

# **Federal Charter School Program**

**Grant Application Information and Forms**

## **Missouri Department of Elementary and Secondary Education**

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**Postmark Deadline Tuesday, February 1, 2011**

# TABLE OF CONTENTS

FAST FACTS .....	1
2010-2011 CHARTER SCHOOLS GRANT PROGRAM GUIDANCE .....	2
EVALUATION CRITERIA.....	9
DEFINITIONS .....	13
INSTRUCTIONS FOR CHARTER SCHOOLS GRANT .....	14
FEDERAL CHARTER SCHOOLS GRANT .....	16
DESE BUDGET CATEGORIES SUMMARY.....	31
REGISTERING FOR A DUNS NUMBER/ CENTRAL CONTRACTOR REGISTRATION .....	32
MISSOURI REVISED STATUTES - MISSOURI CHARTER SCHOOL LAW .....	34
NCLB ACT OF 2001, TITLE V, PART B—PUBLIC CHARTER SCHOOLS.....	47
END OF YEAR PROGRESS REPORT .....	55

## FAST FACTS

### FEDERAL PUBLIC SCHOOLS CHARTER PROGRAM

**AWARD:** Charter schools that intend to serve students in grade K-8 programs will be eligible for awards of up to \$125,000. Applicants for grade 9-12 programs will be eligible for awards of up to \$150,000. Each application must devote at least \$20,000 for an activity addressing School Library Media Centers and at least \$20,000 for an activity addressing Technology.

**DEADLINE:** All RFPs must be delivered to the Federal Compliance Unit of the Missouri Department of Elementary and Secondary Education by 4:00 p.m. on Tuesday, February 1, 2011, or must be postmarked on or before Tuesday, February 1, 2011. **Faxed or e-mailed applications will not be accepted.**

**REQUIREMENT:** To be considered, the Department must receive an original and two copies of the entire package or postmarked by the time and date specified above. Only one copy of the "complete" Charter is necessary.

**TYPES OF GRANTS AVAILABLE:** (1) Post-Award planning grants - for planning and design of the educational program of a charter school before opening. (2) Implementation grants - (grant plus one year of renewal) will assist the charter school with acquiring necessary equipment, materials, and supplies. **Future grant awards are contingent upon funds being available and grantee performance.**

**NUMBER OF GRANTS:** The CSP grant received by DESE is a three year grant. If applicants want to apply for multi-year grants, they will need to do so in this application. This includes submitting activities and budgets required for each year.

**ELIGIBILITY:** To submit a grant, the charter school must have a sponsor that has approved their charter application. **The charter school must have declared LEA status from their sponsor and received approval from their sponsor to do business as a LEA.** To be awarded a grant, the charter school's application must have been approved by the Missouri State Board of Education. Charter schools who have received a CSP grant in previous years are not eligible.

**PACKAGE CONTENTS:** The following items must be submitted in triplicate:

- Package forms which include:
  - Signed information and assurance's page
  - Activities description
  - Interim benchmarks
  - Charter school federal budget
  - 5203 Required Items
  - Support letter from sponsor
- Complete copy of the Charter (only one copy)

**DELIVER RFP TO:** Federal Compliance Unit  
7<sup>th</sup> Floor, Jefferson State Office Building  
205 Jefferson Street  
Jefferson City, Missouri

**MAIL RFP TO:** Federal Compliance Unit  
P.O. Box 480  
Jefferson City, Missouri 65102-0480

**QUESTIONS:** Eron Foster – Grant questions  
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# 2010-2011 Charter Schools Grant Program Guidance

## CFDA 84.282

### FOREWORD

This program provides financial assistance for the planning, program design, and initial implementation of charter schools, and the dissemination of information to charter schools. Grants are available, on a competitive basis, to SEAs in states that have charter schools' laws. Charter schools provide enhanced parental choice and are exempt from many statutory and regulatory requirements. In exchange for increased flexibility, charter schools are held accountable for improving student academic achievement. The objective is to replace rules-based governance with performance-based accountability, thereby stimulating the creativity and commitment of teachers, parents and citizens.

The Department of Elementary and Secondary Education (the Department) received a Public Charter School grant from the U.S. Department of Education. Funds from the grant will be provided to Charter Schools through a competitive grant process to develop and implement their charter school plans.

### GRANT PROPOSALS

These grants will be available for the next three-year period of state funding from the Federal government. The three primary goals are:

- (1) Improve student achievement for educationally disadvantaged students and others (as measured by the Missouri Assessment Program, other standardized assessments and other performance measures).
- (2) Improve school accountability by strengthening leadership, board governance and sponsorship practices.
- (3) Increase the number of high quality charter schools operating in the Kansas City and St. Louis City School Districts (and other districts as allowed by the legislature).

These grants support Goal 1 of the State Board of Education and of the Commissioner of Education which states "Missouri students will rank in the top 10 on national and international assessments of student performance". It also supports the mission of the Department to guarantee the superior preparation and performance of every child in school and in life.

The Department is requesting grant proposals from charter school developers. As part of the grant proposal, the charter school must include a copy of the charter submitted to the sponsor for review. (We will not screen or review a charter's proposal for funding until their charter is approved by a sponsor and a proposal will not be awarded until it has been approved by the Missouri State Board of Education).

The Department has requested additional funds from the Federal government to be used in the development of Library Media Services and Technology at the charter schools. Each applicant will include an activity for both School Library Media Center and Technology.

The Post-Award Planning Grant is only a one year grant. The Implementation Grant is a one year grant with the opportunity for renewal.

If you apply for a **Post-Award Planning First Year Grant**, you must include the following in your application packet:

Post-Award Planning First Year Section IV – Activities and Section V - Charter School Federal Budget  
Implementation First Year Section IV – Activities and Section V - Charter School Federal Budget  
Implementation Second Year Section IV – Activities and Section V - Charter School Federal Budget

If you apply for an **Implementation First Year Grant**, you must include the following in your application packet:

## PROPOSAL COMPONENTS

**Information and Assurance Page**—To be considered, the Information and Assurance page included as part of this grant packet must be completed and signed by the authorized representative of the Charter School. ESEA Section 5203 contains assurances (A through N). Each application must reference where each of the 5203 assurances can be found in the school’s charter by citing the page number where this assurance is found within the school’s charter in SECTION VII. – SECTION 5203 REQUIRED ITEMS.

**Charter**—The proposal must include a complete copy of the Charter document that was approved by the sponsor. If the charter application is not Missouri State Board approved at the time of the grant awards, the grant will not be funded during the current grant cycle. Any statement made in the context of the Charter which is later found to be misleading, can be grounds for withdrawal of approved funding and may result in return of all grant funds. If the Charter School is expanding, the expansion must be part of the Charter document that has sponsor approval.

