

**2009-2010 EQUIPMENT/FURNITURE GUIDELINES
FOR CAREER BUSINESS EDUCATION FUNDING**

HARDWARE

Server

- Dual Processor 1.8 GHz Core 2 Duo
- 1 GB RAM (or above)
- CD or DVD
- Floppy Drive
- Hard Drive (80 GB or above)
- Modem (56K)
- Monitor
- Network Adapter
- CD Burner

Computer (Stand-Alone)

- 2.4 GHz Core 2 Duo
- 1 GB Ram (or above)
- CD or DVD/CD Burner
- Floppy Drive
- Graphics Accelerator
- Hard Drive (80 GB or above)
- Modem (56K)
- Monitor
- Sound Card/Speakers
- Video Capture
- Zip Drive
- Networking Card

Additional Hardware

- Business Calculators
- CD Writers/ReWriters
- Digital Cameras
- Electronic Whiteboards
- Printers
- Projection Systems
- Scanners
- Video Camera/Editing Equipment
- DVD Players
- Wireless Hub
- Wireless Network Cards

Laptops

- Core 2 Duo (2.0 GHz or better) or Pentium Mobile (1.5 GHz or above)
- 512 MB-1GB RAM (or above)
- Hard Drive (40 GB or above)
- Modem (56K)
- Ethernet Card

SOFTWARE

Accounting/Finance
Business & Office Applications
Business Reference
Communications
Design/Graphics
Multimedia

Operating Systems
Publishing
Software Development
Voice Recognition
Web Design/Development

FURNITURE

Desks

- L-Shaped
- Recessed
- Traditional

Posture Chairs

(See equipment rule below)

Equipment requested for career education funding must cost \$200 or more per unit. This rule does not apply for software.