



FROM: ePeGS
TO: ePeGS Listserv Subscribers
DATE: March 5, 2013
SUBJECT: Compliance Plans System

The Compliance Plans (Federal and State) System (CPS) is now available through the Department Web Applications. The CPS is replacing the ePeGS Planning Tool. Prior year plans can still be accessed via the ePeGS Planning Tool, but plans for implementation in 2013-14, which are due this spring, will all be entered and submitted via the new CPS.

The CPS has two security levels for accessing the system (Administrator and User), with additional security that is established by the Administrator within the system itself. Some district staff have been granted access to the CPS as follows:

* Compliance Plan Administrator: District staff with User Manager access, as well as superintendents in districts with no User Manager, have been granted access to CPS at the Administrator level. The CPS Administrator has full access (View, Data Entry and Authorized Representative) to all plans available to the district. In addition, the CPS Administrator must grant access rights to other district staff with CPS User access. Granting access to CPS Users is done through the "Maintain user security" option on the CPS home page.

* Compliance Plans User: District staff with access to the ePeGS Planning Tool have been granted access to CPS at the User level. CPS Users will not have access to any plans within CPS until rights have been granted by the Compliance Plans Administrator. Please note that in order for CPS Users to be available for assignment by the Administrator, they must first log in to the CPS.

o Step 1: User logs into CPS and has no access to any plans
o Step 2: Administrator logs into CPS, goes to "Maintain user security," selects the User and assigns plans and security levels (View, Data Entry and Authorized Representative) for the User
o Step 3: User logs into CPS and is able to access the plans for which the Administrator has assigned rights

If additional staff need access to the CPS, the district's User Manager can grant permissions based on district policy, or see <http://dese.mo.gov/dsm/websystemuserid.htm> .

To access the system, go to the Department Web Applications (<https://k12apps.dese.mo.gov/webLogin/login.aspx>), login, and select Compliance Plans (Federal and State) from the Cross-Divisional Systems list.

A recorded webinar that explains the navigation, creation and submission of plans is available at <http://dese.mo.gov/webinar/webinar02-14-13-DSM.htm> . The final slide of the webinar or presentation handout provides contact information for each of the plans.

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