**Activities**—The proposal must include the following information for each activity to be considered for funding under this proposal:

- (1) A brief description of the activities to be considered must provide the reader with a clear picture of the proposed use of funds.
- (2) For each activity, you must include a SMART Goal:
  - a. For each goal statement that you write, apply this test to make each goal SMART. Goals are not about what you do but about the **result** you wish to achieve.
  - b. S= Specific: Easy to understand, specifies desired future **results**, uses concrete action verbs (i.e increase, solve....), defines the goal by answering: who, what, when, why, how.
  - c. M=Measurable: Describe how each goal (result) will be measured, can the goal be measured using numbers (is it “quantitative”), decide what measure will indicate “**success**”.
  - d. A=Achievable: Does the charter school have the necessary tools or resources to accomplish the goal, is this goal within the charter school’s control and influence.
  - e. R=Relevant: Is the goal in **alignment** with the mission, vision, and guiding principles of the charter school.
  - f. T=Time-framed: What is the specific time frame to achieve this goal (beginning and end date), is the time frame reasonable, include interim steps and a plan to monitor progress.
  - g. Suggested Format: *WHO WILL DO WHAT, HOW WELL, HOW MEASURED, and WHEN?*
  - h. Example: Students in grades 4-8 will increase reading performance, as measured by district STAR assessment by 5% for each year of the project (May 2010 and May 2011).
  - i. Example: 70% of teachers will develop 2 lesson plans that successfully integrate technology (NETS, other standards) by April 1 of each year of the project.
- (3) Must include an evaluation method and measurement tool. The evaluation method and measurement tool must be directly related to the requested federally funded activities. The results of the evaluation method will be used for continued funding consideration. Each activity must have a specified measurement tool and must be measurable by the last month of the process so that results may be used to determine eligibility for continued support.
- (4) A timeline reflecting when the activity will be started, significant dates when benchmarks will occur and the expected date when the activity will be completed.

**Federal Charter School's Program Budget**—The Charter School must develop a budget for the use of the requested federal funds which meet the intent of the Charter and is compliant with the authorized activities (listed below) of the federal program. Three budget details are required:

- (1) **SECTION I – TOTAL 2011 BUDGET, GRANT INFORMATION, & SUPPORTING DATA** details all proposed expenditures and reflects the budget as it will be entered into ePeGS.
- (2) **SECTION V - CHARTER SCHOOL FEDERAL BUDGET** details the proposed programmatic budget in the budget categories. This budget document provides a narrative description of the proposed expenditures in sufficient detail to ensure that the proposed expenditures are compliant with the authorized uses.
- (3) **SECTION VI. – ADMINISTRATIVE COST BUDGET** details the proposed administrative cost budget in the budget categories. This budget document provides a narrative description of the proposed expenditures in sufficient detail to ensure that the proposed expenditures are compliant with the authorized uses.

## **LETTER OF SUPPORT**

The following item(s) must be included:

- (1) Letter from sponsor supporting the application for CSP grant.

## **PRIORITIES**

Priority will be given to:

- (1) charter schools oriented to high-risk students;
- (2) charter schools oriented to the re-entry of dropouts into the school system;
- (3) charter schools that will serve any of grades 7-12 in their first three years of operation.

## **AWARDS**

From the funds received, it is estimated that the Department will be able to award grants up to \$125,000 to charter schools that intend to serve students in grade K-8 programs. It is estimated that the Department will be able to award grants up to \$150,000 to charter schools that intend to serve students in grade 9-12 programs.

The duration of the award will be from one to three years, depending on the application submitted.

The Department reserves the right to increase the award amounts, based on available Federal funds and the number of applicants that demonstrate the promise to operate high quality charter schools.

In each year of the application, the grant must devote at least \$20,000 for an activity addressing School Library Media Centers and at least \$20,000 for an activity addressing Technology.

## **AUTHORIZED ACTIVITIES**

Activities funded with the federal Charter Schools Program Funds are limited to one or more of the following:

- Post-award planning and design of the educational program, which may include—
  - refinement of the desired educational results and of the methods for measuring progress toward achieving those results; and
  - professional development of teachers and other staff who will work in the charter school.

- Initial implementation of the charter school, which may include—
  - informing the community about the school;
  - acquiring necessary equipment and educational materials and supplies;
  - acquiring or developing curriculum materials; and
  - other initial operating costs that cannot be met from state or local sources.

Funded activities must support and be consistent with the stated intent of the approved school charter.

Each charter school may apply for up to eight activities per year. Two activities must focus on the School Library Media Center and Technology each year.

Allowable expenditures for the School Library Media Center activity must support the ***Standards for Missouri School Library Media Centers*** (which is available for viewing at [http://www.dese.mo.gov/divimprove/lmc/documents/library\\_standards\\_08.pdf](http://www.dese.mo.gov/divimprove/lmc/documents/library_standards_08.pdf) and may include:

- Purchase of print and non-print materials including electronic databases;
- Cataloging systems and computer equipment to implement the cataloging system;
- Software licenses;
- Library furnishings;
- Acquiring or developing library curriculum materials; and
- Professional development of library media staff and teachers that will focus on the effective operation and instructional use of the library.

Expenditures are not allowable for more than five copies of an individual printed title or establishing a computer lab as part of the Library Media Center.

Allowable expenditures for the Technology activity must support Missouri's ***Educational Technology Strategic Plan; 2002-2006*** (which is available for viewing at <http://www.dese.mo.gov/divimprove/instrtech/techplan/documents/2007-11METSP-Oct2009.pdf> and may include:

- Hardware;
- Software;
- Networking; and
- Professional development of school staff and teachers that will focus on the effective operation and instructional use of technology.

## **FISCAL PROCEDURES**

No funds may be obligated prior to the approval date of the grant. Separate accounting of the grant funds is required. Records of both encumbrances and expenditures are to be kept separately by expenditure code. If stipends are paid with grant funds, there must be documentation of time and attendance. All grant records must be maintained for three years following submission of the final report.

For purposes of these grants, obligations are considered to have been incurred as follows: for materials and supplies, when the purchase order is issued; for personal services, when the services are performed; and for travel, when the travel is taken. All agreements for purchased services must be documented in writing.

Applicants are directed to Education Department General Administrative Regulations (EDGAR), Title 34 Code of Federal Regulations, December 2008 edition. *Part 75.525(a) & (b) Conflict of Interest: Participation in a project* lists regulations on conflict of interest. *Part 75.701 The grantee administers or supervises the project* states that a grantee shall directly administer or supervise the administration of the project. *Part 80.36 Procurement* lists regulations on bidding requirements and conflict of interest. EDGAR can be found at this address <http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.pdf>.

All equipment purchased under this grant must be inventoried. The inventory must include a description of the property; a serial number or other identification number; the source of the property; who holds title; the acquisition date; cost of the property; percentage of Federal participation in the cost of the property; the location, use and condition of the property; and any ultimate disposition data, including the date of disposal and

sale price of the property. **If equipment is purchased, a disposition policy should be included in the appendix to ensure that the policy is in place.**

Each charter awarded a grant must provide the Department, as part of its independent audit, an audit schedule of the grant showing receipts and expenditures. The audit must be performed in accordance with the Department's general policy on audits. Program funds may not be used to pay for or be applied to audit costs.

The CFDA number for this grant is 84.282 and the state revenue code is 5497.

Multi-year grants will be required to submit a budget every year and have the option to submit revised activities.

## **INVENTORY CONTROL**

All capital outlay costing \$1,000 or more per unit/set is subject to specific inventory management and control requirements as follows:

1. Items acquired using federal monies shall be physically marked by source of funding and acquisition date.
2. Inventory must be current and available for review and audit. The following information must be included to be in compliance:
  - a description of the property, including manufacturer's model number, if any;
  - manufacturer's serial number or other identification number;
  - identification of the funding source under which the property was acquired;
  - acquisition date and unit cost;
  - source of property (company name);
  - percentage of federal funds used in the purchase of the property;
  - present location, use, condition of the property, and date the information was reported; and
  - all pertinent information on the ultimate transfer, replacement, or disposition of the equipment.
3. Inventory must be updated as items are purged or new purchases are made.
4. Adequate safeguards must be in effect to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated and fully documented. The charter school is responsible for replacing or repairing lost, damaged, destroyed, or stolen property. If stolen property is not recovered, the charter school should submit copies of the investigative report and insurance claim to DESE. Replaced equipment is automatically considered Federal Charter School equipment and should be inventoried accordingly.
5. Adequate maintenance procedures must be implemented.
6. A physical inventory of items must be taken and the results reconciled with the inventory records every year.

