status	Last updated DESE	Last updated Agency
REFERRAL PROCESS:					
200.10.b	Reason(s) for the referral and description of concern(s) which address information that describes why the child is suspected of having a disability and in need of evaluation.	0%	Not Started (DESE)	N/A	N/A
200.10.c	Date of referral (m/d/y).	0%	Not Started (DESE)	N/A	N/A
200.20.a	The Procedural Safeguards statement was provided within 5 school days of the date of the referral.	0%	Not Started (DESE)	N/A	N/A

Agency Comment:

DESE Response to Step 1

DESE CAP Approval Date:

DESE Comment:

Agency Step 2

Activities of Correction:

Activity Completion Date: (mm/dd/yyyy)

Date Evidence of Correction Submitted: (mm/dd/yyyy)

Agency Comment:

DESE Response to Agency Step 2

Date of Indicator Correction:

Date of Indicator Correction: DESE Comment:

Save | Save and Submit to DESE | Check Spelling | Cancel

SPP 15: Evidence of Correction

- I-CAPs must be corrected as soon as possible but no later than 3 months following receipt of Final Report
- ALL noncompliance must be corrected within 12 months of the date of the Final Report
- Enforcement actions may be imposed for any noncompliance not corrected within 12 months of the date of the Final Report

Learning Objectives (continued)

4. The required activities for clearing any identified noncompliance
5. The timelines for showing evidence of correction of noncompliance
6. How to enter information into IMACS
7. Resources for questions and assistance

Learning Objectives (continued)

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Resources

Office of Special Education

Special Education Compliance (Part B)

P.O. Box 480, Jefferson City, MO 65102-0480

Phone: 573-751-0699

Email: secompliance@dese.mo.gov

Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION™

Standard and Indicators Manual

Special Education Compliance
Program Review Standards and Indicators

Missouri Department of Elementary and Secondary Education
Office of Special Education

Revised July 2013

http://www.dese.mo.gov/divspeced/documents/SpeEdMonManual.pdf

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Where to Access IMACS / Resources

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Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION

Google Search Go

Advanced Search

- About Compliance
- Approved Private Agency
- Complaint System
- Forms
- General Guidance
- Laws and Regulations
- Post-Secondary Transition
- Private and Home School
- Program Monitoring & Improvement Planning

DESE Web Applications

Get ADOBE® READER®

About

Home >> Special Education >> Compliance

Special Education Compliance

News and Updates

Tiered Monitoring and IMACS
Frequently Asked Questions

- **Special Education Workshops and Presentations **NEW****
- **New Directors Training, July 2012**

Presentations from Compliance 101, 102 and both Focus Sessions.

IDEA/State Imposed Requirements Under the Individuals with Disabilities Education Act (IDEA) 2004

- SELS Message se-ls04.16.12.htm

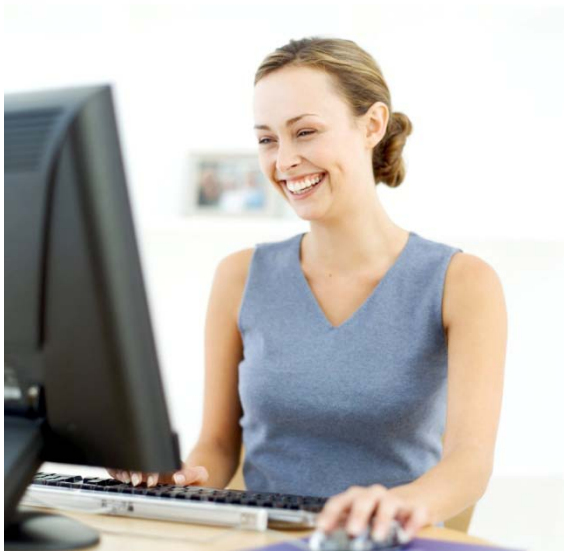
Private Schools/Parent Placements/Requirement for

How Do I Find?

- Coordinated Early Intervening Services (CEIS)
- Discipline Monitoring
- Disproportionality Monitoring
- Educational Surrogate
- **Frequently Asked Questions**
- Juvenile Justice System
- MAP-A Eligibility Criteria
- Monthly Webstreams
- MoVIP and Special Education FAQ
- Notice of Action
- OT/PT Guidelines
- On-site Monitoring

Department Communication

Be sure your
EMAIL
AND
PHONE NUMBERS
are UP-TO-DATE
in CORE DATA . . .



YOU DON'T WANT TO
MISS OUT
ON REMINDERS AND UPDATES!!

Learning Objectives (continued)

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Questions??

Missouri
DEPARTMENT OF ELEMENTARY & SECONDARY
EDUCATION™

Corrective Action Plans Training (Year 2) for Cohort 2

Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION™

Office of Special Education

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