

MEMBERSHIP

SPECIAL EDUCATION ADVISORY PANEL

To what am I committing myself?

By federal statute, the SEAP must meet (typically in Jefferson City) at least four (4) times per fiscal year (July 1 to June 30). Regular SEAP meeting may be increased and special meeting may be called.

As a member of the SEAP, you are committing to attend regular and special SEAP meetings. As your family and work life may interfere at times with this, the SEAP Bylaws allow for two (2) consecutive excused absences but three consecutive absences may result in a determination that your position on the SEAP is vacant.

Normally, excused absences are considered prior notice of inability to attend a SEAP business meeting.

To effectively carry out its responsibilities, the SEAP needs all its members to attend all its meeting. Your opinion, experience, knowledge, skills and voice is valued by the SEAP and the Missouri Division of Special Education.

In addition to its regular and special business meetings, SEAP members are required to be a member of at least one of its Standing Committees and will need the members of those Standing Committees to participate in Standing Committee activities between business meetings.

How much time am I committing as a member of the SEAP?

An estimate of time commitment is 5 – 10 hours per month (through conference calls, e-mail). More for committee chairpersons and SEAP officers.

Will I be reimbursed for my commitment?

Federal statute prohibits monetary compensation for your time and efforts. You will be reimbursed for reasonable expenses (mileage, lodging, meals) incurred by a member to participate in SEAP activities. Your active commitment will also be greatly appreciated by the members of the SEAP the Missouri Division of Special Education, and indirectly by the students and their families for which it works.