## **RETURN OF EQUIPMENT PURCHASED WITH FEDERAL FUNDS**

The following is taken from **Education Department General Administrative Regulations (EDGAR), Title 34 Code of Federal Regulations Parts 74-86 and 97-99, December 2008 edition**. These administrative regulations guide the Department and subgrants awarded to charter schools in regard to the return of equipment purchased with federal funds in the event that a charter school is closed.

### **§ 80.32 Equipment.**

(a) *Title*. Subject to the obligations and conditions set forth in this section, title to equipment acquired under a grant or subgrant will vest upon acquisition in the grantee or subgrantee respectively.

(b) *States*. A State will use, manage, and dispose of equipment acquired under a grant by the State in accordance with State laws and procedures. Other grantees and subgrantees will follow paragraphs (c) through (e) of this section.

(c) *Use*.

- (1) Equipment shall be used by the grantee or subgrantee in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by

Federal funds. When no longer needed for the original program or project, the equipment may be used in other activities currently or previously supported by a Federal agency.

(2) The grantee or subgrantee shall also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, providing such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use shall be given to other programs or projects supported by the awarding agency. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in §80.25(a) to earn program income, the grantee or subgrantee must not use equipment acquired with grant funds to provide services for a fee to compete unfairly with private companies that provide equivalent services, unless specifically permitted or contemplated by Federal statute.

(4) When acquiring replacement equipment, the grantee or subgrantee may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property, subject to the approval of the awarding agency.

(d) *Management requirements.* Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, as a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the grantee or subgrantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) *Disposition.* When original or replacement equipment acquired under a grant or subgrant is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, disposition of the equipment will be made as follows:

(1) Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold or otherwise disposed of with no further obligation to the awarding agency.

(2) Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained or sold and the awarding agency shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the awarding agency's share of the equipment.

(3) In cases where a grantee or subgrantee fails to take appropriate disposition actions, the awarding agency may direct the grantee or subgrantee to take excess and disposition actions.

(f) *Federal equipment.* In the event a grantee or subgrantee is provided federally-owned equipment:

(1) Title will remain vested in the Federal Government.

(2) Grantees or subgrantees will manage the equipment in accordance with Federal agency rules and procedures, and submit an annual inventory listing.

(3) When the equipment is no longer needed, the grantee or subgrantee will request disposition instructions from the Federal agency.

(g) *Right to transfer title.* The Federal awarding agency may reserve the right to transfer title to the Federal Government or a third party named by the awarding agency when such a third party is otherwise eligible under existing statutes. Such transfers shall be subject to the following standards:

(1) The property shall be identified in the grant or otherwise made known to the grantee in writing.

(2) The Federal awarding agency shall issue disposition instruction within 120 calendar days after the end of the Federal support of the project for which it was acquired. If the Federal awarding agency fails to issue disposition instructions within the 120 calendar-day period, the grantee shall follow §80.32(e).

(3) When title to equipment is transferred, the grantee shall be paid an amount calculated by applying the percentage of participation in the purchase to the current fair market value of the property.

(h) The provisions of paragraphs (c), (d), (e), and (g) of this section do not apply to disaster assistance under 20 U.S.C. 241–1(b)–(c) and the construction provisions of the Impact Aid Program, 20 U.S.C. 631–647.

(Approved by the Office of Management and Budget under control number 1880–0517)

(Authority: 20 U.S.C. 3474; OMB Circular A-102)

[53 FR 8071 and 8087, Mar. 11, 1988, as amended at 53 FR 8072, Mar. 11, 1988; 53 FR 49143, Dec. 6, 1988]

### § 80.33 Supplies.

(a) *Title*. Title to supplies acquired under a grant or subgrant will vest, upon acquisition, in the grantee or subgrantee respectively.

(b) *Disposition*. If there is a residual inventory of unused supplies exceeding \$5,000 in total aggregate fair market value upon termination or completion of the award, and if the supplies are not needed for any other federally sponsored programs or projects, the grantee or subgrantee shall compensate the awarding agency for its share. (Authority: 20 U.S.C. 3474; OMB Circular A-102)

### DISPOSITION OF CAPITAL OUTLAY

Equipment with an acquisition cost of less than \$1,000 which is at least five years old and no longer effective, may be purged or transferred to the charter school at no cost upon Department approval. Records of transferred equipment must be retained for three years from date of transfer. A disposition policy should be written and should be included in the grant proposal. The information that will be collected as part of the disposition policy includes:

- item;
- date of acquisition;
- original cost;
- reason for purge or transfer; and
- anticipated use.

### PAYMENT

Starting with Fiscal Year 2009, each eligible recipient serving as a fiscal agent will be responsible for submitting payment requests to DESE through ePeGS. Districts may access a copy of the DESE Web Systems User ID Request Form here: <http://www.dese.mo.gov/epegs/> .

Payment request guidance can be found here:

<http://www.dese.mo.gov/divimprove/fedprog/discretionarygrants/documents/09-10stepsforpaymentrequest.pdf>.

### SCHEDULE

The grant proposal schedule is intended to: 1) identify those who wish to participate in the charter schools grant program, 2) provide timely information and assistance in applying for federal charter school funds, and 3) request and accept grants which indicate an interest in and an ability to complete the long-term goals of the proposal. **All grants must be delivered to the Federal Compliance Unit of the Missouri Department of Elementary and Secondary Education or postmarked not later than 4:00 p.m., February 1, 2011.**

Awards are made for a period not to exceed one year. Awardees may request a starting date (but not prior to the approval date) which best fits their needs. Renewals for 2<sup>nd</sup> year grants will be awarded based on the availability of funds and documented evidence that the chartered school met measurable benchmarks described by the charter school as part of this grant and finally approved by the Department. Annual progress and financial status reports will be required.

### TIMELINE 2010-2011 GRANT YEAR

Applications Available	December 23, 2010
Informational Meeting (webinar)	January 7, 2011
PDF of the application (fillable) will be posted	January 10, 2011
Application Deadline	February 1, 2011
Grant screening and review	February 14-16 2011
Grant award notification/negotiation	February 23, 2011
Grant award approval/Grant activities may begin	February 23, 2011
On-site Monitoring reviews	April-September 2011
Final Expenditure Report (FER) Due	September 30, 2011
Grant activities End	September 30, 2011
Project Evaluation and final FER Due	October 30, 2011

## EVALUATION CRITERIA

**Review Process** -- As proposals are received at the Department, they will be reviewed by staff for completeness and compliance with the requirements set forth in Title V, Part B of NCLB to determine applicant eligibility. Any questions about significant omissions from a proposal or about applicant eligibility will be referred to the proposing organization. If, in the judgment of the Department, a proposal is late, significantly incomplete, or an applicant cannot establish its eligibility, the proposal will be omitted from the competition. The decision of the Department is final. Applicants submitting proposals that are withdrawn due to incompleteness or ineligibility will be notified in writing.

