

Missouri Department of Elementary and Secondary Education

Title I Prevention and Intervention
Programs for Children and Youth
who are Neglected, Delinquent, or
At-Risk

Topics

- Legislative Purpose
- Data Collection Form
- Allocation Process
- Title I, Part A
- Title I, Part D, Subpart 1 and 2
- Allowable Uses of Funds
- Responsibilities of District
- Consultation
- Accountability
- Program Evaluation

Legislative Purpose

- Improve Educational Services to meet State standards
- Transition from institution
- Drop out Prevention

Data Collection Form

Three Ways to Generate Funds

Annual Survey of Children

- Neglected Institution
- Delinquent Institution (LEAs)
- Delinquent Institution (State Agency)



STATE OF MISSOURI
 DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 FINANCIAL MANAGEMENT, P.O. BOX 480, JEFFERSON CITY, MISSOURI 65102-0480
**ANNUAL SURVEY OF CHILDREN IN LOCAL INSTITUTIONS FOR NEGLECTED OR
 DELINQUENT CHILDREN OR IN CORRECTIONAL INSTITUTIONS, TITLE I, ESEA**

0-020-001
 10-04

This report is required by Title I of the Elementary and Secondary Education Act of 1965, as amended, sections 1124, 1402, 1411, and 1412. Failure to submit this report will result in the loss of funds to the local educational agency to provide services to meet the special educational needs of the children residing in this institution.	FISCAL YEAR
	2006

SECTION I – INSTITUTION AND SCHOOL DISTRICT									
1. LEGAL NAME AND ADDRESS OF INSTITUTION (INCLUDE ZIP CODE)	3.A. NAME OF LOCAL PUBLIC SCHOOL DISTRICT IN WHICH CHILDREN RESIDING IN THIS INSTITUTION ATTEND SCHOOL								
	3.B. ADDRESS (NUMBER, STREET, CITY, STATE, AND ZIP CODE)								
2. TYPE OF INSTITUTION (CHECK ONLY ONE BOX TO IDENTIFY THE TYPE OF INSTITUTION BEING REPORTED.)	3.C. NAME OF COUNTY IN WHICH SCHOOL DISTRICT IS LOCATED								
<input type="checkbox"/> "An Institution for Neglected Children" – A public or private residential facility other than a foster home, for children who have been committed or voluntarily placed due to abandonment, neglect, or death of parents/guardians, and which has an average length of stay for at least 30 consecutive days, at least one of which was in October.	4. LEGAL OR ADMINISTRATIVE BASIS FOR DESIGNATION OF THIS INSTITUTION, AS INDICATED IN ITEM 2								
<input type="checkbox"/> "An Institution for Delinquent Children" – A public or private residential facility for children who have been adjudicated to be delinquent or in need of supervision and which has an average length of stay for at least 30 consecutive days, at least one of which was in October.	5. CASELOAD (SEE INSTRUCTIONS)								
2A. INDICATE YOUR INTENTION TO PARTICIPATE IN ONE OR MORE FEDERAL EDUCATIONAL PROGRAMS. <input type="checkbox"/> Yes, we intend to participate in one or more federal programs. <input type="checkbox"/> No, we have determined not to participate in the available federal programs.	<table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">A. Total caseload for October 2004</td> <td style="width: 30%;"></td> </tr> <tr> <td>B. Of total October caseload, number of children ages 5-17, inclusive, who had resided in the institution for at least 30 consecutive days, at least one of which was in October.</td> <td></td> </tr> <tr> <td>C. How many students attend public schools</td> <td></td> </tr> <tr> <td>D. How many students attend institutional school program?</td> <td></td> </tr> </table>	A. Total caseload for October 2004		B. Of total October caseload, number of children ages 5-17, inclusive, who had resided in the institution for at least 30 consecutive days, at least one of which was in October.		C. How many students attend public schools		D. How many students attend institutional school program?	
A. Total caseload for October 2004									
B. Of total October caseload, number of children ages 5-17, inclusive, who had resided in the institution for at least 30 consecutive days, at least one of which was in October.									
C. How many students attend public schools									
D. How many students attend institutional school program?									
SECTION II – CERTIFICATION BY CHIEF ADMINISTRATIVE OFFICER OF INSTITUTION									

I CERTIFY that the information provided on this form is, to the best of my knowledge, complete and accurate. A knowingly false claim on this report is a criminal offense under U.S. Code, Title 18, Section 1001 or Section 287.

