

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
Division 20—Division of Learning Services
Chapter 400—Office of Educator Quality

PROPOSED AMENDMENT

5 CSR 20-400.180 Temporary Authorization Certificate of License to Teach. The State Board of Education (board) is proposing to remove the Publisher's Note due to incorporated by reference material being removed and to amend sections (2) through (16).

PURPOSE: The State Board of Education is authorized to grant certificates of license to teach in any of the public schools of the state and establish requirements and qualifications for those certificates. This rule amends the requirements for a temporary authorization certificate of license to teach when the applicant is employed by a Missouri public school district or accredited nonpublic school.

[PUBLISHER'S NOTE: The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.]

(2) Applications for a Missouri temporary authorization certificate shall be submitted on the forms provided by the State Board of Education (board) *[and may be obtained by writing the Educator Certification Section at the Department of Elementary and Secondary Education (DESE) at PO Box 480, Jefferson City, MO 65102-0480 or downloading from the Internet]*.

(3) An application is not considered officially filed with the board until it has been determined by the board or **[DESE] the Department of Elementary and Secondary Education (department)** staff to be complete and the application is submitted on the forms provided by the board, signed, and accompanied by two (2) full sets of fingerprints with the appropriate fee as set by the Missouri State Highway Patrol (Highway Patrol) and/or the Federal Bureau of Investigation (FBI), and any other applicable forms. All information should be received by the board within ninety (90) days of the date of the application.

(A) The applicant is responsible for submitting the fingerprints in the manner acceptable to the Highway Patrol and/or FBI and the payment of any fees required by the Highway Patrol and/or FBI.

(4) The applicant shall request that each state or United States territory regulatory entity in which a professional license including a certificate of license to teach is held or has ever been held to submit verification of certification or licensure directly to **[DESE] the department**, including information regarding any disciplinary action.

[(5) The employing Missouri public school district or accredited nonpublic school must develop a mentoring program to provide adequate support to the holder of the temporary authorization certificate to ensure proper transition into the classroom or administrative environment.]

*[(6)5] The temporary authorization certificate will not include the areas of elementary education, grades 1-6; early childhood, birth-grade 3; early childhood special education, birth-grade 3; blind and [partially sighted] **low vision**, birth-grade 12; [and/or] deaf and [hearing impaired] **hard of hearing**, birth-grade 12[.]; **counselor, kindergarten-grade 8; and counselor, grades 7-12**. Applicants for the areas of driver's education, **grades 9-12**[.]; [*English for speakers of other languages*] **English language learners, kindergarten-grade 12**[.]; gifted **education, kindergarten-grade 12**[.]; special reading, **kindergarten-grade 12; and math specialist, grades 1-6** must hold a **professional** teaching certificate of license to teach [*or must seek a certificate of license to teach in a stand-alone area*].*

*[(7)6] The applicant for a temporary authorization certificate (excluding a temporary authorization administrator['s] and[*or*] career education certificate) must comply with the following criteria:*

- (A) Possession of a baccalaureate or higher degree from [*an*] **a regionally** accredited college or university in the subject area to be taught or a closely related field or demonstration of exceptional experience in the subject area to be taught **or demonstrate completion of a minimum of twenty-four (24) semester hours in the content area from a regionally accredited college or university.***
 - 1. Applicants for a special education temporary authorization certificate must possess a baccalaureate or higher degree from [*an*] **a regionally** accredited college or university;*
- (B) Possession of [*a*] **an overall** grade point average of [2.5] **2.75** or higher on a 4.0 scale, [both overall] **and a content area grade point average of 3.00 or higher on a 4.0 scale** [*in the major area of study*];*
- (C) Submission of a joint application verifying contracted employment with a Missouri public school district or accredited nonpublic school; and*
- (D) If this is the applicant's initial certificate of license to teach, documentation of a plan of study based upon required certification competencies incorporated in classes provided by an accredited college or university. If the applicant holds an initial Missouri professional or life certificate of license to teach and is seeking an additional certificate of license to teach, a transcript analysis from [*DESE*] **the department** based on the requirements set forth [*in the Compendium of Missouri Certification Requirements (compendium), which is incorporated by reference and made a part of this rule, must be submitted. Anyone interested in viewing or requesting a copy of the compendium, published by the Department of Elementary and Secondary Education (revised February 2012, may contact the Educator Certification Section, 205 Jefferson Street, PO Box 480, Jefferson City, MO 65102-0480. This rule does not**