An expert review panel will evaluate eligible applications in light of the required application components and the established criteria. The review panel will review each eligible application and make recommendations to the Department in the areas of program, budget, and efficacy. The review panel's scores and recommendations will be the primary determinant of successful proposals and will form the basis for negotiation and final selection.

The Federal Charter Schools Program Quality Issues (detailed below) will be worth 80% of the Grand Total of points. The Department's Goals Rubric (detailed below immediately following the Quality Issues) will be worth 20% of the Grand Total of points. The Department's Goals Rubric will give preference to applicants with a lower Priority Level Status and greater implementation of strategies that align with the Department's Goals.

For Federal Charter Schools Grant using the example above, the Grand Total of points would be figured as follows:

Rubric	Points Earned/ Point Possible	%		%	Max. % Possible
Program	90/115	= 78	X .8	= 62	80
Department's Goals	20/40	= 50	X .2	= +10	20
Grand Total				<u>72</u>	<u>100</u>

Following the review, selected applications will be contacted by Department staff to discuss any modifications of the application that may be required. The Department will seek to fund the proposal(s) that shows the most promise for meeting the three primary goals of the program.

**Quality Issues**--Most of the items listed below are to have been addressed in the Charter and in accordance with state law and the federal charter program. Additional items marked with an asterisk (\*) must be addressed separately on the form provided.

Contribution to Education (20 points)

- The contribution that the charter school's program will make in assisting educationally disadvantaged and other students to achieve state content standards, state student performance standards, and, in general, the state's education improvement plan.

Goals and Objectives (20 points)

- The quality and ambitiousness of the charter school's educational goals and objectives.
- The quality of the charter school's strategies to meet those goals and objectives and improve educational results for all charter students.
- The quality of the proposed curriculum and instructional practices.

Performance Indicators (20 points)

- The quality of the strategy for assessing achievement of the charter objectives.
- \*Activity evaluations and related measurements described by the respondent provide clear, measurable indicators to demonstrate that the charter school is being implemented in a timely, organized, and effective manner.
- \*Measurement tools are valid, of high quality, and measured gains are indicators of a successful project.

Governance and Personnel (20 points)

- The extent and nature of parental, professional educator, and community involvement in the governance and operation of the charter school.
- The quality of the charter school's policy for securing personnel services.
- The quality of staff.
- The quality of the charter school's professional development plan.

Financial Management (20 points)

- The feasibility and soundness of the charter school's three-year financial plan.
- The budget for the use of federal funds requested under this RFP is concise, understandable, reasonable, and directly supports the purposes of the charter school and of the stated uses of the federal funds.

**TOTAL POSSIBLE POINTS**

**100 points**

Impact Potential Awards (15 points)

- An additional award is made for proposals from charter schools oriented to high-risk students.
- An additional award is made for proposals from charter schools oriented to the re-entry of dropouts into the school system.
- An additional award is made for proposals from charter schools that will serve any of grades 7-12 in their first three years of operation.

Expansion Potential Deduction (-20 points)

- Existing Charter Schools that wish to use grant funds to assist an expansion must demonstrate academic performance at least equal to the resident district in two of three areas (attendance/graduation rate, Communication arts and Mathematics state assessment). If the Charter school does not equal or exceed the resident district in two of three areas, 20 points will be deducted from the TOTAL POSSIBLE POINTS.

**TOTAL MAXIMUM POINTS**

**115 points**



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
 PO BOX 480, JEFFERSON CITY, MO 65102-0480  
**DEPARTMENT'S GOALS ALIGNMENT RUBRIC FOR COMPETITIVE GRANTS**

**SECTION I. PROJECT PARTICIPANT PRIORITY LEVEL STATUS**

**Directions: Select only one Priority Level Status per application.** Only one building within a district, consortium or service area needs to be classified in the lowest level to generate the lowest possible level ranking for the district or consortium. The proposal must address an area or areas of needed improvement in the building or district that earned the designation to be awarded maximum points in this section. **The status of a building or district will be determined by the Department's annual final accountability reports.**

	Points Earned	Priority Level Description
<b>Priority Level 1 Status</b> (20 points possible)		<b>Persistently Low-Achieving:</b> Districts that qualify for Priority Level 1 Status have one or more buildings designated as a <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier I or Tier II building and/or their two most recent Annual Performance Reports (APR) are at an unaccredited or provisionally accredited status.
<b>Priority Level 2 Status</b> (10 points possible)		<b>Struggling With Consistency:</b> K-12 Districts that qualify for Priority Level 2 Status have one or more buildings designated as a <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier III building and/or met fewer than 12 Standards on their two most recent Annual Performance Reports (APRs). K-8 districts that qualify for Priority Level 2 Status have one or more buildings designated as a <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier III building and/or met fewer than 6 Standards on their two most recent Annual Performance Reports (APRs).
<b>Priority Level 3 Status</b> (0 points possible)		<b>Performing:</b> K-12 Districts that qualify for Priority Level 3 Status have no designated <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier I, II, or III buildings and met greater than 11 Standards on their two most recent Annual Performance Reports (APRs). K-8 districts that qualify for Priority Level 3 Status have no designated <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier I, II, or III buildings and met greater than 5 Standards on their two most recent Annual Performance Reports (APRs).
<b>Section I. Total Points Earned (20 points possible)</b>		<b>Transfer total to SECTION III.</b>

## SECTION II. PROJECT ALIGNMENT TO THE DEPARTMENT'S GOALS

**Directions:** Within the narrative of the proposal, applicants are anticipated to demonstrate alignment with the Department's Goals through one or more planned LEA actions. The reviewer must note the specific location of the LEA action for all scored items. If the reviewer finds multiple LEA actions which qualify for an awarded point, note the location of the first reference. Each LEA action can only receive a maximum of five points. The reviewer is not responsible in this section to determine the anticipated effectiveness or quality of the proposed LEA action, only to identify its inclusion in the application. A "No" designation scores zero points for that LEA action.

Application Location of LEA Action	Demonstrated Alignment	Points Earned	Goal
Yes = 5 points			
	<input type="checkbox"/> Yes <input type="checkbox"/> No		Missouri students will rank in the top 10 as measured by the National Assessment of Educational Progress (NAEP) and/or other national and international measures of accountability as deemed appropriate by the Department.
	<input type="checkbox"/> Yes <input type="checkbox"/> No		Missouri will provide quality, universal early childhood educational opportunities to all three and four-year olds as measured by numbers of children served and a research-based kindergarten readiness assessment.
	<input type="checkbox"/> Yes <input type="checkbox"/> No		Missouri will recruit, prepare and support effective teachers and leaders as measured by the number of qualified professionals entering the profession, demonstrated mastery of skills and competencies, and improved student performance.
	<input type="checkbox"/> Yes <input type="checkbox"/> No		The Department of Elementary and Secondary Education will create statewide knowledge of and respect for public education through improved departmental efficiency, operational effectiveness and positive relationships with external constituencies as measured by key management benchmarks and constituent surveys.

## SECTION III. POINT TOTALS

Section I. Total Points Earned (20 points possible)	
Section II. Total Points Earned (20 points possible)	
<b>GRAND TOTAL POINTS EARNED (40 points possible)</b>	

**DEFINITIONS**—For purposes of this federally funded grant, the following definitions apply:

Charter Authorized Representative -- a member of the charter school's board of directors (board member must reside within the boundaries of the school district in which the charter is located) or a designee of the board of directors. The board designee shall not be an employee of the management company providing management services for the school (with the exception of the building principal).