SIGNATURE	DATE SIGNED		
TYPE NAME AND TITLE	TELEPHONE NUMBER		
	AREA CODE	NUMBER	EXTENSION

Title I Allocation Process

Title I, Part A:

- Neglected child caseload reported in October is part of Title I, Part A formula children used by United States Department of Education (USDE) to calculate LEA allocation

Title I, Part D Consists of Two Subparts:

- Subpart 1 to State Agencies
- Subpart 2 to LEAs
- Delinquent child count determines Title I, Part D funds for each state. (DESE awards subgrants to eligible LEAs with an October minimum case load of four (4)).

Title I, Part A Neglected Program

- Funds need to be accounted for separately
- Report of Expenditures and Services (LEAS)
- Services comparable to those provided to other public school children
- If adequate services were provided, unused funds may be budgeted into district's Title I program
- If no neglected program, funds may be released



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 DIVISION OF SCHOOL IMPROVEMENT – FINANCIAL MANAGEMENT
**2004-2005 TITLE I, PART A, NEGLECTED PROGRAMS –
 REPORT OF EXPENDITURES AND SERVICES**

SCHOOL DISTRICT NAME: Kansas City #33	COUNTY-DISTRICT CODE: 048-078
DISTRICT (program) CONTACT:	TELEPHONE NUMBER:
NEGLECTED INSTITUTION NAME(S): Gillis Center and Niles Home for Children	FORM DUE DATE: JUNE 30, 2005

Report of Expenditures and Services

Title I, Part A, Neglected funds are allocated for services to institutions housing neglected children. If adequate services were provided in FY2005 and some neglected funds remain unused, these dollars may be budgeted into your district's regular Title I program. However, if no neglected program was provided, your Title I funds available will be reduced by the amount of your FY2005 Neglected allocation.

Enter total funds expended and description of Title I services provided.

Grant Year 2005 (School Year 2004-2005)

Grant Year 2005 Allocation	\$89,892
Total Funds Expended	\$ _____

Description of Title I services provided (select all that apply):

- Additional instruction during school day at LEA site
- Additional instruction during school day at Neglected Institution
- Before/after school tutoring at LEA site
- Before/after school tutoring at Neglected Institution
- Summer School at LEA site
- Summer School at Neglected Institution
- Counseling, health services, family support
- Materials, supplies, equipment
- Other: _____

Our district requests program or technical assistance from Federal Programs for our Neglected program.

MAIL: the completed form by **June 30, 2005** to: Financial Management, Missouri Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, MO 65102 or FAX to 573-526-6698.

QUESTIONS: Contact Pat Kaiser, Supervisor, 573-751-8643, Pat.Kaiser@dese.mo.gov

Assurances

The authorized representative assures the Department of Elementary and Secondary Education that the district:

- Received and expended federal funds in a manner consistent with the intent of the approved Consolidated Federal Programs application.

SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE
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Title I, Part D Delinquent Program

- Funds must be spent for prevention and intervention programs
- Funds must be accounted for separately
- Report of Expenditures and Services (LEAs)
- Final Expenditure Report (SA)
- DESE sends breakdown of funds to LEAs
- Funds may not be used for any other purpose



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 DIVISION OF SCHOOL IMPROVEMENT – FINANCIAL MANAGEMENT
**2004-2005 TITLE I, PART D, DELINQUENT PROGRAMS –
 REPORT OF EXPENDITURES AND SERVICES**

SCHOOL DISTRICT NAME: Kansas City #33	COUNTY-DISTRICT CODE: 048-078
DISTRICT (program) CONTACT:	TELEPHONE NUMBER:
DELINQUENT INSTITUTION NAME(S):	FORM DUE DATE: JUNE 30, 2005

Report of Expenditures and Services

Title I, Part D, Delinquent funds **MUST** be spent for prevention and intervention programs to serve youth who are neglected, delinquent, or at risk of dropping out. All delinquent funds must be accounted for separately. Any portion of the delinquent allocation not budgeted for delinquent services may NOT be used for any other purpose.

Enter total funds expended, total funds remaining, and description of Title I services provided.

Grant Year 2005 (School Year 2004-2005)

Carryover Funds from Grant Year 2004	\$111022
Grant Year 2005 Allocation	<u>\$62224</u>
Total Funds Available	\$173246
Total Funds Available	\$173246
Total Funds Expended	\$ _____
Total Funds Remaining	* \$ _____

*These carryover funds, along with the 2005-2006 delinquent allocation, **must** be spent for delinquent services.

Will more than 30% of students reside outside the LEA upon leaving the facility? yes no

Description of Title I services provided (select all that apply)

- | | |
|--|---|
| <input type="checkbox"/> instructional | <input type="checkbox"/> dropout prevention |
| <input type="checkbox"/> transition and support | <input type="checkbox"/> health and social services |
| <input type="checkbox"/> vocational education & job training | <input type="checkbox"/> special needs |

MAIL: the completed form by **June 30, 2005** to: Financial Management, Missouri Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, MO 65102 or FAX to 573-526-6698.

QUESTIONS: Contact Pat Kaiser, Supervisor, 573-751-8643, Pat.Kaiser@dese.mo.gov

Assurances

The authorized representative assures the Department of Elementary and Secondary Education that the district:

1. Received and expended federal funds in a manner consistent with the intent of the approved Consolidated Federal Programs application.

SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE
--	------

D. Kent King
Commissioner of Education



Stan Johnson
Assistant Commissioner
Division of School Improvement

Missouri Department of Elementary and Secondary Education

— Making a positive difference through education and service —

To: Leslie Trogdon, Columbia 93 School District, 010-093
From: Pat Kaiser, Financial Management
Date: August 22, 2005
Re: Title I, Part D, Delinquent Funds

For your information, the following is a breakdown of your Title I funding for grant year 2006. Keep in mind that Title I.D funds used for instruction must supplement the instructional hours students are required to receive from state, local, or institutional resources. The Title I.D allocation must be used only for prevention and intervention programs to serve youth who are delinquent or at risk of dropping out of school. Your Part D, Delinquent Funds in the amount of \$61041 must be budgeted for this purpose only. Allowable uses of funds are available on page 52 of the Administrative Manual <http://www.dese.mo.gov/divimprove/fedprog/index.html>. Please review your approved Title I budget to be assured that the amounts for these programs are reflected appropriately.

Type of Title I Funds	District Funds District + Neglected – Bypass withholding	Delinquent Allocation	Total Allocation
2006 Allocation	\$2491261	\$47748	\$2539009
Carryover	\$529850	\$13293	\$543143
Reallocated	\$0	\$0	\$0
Total	\$3021111	\$61041	\$3082152

Our office has reallocated Title I, Part D allocations to districts with less than 15% carryover in delinquent funds. Your Part D, Delinquent Funds carryover amount is based on your June 2005 report of Expenditures and Services. We have reallocated \$0 in delinquent funds to your district. If applicable, these funds have been automatically added to your district's total Title I funds available.

As a reminder, your Delinquent Institution Program Plan needs to be reviewed annually. Should the services change, please revise your plan and submit a copy to our office. The plan is available at <http://www.dese.mo.gov/divimprove/fedprog/entitlementgrants/negdel/index.html>.

