

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
Division 20—Division of Learning Services
Chapter 400—Office of Educator Quality

PROPOSED AMENDMENT

5 CSR 20-400.220 Application for Substitute Certificate of License to Teach. The State Board of Education is proposing to amend sections (1)-(5).

PURPOSE: This amendment is to update the requirements for a Substitute Certificate of License to Teach.

(1) An applicant for a substitute Missouri certificate of license to teach who has successfully completed sixty (60) semester hours or more of **college level** credit from a[n] **regionally-accredited** academic degree granting institution **recognized by the Department of Elementary and Secondary Education (department)** *[which is contained within the United States Department of Education's Directory of Post-Secondary Institutions, or approved by the commissioner of education, and possesses good moral character]* may be granted a substitute Missouri certificate of license to teach pursuant to the rules promulgated by the State Board of Education (board).

(2) An applicant for a career/technical substitute Missouri certificate of license to teach who has successfully completed[:] **the following may be granted a substitute Missouri certificate of license to teach pursuant to the rules promulgated by the board:**

(A) A bachelor's degree in an area appropriate for the career/technical area sought and four thousand (4,000) hours of *[locally]* **department** approved, related occupational experience; or

(B) An associate's degree in an area appropriate for the career/technical area sought and five thousand (5,000) hours of *[locally]* **department** approved, related experience; or

(C) Six thousand (6,000) hours of *[locally]* **department** approved, related occupational experience.[:; or

(D) Approved by the commissioner of education and possesses good moral character may be granted a career/technical substitute Missouri certificate of license to teach for a period of four (4) years.]

(3) *[An applicant for a substitute Missouri certificate of license to teach who holds a valid Missouri certificate of license to teach in a content or career/technical area; or approved by the commissioner of education and possesses good moral character may be granted a substitute Missouri certificate of license to teach for a period of four (4) years.]* Applicants may renew the substitute certificate of license to teach by completing *[a new fingerprint report every four (4) years or when employed by a new school district's required fingerprinting.]* **the following requirements:**

(A) A new fingerprint background check clearance every four (4) years or when employed by a new school district; and

(B) One hour of professional development and/or district training annually.

(4) [Applications for a substitute Missouri certificate of license to teach shall be confirmed by the hiring school district in a manner designated by the Department of Elementary and Secondary Education (DESE).

*(5) An application is not considered officially filed with the [State Board of Education (Jboard)] until it has been determined by the board or [DESE] **department** staff to be completed and the application is submitted on the forms provided by the board, signed, and accompanied by two (2) full sets of fingerprints with the appropriate fee as set by the Missouri State Highway Patrol (Highway Patrol) and/or Federal Bureau of Investigation (FBI) and any other applicable forms and/or fees. All information should be received by the board within ninety (90) days of the date of the application.*

(A) The applicant is responsible for submitting the fingerprints in the manner acceptable to the Highway Patrol and/or FBI and the payment of any fees required by the Highway Patrol and/or FBI.

*AUTHORITY: sections 161.092, **168.011**, 168.021, 168.071, and 168.081, RSMo [Supp.] 2016 [and section 168.011, RSMo 2000]. Original rule filed July 30, 1999, effective Feb. 29, 2000. Amended: Filed May 1, 2019.*

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Elementary and Secondary Education, ATTN: Dr. Paul Katnik, Assistant Commissioner, Office of Educator Quality, PO Box 480, Jefferson City, MO 65102-0480 or by email to educatorquality@dese.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*