Charter school—a public school that:

- in accordance with an enabling state statute, is exempted from certain state or local rules that inhibit the flexible operation and management of public schools;
- is created by a developer as a public school, or is adapted by a developer from an existing public school, and is operated under public supervision and direction;
- operates in pursuit of a specific set of educational objectives determined by the school's developer and agreed to by the authorized public chartering agency;
- provides a program of elementary or secondary education, or both;
- is nonsectarian in its programs, admission policies, employment practices, and all other operations, and is not affiliated with a sectarian school or religious institution;
- does not charge tuition;
- complies with the Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Part B of the Individuals with Disabilities Education Act;
- admits students on the basis of a lottery, if more students apply for admission than can be accommodated;
- agrees to comply with the same federal and state audit requirements as do other elementary and secondary schools in the state unless the requirements are specifically waived for the purposes of the Charter program; and
- operates in accordance with state law.

Developer—an individual or group of individuals (including a public or private nonprofit organization), which may include teachers, administrators and other school staff, parents, or other members of the local community in which a charter school project will be carried out.

Dropout— A dropout for the school year being reported is an individual who:

- was enrolled at the end of the previous school year, did not return to school after summer vacation and was not enrolled at any time during the school year, or
- was enrolled during the regular school term and was not enrolled on the last day of that same school term; and
- has not graduated from high school;
- does not meet any of the following exclusionary conditions:
  - transferred to another public school, nonpublic school, home school; or
  - temporary absence due to suspension or verified illness; or
  - death; or
  - re-enrolled on or before the enrollment count date of the following September.

Eligible applicant—an authorized public chartering agency participating in a partnership with a developer to establish a charter school in accordance with this program.

Equipment—tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of \$1,000 or more per unit.

High-risk student—a student who is at least one year behind in satisfactory completion of course work or obtaining credits for graduation, pregnant or a parent, economically deprived using measures such as free and reduced lunch, homeless or has been homeless sometime within the preceding six months, has limited English proficiency, has been suspended from school three or more times, or has been referred by the school district for enrollment in an alternative program.

## INSTRUCTIONS FOR CHARTER SCHOOLS GRANT

Please complete the entire grant on the form provided.

**SECTION I—TOTAL 2011 BUDGET, GRANT INFORMATION, & SUPPORTING DATA:** This section is a summary of your Section V-- Charter School Federal Budget subtotal and total and Section VI – Administrative Cost Budget subtotal and total. Simply duplicate the subtotal and total numbers from each of the Section V and VI budget classes (6100, 6150, 6200, 6300, 6400, 6500 and Total). The codes on the left side of the budget grid are function codes. Function code descriptions mean the action or purpose for which a person or thing is used or exists. Function includes the activities or actions which are performed to accomplish the objective of the school district. For further information on function codes, consult the School Finances' Missouri Financial Accounting Manual. [http://www.dese.mo.gov/divadm/finance/acct\\_manual/index.html](http://www.dese.mo.gov/divadm/finance/acct_manual/index.html). This budget will be entered into the ePeGS system upon approval of the proposal.

Indicate which grant type and year you are applying for by checking the proper box.

Indicate the positions funded by the charter school with Federal Charter School subgrant monies and the required certification (if any) for those positions. All federally-funded positions, whether certified or non-certified, are to be reported. All positions are to be reported according to what the staff person is actually doing. Reported positions should not be different from what would be observed on site during a review or monitoring. For more information on federal programs' positions coding, please refer to Exhibit 15 of the Core Data manual. This section should reflect the information submitted on screens 18 and 20 of core data. Information on Core Data can be found on DESE's website at: <http://www.dese.mo.gov/divimprove/coredata/CDmanual.html> .

**SECTION II—CHARTER SCHOOL AND SPONSOR INFORMATION:** Indicate the contact information for the Fiscal Agent / Charter School, and Charter Sponsor. Prior to award, successful applicants must provide the Department with Federal Tax Identification, DUNS, and CCR Registration Numbers. Information to guide the applicant in obtaining their DUNS and CCR numbers may be found in the **Registering for a DUNS Number/Central Contractor Registration** section found on page 32 in this RFP. The charter school must have declared LEA status from their sponsor and received approval from their sponsor to do business as an LEA prior to award of this grant.

For the Project Participant Priority Level Status, select only one Priority Level Status per application. Only one building within a district, consortium or service area needs to be classified in the lowest level to generate the lowest possible level ranking for the district or consortium. The proposal must address an area or areas of needed improvement in the building or district that earned the designation to be awarded maximum points in this section. The status of a building or district will be determined by the Department's annual final accountability reports.

**SECTION III—ASSURANCES AND CERTIFICATION:** An authorized representative of the Charter School must agree to and sign the assurances. ESEA Section 5203 contains assurances (A through N). Each application must reference where each of the 5203 assurances can be found in the school's charter by citing the page number where this assurance is found within the school's charter.

**SECTION IV—ACTIVITIES:** Complete an activity section for each grant activity for each year of the grant that you are applying for. Check one of the following boxes to indicate the year the activity will be implemented: Post-Award Planning First Year, Implementation First Year, or Implementation Second Year. Additional pages may be copied. Each activity must list the total amount of grant funds that will be expended, as listed in the budget, to accomplish the activity. The description should be detailed enough to ensure a knowledgeable reader that the funds are to be spent for an allowable activity. Excessive descriptions are not awarded additional points. The activities related to School Library Media Center and Technology must be completed as indicated. Six (6) additional activities can be implemented. Each activity must have a concise description and must explain both the evaluation method of the activity, measurement tool and the time span for the activity. For each activity you should include a SMART Goal. SMART Goals are detailed on Page 3 of this document. The evaluation method for each activity may be process or objective in nature. Each activity must have a

specified measurement tool and must be measurable so that results may be used to determine eligibility for continued support. Each of the benchmarks must be related to the activity for which funding is requested. Measurement tools must directly measure the described benchmark and the anticipated results should indicate a level of accomplishment, which is attainable. It is not recommended that Charters use end-of-year test scores since the results may not be available in time. The typed narrative must be confined to space provided. No additional activities are permitted. Activities must be submitted for each year you are applying for a grant.

**SECTION V—CHARTER SCHOOL FEDERAL BUDGET:** This section describes the use of funds within the budget categories used by the Missouri Public School Accounting System. A description of each category is provided in the material. A brief budget description (for example, under 6100 Salaries: supplemental pay for attendance at professional development activities outside normal operating hours) and the total funds to be expended within each category are required.

**SECTION VI. – ADMINISTRATIVE COST BUDGET:** This section describes the program’s administrative costs incurred by the Fiscal Agent. Administrative costs cannot exceed 5 percent of the district’s total proposed budget. Provide a brief itemization of the line item and its cost. Each cost area must be subtotaled and then a grand total given.

**SECTION VII. – SECTION 5203 REQUIRED ITEMS:** This section provides each applicant the space to declare where the Section 5203 required items are located in their State Board of Education approved charter that is submitted with the grant application. Identify by page number and/or section number where the item is located in the attached charter.