incorporate any subsequent amendments or additions.] by the board must be submitted.

([8]7) The applicant for a temporary authorization administrator['s] certificate [*for an administrator*] must comply with the following criteria:

- (A) Possession of a valid Missouri **professional** teaching certificate of license to teach;
- (B) Completion of [*five (5)*] **three (3)** years teaching experience at the appropriate grade levels for which the temporary authorization administrator['s] certificate is sought in a public school or an accredited nonpublic school, or a combination of such schools;
- (C) Possession of a master's or higher degree or currently enrolled in a state approved master's or higher degree program for the preparation of a school administrator; and
- (D) Submission of a joint application verifying contracted employment with a Missouri public school district or accredited nonpublic school.

([9]8) The applicant for a temporary authorization career education certificate must comply with the following criteria:

- (A) Verification of one (1) of the following:
 1. Possession of a baccalaureate or higher degree from [*an*] **a regionally** accredited college or university in the subject area being taught and four thousand (4,000) hours of [*DESE-*] **department** approved, related occupational experience obtained within the most recent ten (10) years;
 2. Possession of an associate's degree from [*an*] **a regionally** accredited college or university in the subject area being taught and five thousand (5,000) hours of [*DESE-*] **department** approved, related occupational experience obtained within the most recent ten (10) years;
 3. Six thousand (6,000) hours of [*DESE-*] **department** approved, related occupational experience obtained within the most recent ten (10) years; or
 4. For the area of Junior Reserve Officer Training Corps (ROTC), [*a notarized*] **an official** letter from the appropriate branch of the armed services indicating that the applicant is an approved Junior ROTC instructor.

([10]9)The temporary authorization certificate (excluding a temporary authorization administrator['s] and[*or*] career education certificate) is valid for up to one (1) school year. It may be renewed annually **for three (3) subsequent years** by joint application from the certificate holder and the employing Missouri public school district or accredited nonpublic school upon demonstration of the following:

- (A) Continued contracted employment with a Missouri public school district or accredited nonpublic school;
- (B) Documentation of successful [*Performance Based Teacher Evaluation*] **performance-based teacher evaluation based upon the Missouri Educator Evaluation System** by the sponsoring Missouri public school district or accredited nonpublic school;
- (C) Documentation of participation in a **two (2) year** mentoring program by the sponsoring Missouri public school district or accredited nonpublic school;
- (D) [*Taking both the Praxis II assessments, one (1) content knowledge or specialty area assessment and two (2) principles of learning and teaching for the specific grade levels*] **Achievement of a score equal to or in excess of the qualifying score on the required exit assessment(s)** as promulgated by the rules adopted by the board [*if this is the certificate holder's first renewal. An individual who currently possesses a professional certificate of license to teach will be exempted from taking the principles of learning and teaching*];

1. Failure to achieve the Missouri qualifying score on either of these assessments shall be used by the certificate holder and a teacher preparation program to identify priority classes for further study]; and

- (E) Completion of nine (9) semester hours of course work toward the professional certificate of license to teach in the area of assignment based upon the requirements set forth **by the board** [*in the compendium*].

