

Missouri Improvement Plan Scoring Guide

IP Section	Scoring Guide (any items not addressed will receive 0 points)	1 Point	2 Points	3 Points
Needs Assessment (12 points)	<ul style="list-style-type: none"> • Describes the stakeholder group including how all recommended stakeholders (parents, general education, special education and community) are involved in the analysis, planning, implementation and evaluation process • Methodology of drilldown process and data sources used are appropriate and described in sufficient detail • Hypothesized root causes in needed areas of improvement are identified through data analysis • The needs of the district are identified and prioritized through data analysis 	<ul style="list-style-type: none"> • Stakeholder group is limited to special education personnel • Unclear description of methodology or data sources • The hypothesized root causes are listed but no explanation is included • Needs and priorities are not clearly stated 	<ul style="list-style-type: none"> • Stakeholder group does not include all recommended types and/or the role of stakeholders is limited • Limited or inappropriate data sources and/or methodology used to determine strengths & weaknesses • Hypothesized root causes are identified but vague; connection between root causes and the needs is not clear • Needs are stated but not prioritized 	<ul style="list-style-type: none"> • Broad group of stakeholders is described and is involved in all aspects of the process • Data sources include multiple measures. Drilldown methodology is used • Root causes are identified through data and systems analysis and are directly related to the needs of the district. Process is explained • Needs are stated and prioritized

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Objectives (18 points)	<ul style="list-style-type: none"> • The objective is Specific, Measurable, Attainable, Results oriented and Time-bound • The SPP Indicators that the objective will address are specified • Intermediate and final targets are specified and dates by which they will be achieved are specified • Evaluation procedures align directly to the objective • It is clearly stated <i>when</i> reports with respect to outcomes will be made and <i>to whom</i> • Evaluation procedures occur with sufficient frequency 	<ul style="list-style-type: none"> • Only one or two of SMART met • NA • Targets are not relevant measures for the objective • Evaluation procedures not aligned • Only one of when or whom is provided • Insufficient frequency 	<ul style="list-style-type: none"> • Not all of SMART met • NA • Final target only • Some evaluation procedures not aligned • NA • NA 	<ul style="list-style-type: none"> • SMART met • SPP Indicators specified • Intermediate and final targets are identified • Process in place for gathering and interpreting the data and sharing the results. • It is clearly stated <i>when</i> reports with respect to outcomes will be made and <i>to whom</i> • Evaluative frequency is appropriate for objective

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Strategy (12 points)	<ul style="list-style-type: none"> • The strategy is allowable and is aligned with the objective • District personnel responsible for supervision of the strategy are clearly identified by role and/or name • The rationale describes how the strategy matches district prioritized needs and is linked to hypothesized root causes • The rationale describes the level of staff buy-in for implementation of the strategy 	<ul style="list-style-type: none"> • NA • NA • Strategy does not appear to be linked to district needs or hypothesized root causes • Staff were informed of the strategy but there is no indication that staff were involved in the selection/planning, nor is the level of staff buy-in indicated 	<ul style="list-style-type: none"> • NA • NA • Strategy is linked to the district's needs but does not directly address the hypothesized root causes • Staff were informed, but the level of involvement/degree of support is limited 	<ul style="list-style-type: none"> • The strategy is aligned with the objective and is on DSE's approvable list or is evidenced-based and/or adequately justified • District personnel responsible for supervision of the strategy are clearly identified by role and/or name • The relationship between the strategy and the needs/root causes is clearly explained • Staff were included in the selection of and planning for the strategy. A high level of staff support for implementation is evident

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Action Steps (9 points)	<ul style="list-style-type: none"> • The action steps provide a logical sequence from planning to implementation and evaluation of the strategy and are specific enough to ensure effective implementation of the strategy • Implementation fidelity checks are included as an action step • The personnel responsible for implementation are identified as well as projected starting dates 	<ul style="list-style-type: none"> • A limited number of action steps are listed, and/or do not cover the full implementation of the strategy. Steps are not in a logical sequence • NA • NA 	<ul style="list-style-type: none"> • Steps are listed, but are too broad to guide full implementation of the strategy. • NA • NA 	<ul style="list-style-type: none"> • Specific steps in a logical sequence that will ensure full implementation and evaluation of the strategy are listed. • Fidelity checks included • Responsible personnel and start dates are identified
Impact Measures (6 points)	<ul style="list-style-type: none"> • Impact measures allow for a determination of whether the strategy is implemented as intended (i.e., strategy fidelity/program integrity) • Impact measures include objective, quantifiable data as well as related qualitative data and are sufficiently sensitive to detect small increments of change 	<ul style="list-style-type: none"> • Data not collected frequently enough to allow adaptation or are unrelated to the strategy • Impact measures are broad and do not allow for detecting small increments of change 	<ul style="list-style-type: none"> • NA • Impact measures are specific enough to detect small increments of change, but rely on either qualitative or quantitative data, not both 	<ul style="list-style-type: none"> • Specific impact measures include both student progress and implementation fidelity measures • Specific impact measures include quantitative and qualitative measures that can detect small increments of change

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Resources (3 points) Required only for grant districts	<ul style="list-style-type: none"> Resources currently available and needed to support implementation of the strategy are identified and include resources outside and/or inside of the district 	<ul style="list-style-type: none"> Resources described do not appear to support the implementation of the strategy 	<ul style="list-style-type: none"> Limited resources are described 	<ul style="list-style-type: none"> Includes resources that are currently available to the districts as well as those needed to implement the strategy. Ongoing support for implementation is included as either available or needed.
Sustainability (3 points) Required only for grant districts	<ul style="list-style-type: none"> The district indicates how the strategy will be sustained following completion of the grant 	<ul style="list-style-type: none"> Describes a vague non-achievable method to sustain 	<ul style="list-style-type: none"> Describes a partial method to sustain financial professional development sustainability 	<ul style="list-style-type: none"> Describes financial and professional development sustainability
Budget (9 points) Required only for grant districts	<ul style="list-style-type: none"> The budget includes only approvable expenses Budget is aligned with action steps, impact measures, and needed resources Budget is detailed enough to outline all expected costs 	<ul style="list-style-type: none"> NA Budget not directly aligned with action steps, impact measures, and needed resources Budget not detailed, not clear what is being bought 	<ul style="list-style-type: none"> NA Budget includes some expenses that are not aligned to action steps or impact measures Budget contains some detail, but not sufficient 	<ul style="list-style-type: none"> Budget includes only approvable expenses Budget items are clearly tied to action steps, impact measures and needed resources Budget is sufficiently detailed