FEDERAL COMPLIANCE UNIT  
 MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
 PO BOX 480, JEFFERSON CITY, MO 65102-0480  
**FEDERAL CHARTER SCHOOLS GRANT**  
**Project Dates: February 23, 2011 to September 30, 2011**

**DIRECTIONS**

Mail the completed application postmarked by Tuesday, February 1, 2011 to: Federal Compliance Unit, Missouri Department of Elementary and Secondary Education, 205 Jefferson Street, PO Box 480, Jefferson City, MO 65102-0480.  
 Questions, contact Federal Compliance Unit: Ph: (573) 751-9124; Fax: (573) 526-6698; or e-mail to: [webreplyfgm@dese.mo.gov](mailto:webreplyfgm@dese.mo.gov); Visit DESE's website at: [dese.mo.gov](http://dese.mo.gov)

**SECTION I – TOTAL 2011 BUDGET, GRANT INFORMATION & SUPPORTING DATA**

<b>CHARTER SCHOOLS</b>	<b>6100</b> Certificated Salaries	<b>6150</b> Noncertificated Salaries	<b>6200</b> Employee Benefits	<b>6300</b> Purchased Services	<b>6400</b> Materials & Supplies	<b>6500</b> Capital Outlay	<b>6600</b> Other	<b>TOTAL</b>
<b>1100</b> Regular Programs								
<b>2200</b> Support Services – Instructional Staff								
<b>2210</b> Improvement of Instruction Services								
<b>2212</b> Inst. and Curric. Develop. Services								
<b>2220</b> Educational Media Services								
<b>2400</b> Support Services - School Administration								
<b>2540</b> Operation and Maintenance of Plant Services								
<b>2546</b> Security Services								
<b>2600</b> Support Services – Central Office								
<b>2610</b> Central Office Services								
<b>2620</b> Plan., Research, Develop. and Eval.								
<b>Program Costs Subtotal</b>								
<b>Indirect Costs</b>								
<b>Administrative Costs</b>								
<b>ADMINISTRATIVE COSTS SUBTOTAL</b>								
<b>GRAND TOTAL</b>								

**SECTION I – TOTAL 2011 BUDGET, GRANT INFORMATION & SUPPORTING DATA** *continued*

SUPPORTING DATA	FTEs				
	Teachers (60)	Principal (20)	Supervisor (30)	Media Personnel (40)	Administration (10)
<b>Fiscal Agent Staff</b>					
Superintendent/Director					
Building Principal					
Curriculum Coordinator/Director					
Library Media					
Teacher					
<b>TOTAL</b>					

GRANT TYPE SELECT ONE BOX BELOW FOR THE 2011 YEAR OF FUNDING	FUNDS REQUESTED BY YEAR TOTAL OF SECTIONS V AND VI BY YEAR
<input type="checkbox"/> FIRST YEAR POST-AWARD PLANNING	\$
<input type="checkbox"/> FIRST YEAR IMPLEMENTATION	\$
<input type="checkbox"/> SECOND YEAR IMPLEMENTATION	\$

**GRADES SERVED BY GRANT**  
SELECT ALL GRADES SERVED BELOW

K  1  2  3  4  5  6  7  8  9  10  11  12

EXPANSION OF AN EXISTING CHARTER SCHOOL WILL THE PROPOSED ACTIVITIES SUPPORT AN EXPANSION OF AN EXISTING CHARTER SCHOOL?	GRADES SERVED BY EXISTING CHARTER SCHOOL LIST GRADES BELOW
<input type="checkbox"/> YES <input type="checkbox"/> NO	

**EXPANSION CRITERIA**  
SELECT ALL BOXES THAT APPLY BELOW

THE EXPANSION WILL ADD A LEVEL OF INSTRUCTION (MULTIPLE GRADES) (MIDDLE SCHOOL, HIGH SCHOOL, UPPER ELEMENTARY)

THE EXPANSION WILL INCLUDE A SEPARATE ADMINISTRATIVE TEAM INCLUDING A PRINCIPAL/DIRECTOR

THE EXPANSION WILL REQUIRE A SEPARATE LOTTERY FOR STUDENTS

THE EXPANSION WILL REQUIRE SEPARATE CORE DATA REPORTING

THE EXPANSION WILL BE HOUSED IN A DISTINCT FACILITY (CAN BE ON THE SAME CAMPUS)

**SECTION II - CHARTER SCHOOL AND SPONSOR INFORMATION**

CHARTER SCHOOL NAME	TELEPHONE NUMBER
ADDRESS	FAX NUMBER
NAME OF CHARTER SCHOOL CONTACT	E-MAIL ADDRESS
FEDERAL TAX IDENTIFICATION NUMBER	DUNS NUMBER
CCR REGISTRATION NUMBER	LEA STATUS BY SPONSOR <input type="checkbox"/> YES <input type="checkbox"/> NO
CHARTER SPONSOR INSTITUTION	ADDRESS
NAME OF SPONSOR CONTACT	TELEPHONE NUMBER
E-MAIL ADDRESS	FAX NUMBER

**SECTION II - CHARTER SCHOOL AND SPONSOR INFORMATION *continued*****Project Participant Priority Level Status**

**Directions: Select only one Priority Level Status per application.** Only one building within a district, consortium or service area needs to be classified in the lowest level to generate the lowest possible level ranking for the district or consortium. The proposal must address an area or areas of needed improvement in the building or district that earned the designation to be awarded maximum points in this section. **The status of a building or district will be determined by the Department's annual final accountability reports.**

Priority Level Status	Priority Level Description
<b>Priority Level 1</b> <input type="checkbox"/>	<b>Persistently Low-Achieving:</b> Districts that qualify for Priority Level 1 Status have one or more buildings designated as a <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier I or Tier II building and/or their two most recent Annual Performance Reports (APRs) are at an unaccredited or provisionally accredited status.
<b>Priority Level 2</b> <input type="checkbox"/>	<b>Struggling With Consistency:</b> K-12 Districts that qualify for Priority Level 2 Status have one or more buildings designated as a <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier III building and/or met fewer than 12 Standards on their two most recent Annual Performance Reports (APRs). K-8 districts that qualify for Priority Level 2 Status have one or more buildings designated as a <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier III building and/or met fewer than 6 Standards on their two most recent Annual Performance Reports (APRs).
<b>Priority Level 3</b> <input type="checkbox"/>	<b>Performing:</b> K-12 Districts that qualify for Priority Level 3 Status have no designated <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier I, II, or III buildings and met greater than 11 Standards on their two most recent Annual Performance Reports (APRs). K-8 districts that qualify for Priority Level 3 Status have no designated <b>Title I, Part A, Section 1003 (g) School Improvement Grant</b> Tier I, II, or III buildings and met greater than 5 Standards on their two most recent Annual Performance Reports (APRs).
<b>No Priority Level</b> <input type="checkbox"/>	The charter school has not opened for the 2010-2011 school year

**SECTION III - ASSURANCES AND CERTIFICATION****ASSURED ALIGNMENT WITH THE PRIORITIES OF THE DEPARTMENT OF EDUCATION**

The Commissioner of Education has established four primary goals for Missouri's system of education, and recipients of funds through this grant shall ensure that funded activities shall be in support of these goals, or in those circumstances when one or more of the goals may not be applicable to the funded project or program, the recipient assures that no action or activity will conflict with the goal(s).