(*[11]*)**10** The temporary authorization administrator['s] certificate is valid for up to one (1) school year and may [*only*] be renewed annually for [*four (4)*] **three (3)** subsequent years. It may be renewed annually by joint application from the certificate holder and the employing Missouri public school district upon demonstration of the following:

- (A) Continued contracted employment as an administrator with a Missouri public school district or accredited nonpublic school;
- (B) Documentation of participation in a mentoring program by the sponsoring Missouri public school district or accredited nonpublic school; and
- (C) Completion of nine (9) semester hours of course work toward the administrator['s] certificate of license to teach. The appropriate hours will be determined by the state approved program for the preparation of an administrator['s] certificate of license to teach **as defined in 5 CSR 20-400.610**.

(*[12]*)**11** The temporary authorization career education certificate is valid for up to one (1) school year. It may be renewed annually **for three (3) subsequent years** by joint application from the

certificate holder and the employing Missouri public school district or accredited nonpublic school upon demonstration of the following:

- (A) Continued contracted employment with a Missouri public school district or accredited nonpublic school;
- (B) Documentation of successful [*Performance Based Teacher Evaluation*] **performance-based teacher evaluation based upon the Missouri Educator Evaluation System** by the sponsoring Missouri public school district or accredited nonpublic school;
- (C) Documentation of participation in a **two (2) year** mentoring program by the sponsoring Missouri public school district or accredited nonpublic school; and
- (D) Completion of six (6) semester hours of course work toward the career education certificate of license to teach in the area of assignment based upon the requirements [*set forth in the compendium and renewable with the completion of six (6) hours each year*] **as defined in 5 CSR 20-400.660 - 5 CSR 20-400.680.**

[(13) The applicant shall be informed in writing of the decision regarding the application for a temporary authorization certificate.

(14) An individual may qualify for a professional classification certificate of license to teach upon documentation of the following:

- (A) The certificate holder has been teaching under a temporary authorization certificate of license to teach for a minimum of two (2) years;*
- (B) Achievement of the Missouri qualifying score on both the Praxis II assessments, one (1) content knowledge or specialty area assessment and two (2) principles of learning and teaching for the specific grade levels as promulgated by the rules adopted by the board;*
- (C) Documentation of successful Performance Based Teacher Evaluation by the sponsoring Missouri public school district or accredited nonpublic school;*
- (D) Documentation of participation in a mentoring program by the sponsoring Missouri public school district or accredited nonpublic school; and*
- (E) Documentation of key course work in education as listed below:*
 - 1. Course work in education not to exceed twenty-four (24) credit hours for any temporary authorization certificate (excluding an administrator's and/or special education temporary certificate) to include competencies in:*
 - A. Psychology of the Exceptional Child;*

- B. Behavioral Management Techniques;*
- C. Measurement and Evaluation;*
- D. Teaching Methods/Instructional Strategies;*
- E. Methods of Teaching Reading at the appropriate level;*
- F. Developmental Psychology at the appropriate level; and*
- G. Beginning Teacher Assistance; or*

2. Course work in education not to exceed twenty-nine (29) credit hours for a special education temporary authorization certificate to include competencies in:

- A. Psychology of the Exceptional Child;*
- B. Behavioral Management Techniques or Supporting Challenging Behavior;*
- C. Evaluation of Abilities and Achievement (to include Intelligence Testing);*
- D. Introduction to Teaching Students in one (1) of the following areas:*
 - (I) Cross-Categorical Disabilities; or*
 - (II) Severely Developmentally Disabled;*
- E. Methods of Teaching Students in one (1) of the following areas:*
 - (I) Cross-Categorical Disabilities; or*
 - (II) Severely Developmentally Disabled;*
- F. Methods of Teaching Reading:*
 - (I) Reading Methods; and*
 - (II) Analysis and Correction of Reading Disabilities;*
- G. Methods of Teaching Mathematics:*
 - (I) Mathematics Methods; and*
 - (II) Methods of Teaching Remedial Mathematics;*