If you have questions, please contact me at Pat.Kaiser@dese.mo.gov or call 573-751-8643.

C: Bette Morff
Sandy Swann
Allen Stephens

Allowable Uses of Funds

Supplemental Services

- Transition from institution
- Dropout prevention
- Health and Social Services
- Special programs
- Mentor and peer mediation

Transitional Programs

Three skill areas essential for a successful transition to adulthood:

- Educational Skills
- Employment Skills
- Life Skills

Education Skills

- Educational plan development
- Transcript evaluation and assessment
- Vocational assessment and counseling
- Assist with transfers to next school placement
- Obtain specific college information
- Assist with college financial aid and scholarship opportunities

Employment Skills

- Educate students on employment skills including resume writing, interview skills, work habits, applications
- Provide referrals to employment resources and vocational programs
- Inform students of local school/work programs
- Provide information regarding military service

Life Skills

- Educate students on how to find and access community resources
- Teach money management skills
- Teach conflict resolution and anger management
- Assist students in obtaining ID, birth certificate, or social security card
- Register students with the Selective Service

Supplemental Services

- Hire staff to provide additional instruction
- Train staff
- Procure materials and equipment
- Hire transition specialist
- Provide tutoring and mentoring
- Pay transportation stipends
- Drivers education
- Computer-assisted instruction (CAI)

Health and Social Services

- Day care
- Drug and alcohol abuse counseling
- Family counseling
- Parent Involvement
- Health education
- Training for parenthood

Responsibilities of District

- Make contact
- Collect data
- Ongoing coordination
- Delivery of services

Consultation

- Consult during all phases of the development and design of the federal program
- Consult before making a decision that affects the opportunities of participants

Consultation Forms

- Statement of Consultation and Participation (Part A and D)
- Title I, Part D Institution Program Plan
- Title I, Part A – Public/Private Design for Educational Services



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 SCHOOL IMPROVEMENT—FEDERAL GRANTS MANAGEMENT
 PO BOX 480, JEFFERSON CITY, MO 65102-0480

PART 1-D DELINQUENT INSTITUTION PROGRAM ASSURANCE - LEA

SCHOOL DISTRICT NAME	COUNTY-DISTRICT CODE
DISTRICT CONTACT	FORM DUE DATE July 1st

DIRECTIONS

Mail or fax the completed form to: Federal Grants Management, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480

Questions contact: Federal Grants Management (573) 526-5658; Fax (573) 526-6698; or e-mail to webreplyfgm@dese.mo.gov; Visit DESE's website at dese.mo.gov

SECTION I – NAME AND LOCATION OF DELINQUENT INSTITUTION

NAME OF DELINQUENT INSTITUTION	NAME OF PRINCIPAL OF DELINQUENT INSTITUTION
ADDRESS OF DELINQUENT INSTITUTION	
COUNTY	TELEPHONE NUMBER

SECTION II – CONSULTATION WITH DELINQUENT INSTITUTION

1. NAMES OF PERSONS REPRESENTING THE SCHOOLS IN SUCH CONSULTATIONS

REPRESENTING THE PUBLIC SCHOOL	REPRESENTING THE DELINQUENT INSTITUTION

2. GIVE DATES OF MEETINGS AND CONSULTATIONS HELD FOR PURPOSES OF COLLECTING BASIC DATA AND PLANNING THE EDUCATIONAL PROGRAM DESCRIBED IN THIS DOCUMENT.

SECTION III – PARTICIPATION OF DELINQUENT INSTITUTION AND ASSURANCES

1. THIS DELINQUENT INSTITUTION DOES WISH TO PARTICIPATE IN TITLE I ACTIVITIES.

2. THIS DELINQUENT INSTITUTION DOES NOT WISH TO PARTICIPATE IN TITLE I ACTIVITIES.

THE UNDERSIGNED HEREBY ASSURES THE CHIEF STATE SCHOOL OFFICER AND THE LOCAL PUBLIC SCHOOL THAT:

A. ALL THE REQUIREMENTS SET FORTH BY THE FEDERAL STATUTE AND ACCOMPANYING REGULATIONS AND RULES FOR DELINQUENT PARTICIPATION IN TITLE I ESEA WILL BE SATISFACTORILY MET.