The Department's four goals are:

1. Missouri students will rank in the top 10 as measured by the National Assessment of Educational Progress (NAEP) and other national and international measures of accountability.
2. Missouri will provide quality, universal early childhood educational opportunities to all three and four-year olds as measured by numbers of children served and a research-based kindergarten readiness assessment.
3. Missouri will recruit, prepare and support effective teachers and leaders as measured by the number of qualified professionals entering the profession, demonstrated mastery of skills and competencies, and improved student performance.
4. The Department of Elementary and Secondary Education will create statewide knowledge of and respect for public education through improved departmental efficiency, operational effectiveness and positive relationships with external constituencies as measured by key management benchmarks and constituent surveys.

Final determination of applicability of these goals to the funded project or program, and the degree in which activity is aligned with one or more goals shall rest with the Commissioner of Education.

The Charter School assures the Department of Elementary and Secondary Education (the Department) that it shall:

1. receive and expend the funds in a manner that is consistent with the intent of the approved proposal.
2. keep such records for a period of three years and provide such information as may be necessary for fiscal and program auditing and for program evaluation, and provide the Department any information that it may need to carry out its responsibilities under the program.
3. adhere to the requirements of applicable federal statutes and regulations, state laws and rules governing the program, and all other applicable statutes, including the Age Discrimination Act of 1975; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Title IX of the Education Amendments of 1972; and Part B of the Individuals with Disabilities Act and certifies that any personnel benefiting from these funds have not been suspended nor debarred.
4. achieve federal nonprofit status on/or by \_\_\_\_\_(date).

**SECTION III - ASSURANCES AND CERTIFICATION** *continued*

**SECTION 5203 ASSURANCES**

- “(3) contain assurances that the State educational agency will require each eligible applicant desiring to receive a sub-grant to submit an application to the State educational agency containing—
- “(A) a description of the educational program to be implemented by the proposed charter school, including—
    - “(i) how the program will enable all students to meet challenging State student academic achievement standards;
    - “(ii) the grade levels or ages of children to be served; and
    - “(iii) the curriculum and instructional practices to be used;
  - “(B) a description of how the charter school will be managed;
  - “(C) a description of—
    - “(i) the objectives of the charter school; and
    - “(ii) the methods by which the charter school will determine its progress toward achieving those objectives;
  - “(D) a description of the administrative relationship between the charter school and the authorized public chartering agency;
  - “(E) a description of how parents and other members of the community will be involved in the planning, program design, and implementation of the charter school;
  - “(F) a description of how the authorized public chartering agency will provide for continued operation of the school once the Federal grant has expired, if such agency determines that the school has met the objectives described in subparagraph (C)(i);
  - “(G) a request and justification for waivers of any Federal statutory or regulatory provisions that the eligible applicant believes are necessary for the successful operation of the charter school, and a description of any State or local rules, generally applicable to public schools, that will be waived for, or otherwise not apply to, the school;
  - “(H) a description of how the subgrant funds or grant funds, as appropriate, will be used, including a description of how such funds will be used in conjunction with other Federal programs administered by the Secretary;
  - “(I) a description of how students in the community will be—
    - “(i) informed about the charter school; and
    - “(ii) given an equal opportunity to attend the charter school;
  - “(J) an assurance that the eligible applicant will annually provide the Secretary and the State educational agency such information as may be required to determine if the charter school is making satisfactory progress toward achieving the objectives described in subparagraph (C)(i);
  - “(K) an assurance that the eligible applicant will cooperate with the Secretary and the State educational agency in evaluating the program assisted under this subpart;
  - “(L) a description of how a charter school that is considered a local educational agency under State law, or a local educational agency in which a charter school is located, will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Education Act;
  - “(M) if the eligible applicant desires to use subgrant funds for dissemination activities under section 5202(c)(2)(C), a description of those activities and how those activities will involve charter schools and other public schools, local educational agencies, developers, and potential developers; and
  - “(N) such other information and assurances as the Secretary and the State educational agency may require.

The charter authorized representative fully understands the assurances and the responsibility for compliance placed upon the applicant by the assurances. The applicant will refund directly to the Department the amount of any funds made available to the applicant which may be determined by the Department or an auditor representing the Department to have been misspent or otherwise misapplied.

SIGNATURE OF CHARTER AUTHORIZED REPRESENTATIVE	DATE
<b>FOR DESE USE ONLY</b>	
SIGNATURE OF AUTHORIZED DESE OFFICIAL	DATE

MO 500-2290 (12-10)

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 5<sup>th</sup> Floor, 205 Jefferson Street, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or Relay Missouri 800-735-2966.





**SECTION IV – ACTIVITIES** (additional pages may be copied) *continued*

POST-AWARD PLANNING

FIRST YEAR

IMPLEMENTATION

FIRST YEAR

SECOND YEAR

<b>Activity # 5</b>	NAME OF ACTIVITY	FUNDS BUDGETED FOR ACTIVITY
	<p>DESCRIPTION OF ACTIVITY:</p>  <p>SMART GOAL:</p>  <p>EVALUATION METHOD:</p>  <p>TIMELINE:</p>	

<b>Activity # 6</b>	NAME OF ACTIVITY	FUNDS BUDGETED FOR ACTIVITY
	<p>DESCRIPTION OF ACTIVITY:</p>  <p>SMART GOAL:</p>  <p>EVALUATION METHOD:</p>  <p>TIMELINE:</p>	

**SECTION IV - ACTIVITIES** (additional pages may be copied) *continued*

POST-AWARD PLANNING

FIRST YEAR

IMPLEMENTATION

FIRST YEAR

SECOND YEAR

	NAME OF ACTIVITY	FUNDS BUDGETED FOR ACTIVITY
<b>Activity # 7</b>	DESCRIPTION OF ACTIVITY:   SMART GOAL:   EVALUATION METHOD:   TIMELINE:	
<b>Activity # 8</b>	DESCRIPTION OF ACTIVITY:   SMART GOAL:   EVALUATION METHOD:   TIMELINE:	

**SECTION V - CHARTER SCHOOL FEDERAL BUDGET (additional pages may be copied)**

POST-AWARD PLANNING	GRANT FUNDS
<b>6100: Certificated Salaries</b>	
<b>6100 Subtotal</b>	
<b>6150: Noncertificated Salaries</b>	
<b>6150 Subtotal</b>	
<b>6200: Employee Benefits</b>  FICA Insurance Teacher retirement Non-teacher retirement Other	
<b>6200 Subtotal</b>	
<b>6300: Purchased Services</b>	
<b>6300 Subtotal</b>	
<b>6400: Materials/Supplies</b>	
<b>6400 Subtotal</b>	
<b>6500: Capital Outlay</b>	
<b>6500 Subtotal</b>	
<b>TOTAL</b>	

**SECTION V - CHARTER SCHOOL FEDERAL BUDGET (additional pages may be copied)**

IMPLEMENTATION - FIRST YEAR	GRANT FUNDS
<b>6100: Certificated Salaries</b>	
<b>6100 Subtotal</b>	
<b>6150: Noncertificated Salaries</b>	
<b>6150 Subtotal</b>	
<b>6200: Employee Benefits</b>  FICA Insurance Teacher retirement Non-teacher retirement Other	
<b>6200 Subtotal</b>	
<b>6300: Purchased Services</b>	
<b>6300 Subtotal</b>	
<b>6400: Materials/Supplies</b>	
<b>6400 Subtotal</b>	
<b>6500: Capital Outlay</b>	
<b>6500 Subtotal</b>	
<b>TOTAL</b>	

