

## 2016-2017 REGIONAL ELECTIONS PROCEDURES

The usage of the phrase “State Bylaws” refers to *Missouri Association Family, Career and Community Leaders of America State Bylaws, Revised 2015*.

The usage of the term “chapter” refers to affiliated FCCLA chapters. The term “affiliated” means paying all regional, state and national dues by the required affiliation deadlines.

Regional Associations will use the following Regional Elections Procedures. It is expected that all regional presidents will implement the following procedures as approved by the State Executive Council.

### REGIONAL EXECUTIVE COUNCIL AND OFFICERS

Up to twelve (12) regional officers may be elected by the voting delegates. According to State Bylaws, Article V, Section 6A, regions shall have six (6) required officers represented on the regional executive council. Item 7 under this same section allows for other regional officers as deemed necessary by the regional association. Up to six (6) discretionary officers may be elected.

The Regional Executive Council shall be composed of the elected regional officers, and a state officer candidate. At a maximum, the Regional Executive Council would consist of twelve (12) regional officers, one (1) state office candidate, for a total of thirteen (13) members. Regional Executive Councils shall not exceed thirteen (13) members.

Number	Office	Status
1.	State Officer Candidate	Required
2.	President	Required
3.	Vice President	Required
4.	Secretary	Required
5.	Treasurer	Required
6.	Reporter	Required
7.	Parliamentarian	Required
8.	Regional Officer	Discretionary
9.	Regional Officer	Discretionary
10.	Regional Officer	Discretionary
11.	Regional Officer	Discretionary
12.	Regional Officer	Discretionary
13.	Regional Officer	Discretionary

### NUMBER OF CANDIDATES PER CHAPTER

Each chapter will be eligible to present three (3) candidates for election. These three candidates may seek regional offices or state officer candidate. Any combination of candidates would be possible for a chapter as long as the total number of candidates presented by the chapter does not exceed three (3).

### CANDIDATE OPTIONS AND OFFICER QUALIFICATION FORMS

All candidates must submit the appropriate officer qualification forms prior to the deadline set for regional applications. Candidates have the option of submitting state officer and regional officer qualification forms. Candidates who have chosen this option of submitting both of the qualification forms may continue in the order of elections if desired. Therefore, a candidate not elected as a state officer may be presented as a candidate for regional officer. Only candidates who have submitted the appropriate officer qualification forms may participate in this option.

### ORDER OF ELECTIONS

Candidates will be presented, and elected, in the following order:

Order of Presentation and Election	Office
First	State Officer Candidate
Second	Regional President and Vice President
Third	Regional Officers

## **GUIDELINES AND REQUIREMENTS FOR ELECTIONS**

Each region is required to administer an FCCLA Knowledge Test to all candidates running for office. The FCCLA Knowledge Test should consist of 25 questions based on the current Missouri FCCLA Officer Study Guide. The candidates should score 70% or above to be considered as a State Officer Candidate or Regional President candidate. The remaining regional candidates will take the test without the requirement of meeting a specific score. Along with the FCCLA Knowledge Test, each region must determine a topic and require their candidates to present a speech of at least 1 minute long, but not exceeding 3 minutes. After the candidate presents his/her speech, they are required to answer a situational question.

### **ELECTION OF REGIONAL PRESIDENT, REGIONAL VICE PRESIDENT AND OTHER OFFICERS**

Candidates desiring the position of regional president must indicate this preference on the officer qualification form. Once the voting delegates have cast the votes, the regional president candidate receiving the highest number of votes is elected as regional president. The regional president candidate receiving the second-highest number of votes is elected as regional vice president.

Should there be only one candidate for regional president, the regional officer candidate receiving the most votes is elected the regional vice president.

Selection or assignment of all other regional offices may be determined by procedures established by the regional associations and/or regional executive council.

### **CONSECUTIVE TERMS OF OFFICE**

A member may run for regional office as long as they are eligible and meet the qualifications and guidelines as set forth in the State Bylaws. A member may serve more than one term of office on either the regional or state executive councils, provided they are elected each year through the regional elections process. National Bylaws prohibit national officers serving more than one term of office.

### **STATE OFFICER CANDIDATES**

Candidates, who have been elected as their region's state officer candidate, can seek the office of state president or one of Missouri's national officer candidates. State Officer Candidates will indicate if they wish to run for State President or National Liaison during nominating committee interviews. See the *State Officer Candidate's Elections Procedures*.

### **OPTION FOR WAIVER**

If a region cannot fill the required offices as called for by state bylaws or by the election procedures approved by the State Executive Council, the regional president may request a waiver of the procedures from the state advisor. This request may be submitted in writing or in person (via telephone if needed) and should be done prior to the regional elections if at all possible.

### **CAMPAIGNING POLICY – REGIONAL ELECTIONS**

During regional elections, the candidate must be in approved attire as stated in the state approved dress code to run for a regional office or state candidate position. Campaigning, which includes but is not limited to, soliciting/asking for votes, verbal word of mouth, and distribution or posting of printed materials in support of the candidate or bearing the candidate's name, including business cards, fliers, posters, and any material that would give the candidate an unfair advantage shall not be allowed by regional or state candidates or their supporters. Also, it is the candidate's responsibility to keep all social networking sites free of any information pertaining to elections. If a member or chapter advisor of Family, Career and Community Leaders of America feels that an officer candidate has violated this policy, such violation must be reported, in writing, to the advisor to the regional president. Alleged violations must be reported prior to the close of the voting process. This allegation will be investigated by the members of the Regional Executive Council and their advisors and may lead to disqualification. The decision to disqualify shall be a majority vote of the Regional Executive Council members in attendance.

### **DISQUALIFICATION – UNFAIR ADVANTAGE**

During regional elections, all officer candidates are prohibited from using electronic devices (cell phones, PDAs, iPads etc.) If a regional officer feels an officer candidate has violated this policy, such violation must be reported to the advisor of the regional president. Alleged violations must be reported prior to the close of the voting process. This allegation will be investigated by the members of the Regional Executive Council and their advisors and may lead to disqualification. The decision to disqualify shall be a majority vote of the Regional Executive Council members in attendance. The purpose of this policy is to prohibit communication between officer candidates, spectators, voting delegates, or resources which might give the candidate an unfair advantage during the election process.