SIGNATURE OF PRINCIPAL OR OTHER REPRESENTATIVE OF THE DELINQUENT INSTITUTION	DATE
SIGNATURE OF AUTHORIZED REPRESENTATIVE FROM THE PUBLIC SCHOOL	DATE



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 SCHOOL IMPROVEMENT—FEDERAL GRANTS MANAGEMENT
 PO BOX 480, JEFFERSON CITY, MO 65102-0480

PART 1-A NEGLECTED SCHOOL CHILDREN

SCHOOL DISTRICT NAME	COUNTY-DISTRICT CODE
DISTRICT CONTACT	FORM DUE DATE July 1st

DIRECTIONS

Mail or fax the completed form to: Federal Grants Management, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480

Questions contact: Federal Grants Management (573) 526-5658 Fax (573) 526-6698 or e-mail to webrepivfqm@dese.mo.gov
 Visit DESE's website at dese.mo.gov

SECTION I – NAME AND LOCATION OF NEGLECTED INSTITUTION

NAME OF NEGLECTED INSTITUTION	NAME OF PRINCIPAL OF NEGELECTED INSTITUTUION
ADDRESS OF NEGLECTED INSTITUTION	
COUNTY	TELEPHONE NUMBER

SECTION II – CONSULTATION WITH NEGLECTED INSTITUTION

1. NAMES OF PERSONS REPRESENTING THE SCHOOLS IN SUCH CONSULTATIONS

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SIGNATURE OF PRINCIPAL OR OTHER REPRESENTATIVE OF THE NEGLECTED INSTITUTION	DATE
SIGNATURE OF AUTHORIZED REPRESENTATIVE FROM THE PUBLIC SCHOOL	DATE



Public/Private Design for Educational Service

“No Child Left Behind” requires timely and meaningful consultation between public school district personnel and representatives of private schools. To ensure that this consultation meets the needs of students and teachers in either type of school, it is required that public school personnel and administrators from the non-public school answer the questions written on the following pages. The district must complete one planning document with each non-public school it serves. When completed, this plan for services must be signed by representatives from both parties and kept in the central office of each entity. The completed document must be available to parents of both public and private school students and the general public. This planning document will also be requested during a district’s federal programs’ monitoring.

Required consultation shall include meetings of public school district personnel and private school officials, and must take place before the public school district can receive a substantial approval date for its Consolidated Application for the Federal Programs. Meetings between public and private school officials must continue throughout the implementation and assessment of services provided and shall be documented.

Programs included are:

- Title I, Part A (if not on bypass), Subpart 1;
- Title I, Part C (if applicable);
- Title II, Part A; (only to provide professional development for teachers and others)
- Title III, Part A (if applicable); and
- Title IV, Part A.

Signature of Public School Official

Signature of Non-Public School Official

Date _____

Date _____

Accountability

- DESE may reduce or terminate funding for these projects if a school district does not show progress in reducing dropout rates for students over a three-year period.

Program Evaluation

Section 1431 of No Child Left Behind requires each State Agency or LEA that conducts a Title I, Part D program to evaluate the program to determine the program's impact on the ability of participants:

- To maintain and improve educational achievement;
- To accrue school credits that meet State requirements for grade promotion and secondary school graduation;
- To make the transition to a regular program or other education program operated by a LEA;
- To complete secondary school (or secondary school equivalency requirements) and obtain employment after leaving the correctional facility or institution for neglected or delinquent children and youth; and
- As appropriate, to participate in postsecondary education and job training programs.

Effective Projects

- Invitation to share effective projects implemented
- Open discussion
- Questions???