



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 FEDERAL FINANCIAL MANAGEMENT
 EDUCATION FOR HOMELESS CHILDREN AND YOUTH TRANSPORTATION
 REIMBURSEMENT CFDA #81.196A**

DIRECTIONS

Mail OR fax (573) 526-6698 the completed form by **May 15, 2009** to: Financial Management, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480; Ph: (573) 751-2641 or (573) 751-4420.

For program-related questions, contact Federal Discretionary Grants: Ph: (573) 526-3232; Fax: (573) 526-6698; e-mail: webreplyimprfdg@dese.mo.gov

Both districts must equally split the excess cost of transporting a homeless student to the school of origin or to the school of best interest. It is the resident district's responsibility to fill out and submit the homeless transportation reimbursement form to our department for both districts involved. DESE will reimburse both districts one-half of the transportation costs minus their state transportation reimbursement amount (one half of the total mileage) at a pro-rated amount.

2 non-grant districts - Resident district submits one reimbursement form signed by both districts for both districts. (Costs will be split equally between the two districts.) DESE will reimburse both districts one-half of the transportation costs minus their state transportation reimbursement amount (one half of the total mileage).

1 non-grant and 1 grant district - Non-grant district submits one reimbursement form for one-half of the transportation costs. DESE will reimburse that district for one-half the transportation costs minus their state transportation reimbursement amount (one half of the total mileage). Grant district may not apply for homeless transportation reimbursement, but they must sign the form.

Resident non-grant district transporting within district - Resident district submits reimbursement form for total transportation costs minus state transportation reimbursement.

SECTION I – SCHOOL DISTRICT INFORMATION

SCHOOL DISTRICT WHERE CHILD IS RESIDING (SCHOOL OF RESIDENCE) (A)	COUNTY-DISTRICT CODE	SCHOOL DISTRICT WHERE CHILD IS ATTENDING (SCHOOL OF ORIGIN) (B)	COUNTY-DISTRICT CODE
DISTRICT CONTACT	CONTACT PHONE	DISTRICT CONTACT	CONTACT PHONE
CONTACT E-MAIL	CONTACT FAX	CONTACT E-MAIL	CONTACT FAX

SECTION II – TRANSPORTATION INFORMATION

MONTH	COST PER DISTRICT A	DISTRICT A APPROVAL	MILEAGE	MONTH	COST PER DISTRICT B	DISTRICT B APPROVAL	MILEAGE
JULY				JULY			
AUGUST				AUGUST			
SEPTEMBER				SEPTEMBER			
OCTOBER				OCTOBER			
NOVEMBER				NOVEMBER			
DECEMBER				DECEMBER			
JANUARY				JANUARY			
FEBRUARY				FEBRUARY			
MARCH				MARCH			
APRIL				APRIL			
MAY				MAY			
TOTAL COST PER DISTRICT A				TOTAL COST PER DISTRICT B			

SECTION III – SIGNATURES

_____ SIGNATURE	_____ DATE	_____ SIGNATURE	_____ DATE
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The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs may be directed to the Jefferson State Office Building, Title IX Coordinator, 5th Floor, 205 Jefferson Street, Jefferson City, Missouri 65102-0480; telephone number 573-751-4212.