- H. *Counseling Techniques or Collaboration with Family, School, and Community;*
- I. *Selection and use of assistive technology such as augmentative communication systems (only for the Severely Developmentally Disabled certificate of license to teach);*
- J. *Alternative formats for communication including: nonverbal communication systems (only for the Severely Developmentally Disabled certificate of license to teach); and*
- K. *Speech and Language Development of the Exceptional Child (only for the Severely Developmentally Disabled certificate of license to teach).]*

(12) An individual may qualify for a professional classification certificate of license to teach upon documentation of the following:

- (A) The certificate holder has been teaching under a temporary authorization certificate of license to teach for a minimum of two (2) years;**
- (B) Achievement of a score equal to or in excess of the qualifying score on the required exit assessment(s) as promulgated by the rules adopted by the board;**
- (C) Documentation of successful performance-based teacher evaluation based upon the Missouri Educator Evaluation System by the sponsoring Missouri public school district or accredited nonpublic school;**
- (D) Documentation of participation in a two (2) year mentoring program by the sponsoring Missouri public school district or accredited nonpublic school; and**
- (E) Documentation of completion of a minimum of twenty-four (24) semester hours in the following professional education course work (excluding an administrator and special education temporary certificate):**
 - 1. Psychology of the Exceptional Child;**
 - 2. Behavioral Management Techniques;**
 - 3. Assessment, Student Data, and Data-Based Decision-Making;**
 - 4. Instructional Strategies and Techniques in the Content Area Specialty;**
 - 5. Methods of Teaching Reading at the appropriate level;**
 - 6. Developmental Psychology at the appropriate level;**

7. English Language Learning; and

8. Cultural Diversity; or

(F) Documentation of completion of a minimum of twenty-nine (29) semester hours in the following professional education course work for a special education temporary authorization certificate:

1. Psychology of the Exceptional Child;

2. Behavior Intervention Strategies;

3. Evaluation of Abilities and Achievement (to include Intelligence Testing);

4. Transition Processes, including Career Education or Career Readiness;

5. Methods of Teaching Students in one (1) of the following areas:

A. Cross-Categorical Disabilities; or

B. Severely Developmentally Disabled;

6. Methods of Teaching Reading;

7. Analysis and Correction of Reading Disabilities;

8. Methods of Teaching Mathematics;

9. Methods of Teaching Remedial Mathematics;

10. Counseling Techniques or Collaboration with Family, School, and Community;

11. Selection and use of assistive technology such as augmentative communication systems (only for the Severely Developmentally Disabled certificate of license to teach);

12. Alternative formats for communication including: nonverbal communication systems (only for the Severely Developmentally Disabled certificate of license to teach);

13. Speech and Language Development of the Exceptional Child;

14. Psychological Development of the Child and Adolescent; and

15. Cultural Diversity.

(13) The holder of a temporary authorization certificate shall ensure that **[DESE] the department** has their current legal name and address.

- (A) A holder of a temporary authorization certificate whose name is changed shall notify **[DESE] the department** within ninety (90) days of the name change and provide a copy of the appropriate documents verifying the name change.
- (B) A holder of a temporary authorization certificate whose address has changed shall inform **[DESE] the department** in writing of the change within ninety (90) days of the effective date of the change.

[(16) All Missouri public school districts are required to disclose the certification status of teachers holding a temporary authorization certificate by public notice in a form established by the board and consistent with applicable state laws and regulations.]

(14) The applicant shall be informed of the decision regarding the application for a temporary authorization certificate.

AUTHORITY: sections 161.092, 168.021, 168.071, 168.081, [and] 168.083, [RSMo Supp. 2011, and section] 168.011, RSMo [2000] 2016. This rule previously filed as 5 CSR 80-800.260. Original rule filed April 26, 2000, effective Nov. 30, 2000. Amended: Filed June 13, 2019

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Elementary and Secondary Education, ATTN: Dr. Paul Katnik, Assistant Commissioner, Office of Educator Quality, PO Box 480, Jefferson City, MO 65102-0480 or by email to educatorquality@dese.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.