

**Unit #1 Title:** My Personal Plan of Study

**Grade Level:** 9-12

**Number of Lessons in Unit:** 6

**Time Required for each lesson:** 30-50 minutes

**Best time of year to implement this Unit:** At appropriate times throughout year

**Lesson Titles:**

**Grade 9**

Lesson # 1: Graduation Requirements

Materials/Special Preparations Required:

School course description books or enrollment guides

High School Graduation requirements

Overhead projector

Transparency of graduation requirements

Handout titled; "Graduation Requirements Review" Activity Sheet

Lesson # 2: Evaluating Transcripts

Materials/Special Preparations Required:

Copy of students' transcripts

Overhead projector (May use whiteboard or chalkboard)

Blank Transparency for writing procedure to calculate GPA's

High School Course description book or enrollment guide for class point value

**Grade 10**

Lesson # 3 Review and Revision of My Personal Plan of Study

Materials/Special Preparations Required:

Individual Students Portfolios, including Personal Education Plans

High School Course description books or enrollment guides

Lesson #4: Career Resources

Materials/Special Preparations Required:

Speakers or representatives from a career center

**Grade 11**

Lesson #5: Evaluating and Revising the Personal Plan of Study

Materials/Special Preparations Required:

ACT Packets and ACT Test Dates

ACT Prep Classes Information

Post-Secondary Education/Training Visitation Dates

College Literature

Career Fair Dates

ASVAB Test Dates

PSAT Dates

Dual Enrollment Information

College Day Visitation Information  
 Information on Credit Recovery

**Grade 12**

Lesson #6: Assessing Personal Plan of Study for Life-Long Learning

Materials/Special Preparations Required:

- Worksheet titled Educational Plan Review for Seniors
- Personal Educational Plan Portfolios/4 year plan

**Missouri Comprehensive Guidance Standard:**

AD.6 Developing and monitoring personal education plans.

**Grade Level Expectation(s):**

AD.6.A.09.a.i: Monitor and revise a four to six-year educational plan (Personal Plan of Study)

AD.6.A.10.a.i: Explore options and resources available to further develop personal education plans for life-long learning

AD.6.A.11.a.i: Evaluate and revise an educational plan for life-long learning.

AD.6.A.12.a.i: Apply information to revise and implement a personal educational plan necessary for life-long learning.

**American School Counselor Association National Standard (ASCA):**

Academic Development

B: Students will make decisions, set goals, and take necessary action to achieve goals.

**Show Me Standards: Performance Goals (check one or more that apply and identify relevant process standards)**

X	Goal 1: Gather, analyze and apply information and ideas 1. Develop questions and ideas to initiate and refine research 2. Conduct research to answer questions and evaluate information and ideas 4. Use technological tools and other resources to locate, select and organize information 5. Comprehend and evaluate written, visual and oral presentations and works 6. Discover and evaluate patterns and relationships in information, ideas and structures 7. Evaluate the accuracy of information and the reliability of its sources
X	Goal 2: Communicate effectively within and beyond the classroom 3. Review and revise communications to improve accuracy and clarity.
X	Goal 3: Recognize and solve problems 1. Identify problems and define their scope and elements 2. Develop and apply strategies based on ways others have prevented or solved problems 3. Develop and apply strategies based on ones own experience in preventing or solving problems 5. Reason inductively from a set of specific facts and deductively from general premises 6. Examine problems and proposed solutions from multiple perspectives

X	Goal 4: Make decisions and act as responsible members of society 1. Explain reasoning and identify information used to support decisions 4. Recognize and practice honesty and integrity in academic work and in the workplace 5. Develop, monitor and revise plans of action to meet deadlines and accomplish goals 8. Explore, prepare for and seek educational and job opportunities
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**This lesson supports the development of skills in the following academic content areas.**

Academic Content Area(s)	Specific Skill(s)
X	Communication Arts 1. Speaking and writing standard English (including grammar, usage, punctuation, spelling, capitalization) 6. Participating in formal and informal presentations and discussions of issues and ideas
X	Mathematics 1. Addition, subtraction, multiplication and division; other number sense, including numeration and estimation; and the application of these operations and concepts in the workplace and other situations
X	Social Studies 6. Relationships of the individual and groups to institutions and cultural traditions
	Science
	Health/Physical Education
	Fine Arts

**Unit Assessment (acceptable evidence):**

<p><b>Assessment should relate to the performance outcome for goals, objectives and GLE's. Assessment can be question answer, performance activity, etc.</b></p> <p>Students will use graduation requirements, assessments, transcripts, educational, and career interests to review, revise, and implement personal educational plans for life long learning.</p>
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<p><b>Brief Summary of Unit:</b></p> <p>Students will monitor and revise Personal Educational Plan written before high school. Course description booklets, transcripts, assessments and personal interest will be used for continued review and revisions of personal education plans. By the end of 12<sup>th</sup> grade, plans will have been revised and fully implemented for life-long learning.</p> <p><b>Unit Goals:</b></p> <p>Develop, monitor and implement a personal educational plan.</p> <p><b>What prior knowledge do students need (e.g. the steps to solving a problem) to be successful in this unit?</b></p> <p>Knowledge of a Personal Educational Plan, number and types of credits required for graduation</p>
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