



Statutory Responsibilities

MISSOURI'S EDUCATOR EVALUATION SYSTEM

Statutory Responsibilities

Superintendent Responsibility Chart			
Missouri State Law			
Statute/Regulation	Work Area	Responsibility	Delegated To
160.261		<ol style="list-style-type: none"> 1. Modify mandatory suspensions for weapons possession 2. Receive reports of allegations of child abuse by district staff 3. Jointly investigate reports of abuse based on spanking or harassment with juvenile and report to the board and Children's Division (CD) 4. Refer allegations of abuse by staff that are not associated with spanking or harassment to CD 	
160.410		Receive reports of charter school studies by DESE	
160.480	PC	Provide district resources in case of a community emergency if authorized in policy	
161.235	PC	Authorize the use of district facilities for suicide prevention programs operated by 501(c)3 organizations applying for a grant	
161.504	PC	File a joint application with law enforcement for drug-free schools program	
162.553(Urban)	SP	Select committee members for ad hoc dropout prevention committee	
167.020		Convene a hearing to determine if a student requesting a waiver is an immediate danger	
167.101		Administer oaths and take affidavits from parents concerning the age of their children	
167.111	SP	Enforce the compulsory attendance law	

Superintendent Responsibility Chart			
Missouri State Law			
Statute/Regulation	Work Area	Responsibility	Delegated To
167.115		<ol style="list-style-type: none"> 1. Receive reports from law enforcement concerning crimes committed by students 2. Provide information received from law enforcement to employees who have a need to know 3. Forward information received from law enforcement to the superintendent of the other district if a student transfers 4. Notify juvenile or family court whenever a student under its jurisdiction has been suspended for more than ten days 5. Serve in a consultant capacity in juvenile proceedings 6. Protected from civil liability for sharing information pursuant to the statute 	
167.117		Protection from civil liability associated with reporting assault or possession of weapons or controlled substances.	
167.122	SP	<ol style="list-style-type: none"> 1. Receive notice from juvenile and CD that a child is in custody 2. Authorized to share information received from juvenile or CD with employees who have a need to know 	
167.123	SP	<ol style="list-style-type: none"> 1. Receive notice from a juvenile officer when a case is active on a student 2. Must inform employees with a need to know when a report is received 	
167.161		<ol style="list-style-type: none"> 1. Immediately remove a student who poses a threat of harm to self or others if authorized by the Board 2. Meet with parents prior to an expulsion hearing to discuss a possible waiver of the hearing 	
167.171		<ol style="list-style-type: none"> 1. Suspend a student for up to 180 days if authorized by the board 2. Receive reports of principal-imposed suspensions 3. Authorized to revoke principal-imposed suspensions 4. Forward a full report on any suspension to the board if appealed 5. Determine whether a student who has appealed should remain in school pending the appeal 6. Determine whether to honor a suspension from another school 	

Superintendent Responsibility Chart			
Missouri State Law			
Statute/Regulation	Work Area	Responsibility	Delegated To
167.181		<ol style="list-style-type: none"> 1. Prepare a record of the immunization status of each student 2. Report the names of parents who are not complying with the immunization law to DHSS 	
167.278	SP	Make information about financial assistance for post-secondary education available	
168.116	HQ	Notify a tenured teacher of alleged incompetency, inefficiency or insubordination at least 30 days before the service of charges and work with the teacher to resolve the situation	
168.221 (Metropolitan)	HQ	<ol style="list-style-type: none"> 1. Provide probationary teachers written statements of incompetency 2. Notify probationary teachers by April 15 if they will not be retained 3. Provide notice that positions are available after a RIF 	
168.261 (Metropolitan)		Appoint a Director of Personnel subject to Board approval	
171.141		Suspend or discipline anyone who violates the rule against forming organizations that are detrimental to the school if authorized by the Board	
177.161 (Metropolitan)	FSIR	Enter into contracts of less than \$5000	
191.689		Receive information about the HIV status of students and share it only in accordance with law	
210.145		Appoint a liaison to CD	
290.140		Issues letters of dismissal when requested	
566.149		Grant permission for parents who are otherwise prohibited from being on or within 500 feet of district by law to be on district property for limited reasons	
5 CSR 30-261.010		Sign and maintain a list of all students transported on bus routes	
5 CSR 30-680.030	FSIR	Authorized to sign request for a waiver from the Breakfast Program	
5 CSR 30-680.070	FSIR	Authorized to sign a request for a waiver of the Summer Food Service Program	
5 CSR 50-340.021		Provide approval for music teachers to give private lessons for school credit	
5 CSR 50-340.022	SP	Receive reports of students who have qualified for reading circle certificates	

Superintendent Responsibility Chart			
Missouri State Law			
Statute/Regulation	Work Area	Responsibility	Delegated To
5 CSR 60-100.020		Provide written permission for certain student to take the GED	
5 CSR 60-120.050		Sign the request for affiliation with a different area vocational school	
5 CSR 80-800.310		In the case of a teacher wishing to have a certification deleted, sign that the teacher has not taught in that area for the past three years (otherwise Board approval is required)	
5 CSR 80-850.030 Appendix A		Hear appeals of career ladder decisions	
19 CSR 20-28.010		<ol style="list-style-type: none"> 1. Maintain a record of the immunization status of every student enrolled 2. Make a summary report to the department of health by Oct 15 of each school year 3. Exercise the power of suspension to enforce the immunization requirement 4. Receive verifications of immunizations or applicable exemptions 	

Key

SP – Student Performance

FSIR – Facilities, Support and Instructional Resources

G - Governance

HQ – Highly Qualified Staff

PC – Parent and Community Involvement