**SECTION V - CHARTER SCHOOL FEDERAL BUDGET (additional pages may be copied)**

IMPLEMENTATION - SECOND YEAR	GRANT FUNDS
<b>6100: Certificated Salaries</b>	
<b>6100 Subtotal</b>	
<b>6150: Noncertificated Salaries</b>	
<b>6150 Subtotal</b>	
<b>6200: Employee Benefits</b>  FICA Insurance Teacher retirement Non-teacher retirement Other	
<b>6200 Subtotal</b>	
<b>6300: Purchased Services</b>	
<b>6300 Subtotal</b>	
<b>6400: Materials/Supplies</b>	
<b>6400 Subtotal</b>	
<b>6500: Capital Outlay</b>	
<b>6500 Subtotal</b>	
<b>TOTAL</b>	

**SECTION VI. – ADMINISTRATIVE COST BUDGET**

POST-AWARD PLANNING	GRANT FUNDS
6100:Certificated Salaries	
<b>6100 Subtotal</b>	<b>\$</b>
6150:Noncertificated Salaries	
<b>6150 Subtotal</b>	<b>\$</b>
<b>6200: Employee Benefits</b> <i>(optional categories)</i> FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
<b>6200 Subtotal</b>	<b>\$</b>
6300: Purchased Services	
<b>6300 Subtotal</b>	<b>\$\$</b>
6400: Materials/Supplies	
<b>6400 Subtotal</b>	<b>\$</b>
6500: Capital Outlay	
<b>6500 Subtotal</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>

**SECTION VI. – ADMINISTRATIVE COST BUDGET**

IMPLEMENTATION - FIRST YEAR	GRANT FUNDS
<b>6100:</b> Certificated Salaries	
<b>6100 Subtotal</b>	<b>\$</b>
<b>6150:</b> Noncertificated Salaries	
<b>6150 Subtotal</b>	<b>\$</b>
<b>6200:</b> Employee Benefits ( <i>optional categories</i> ) FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
<b>6200 Subtotal</b>	<b>\$</b>
<b>6300:</b> Purchased Services	
<b>6300 Subtotal</b>	<b>\$\$</b>
<b>6400:</b> Materials/Supplies	
<b>6400 Subtotal</b>	<b>\$</b>
<b>6500:</b> Capital Outlay	
<b>6500 Subtotal</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>

**SECTION VI. – ADMINISTRATIVE COST BUDGET**

IMPLEMENTATION - SECOND YEAR	GRANT FUNDS
<b>6100:</b> Certificated Salaries	
<b>6100 Subtotal</b>	<b>\$</b>
<b>6150:</b> Noncertificated Salaries	
<b>6150 Subtotal</b>	<b>\$</b>
<b>6200:</b> Employee Benefits ( <i>optional categories</i> ) FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
<b>6200 Subtotal</b>	<b>\$</b>
<b>6300:</b> Purchased Services	
<b>6300 Subtotal</b>	<b>\$\$</b>
<b>6400:</b> Materials/Supplies	
<b>6400 Subtotal</b>	<b>\$</b>
<b>6500:</b> Capital Outlay	
<b>6500 Subtotal</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>

**SECTION VII. – SECTION 5203 REQUIRED ITEMS**

Directions: Each applicant must submit a charter that contains the following required items. Please identify by page number and/or section number where the item is located in the attached charter.

REQUIRED ITEMS	LOCATION IN CHARTER
<p>“(A) a description of the educational program to be implemented by the proposed charter school, including—</p> <ul style="list-style-type: none"> <li>“(i) how the program will enable all students to meet challenging State student academic achievement standards;</li> <li>“(ii) the grade levels or ages of children to be served; and</li> <li>“(iii) the curriculum and instructional practices to be used;</li> </ul>	
<p>“(B) a description of how the charter school will be managed;</p>	
<p>“(C) a description of—</p> <ul style="list-style-type: none"> <li>“(i) the objectives of the charter school; and</li> <li>“(ii) the methods by which the charter school will determine its progress toward achieving those objectives;</li> </ul>	
<p>“(D) a description of the administrative relationship between the charter school and the authorized public chartering agency;</p>	
<p>“(E) a description of how parents and other members of the community will be involved in the planning, program design, and implementation of the charter school;</p>	
<p>“(F) a description of how the authorized public chartering agency will provide for continued operation of the school once the Federal grant has expired, if such agency determines that the school has met the objectives described in subparagraph (C)(i);</p>	
<p>“(G) a request and justification for waivers of any Federal statutory or regulatory provisions that the eligible applicant believes are necessary for the successful operation of the charter school, and a description of any State or local rules, generally applicable to public schools, that will be waived for, or otherwise not apply to, the school;</p>	
<p>“(H) a description of how the subgrant funds or grant funds, as appropriate, will be used, including a description of how such funds will be used in conjunction with other Federal programs administered by the Secretary;</p>	
<p>“(I) a description of how students in the community will be—</p> <ul style="list-style-type: none"> <li>“(i) informed about the charter school; and</li> <li>“(ii) given an equal opportunity to attend the charter school;</li> </ul>	
<p>“(J) an assurance that the eligible applicant will annually provide the Secretary and the State educational agency such information as may be required to determine if the charter school is making satisfactory progress toward achieving the objectives described in subparagraph (C)(i);</p>	
<p>“(K) an assurance that the eligible applicant will cooperate with the Secretary and the State educational agency in evaluating the program assisted under this subpart;</p>	
<p>“(L) a description of how a charter school that is considered a local educational agency under State law, or a local educational agency in which a charter school is located, will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Education Act;</p>	
<p>“(M) if the eligible applicant desires to use subgrant funds for dissemination activities under section 5202(c)(2)(C), a description of those activities and how those activities will involve charter schools and other public schools, local educational agencies, developers, and potential developers; and</p>	
<p>“(N) such other information and assurances as the Secretary and the State educational agency may require.</p>	

## DESE BUDGET CATEGORIES SUMMARY

<u>CLASS</u>	<u>DESCRIPTION</u>
6100	<p><i>Certificated Salaries</i> - Amounts paid for full- and part-time employees of the LEA, including:</p> <ul style="list-style-type: none"> <li>• full- and part-time certificated teachers</li> <li>• substitute teachers</li> <li>• supplemental pay (extra-curricular for certificated personnel)</li> </ul>
6150	<p><i>Noncertificated Salaries</i> - Amounts paid for full- and part-time employees of the LEA, including:</p> <ul style="list-style-type: none"> <li>• full- and part-time non-certificated employee pay</li> <li>• unused sick or severance pay for non-certificated employees</li> </ul>
6200	<p><i>Employee Benefits</i> - Amounts paid by the LEA on behalf of employees over and above the gross salary; not paid directly to employee. Benefits include:</p> <ul style="list-style-type: none"> <li>• teacher and non-teacher retirement</li> <li>• Old Age, Survivors and Disability Insurance (OASDI) and Medicare</li> <li>• employee insurance (e.g., dental, life)</li> <li>• Worker's Compensation</li> <li>• unemployment compensation</li> <li>• other employee-provided services</li> </ul>
6300	<p><i>Purchased Services</i> - Amounts paid for personnel not on the LEA's payroll, and for services required by the LEA. Such services may be purchased from another school district. The following may fall under this category:</p> <ul style="list-style-type: none"> <li>• professional and technical services (e.g., architectural, legal, dental)</li> <li>• instructional (e.g., tuition paid to other districts, curriculum consultants)</li> <li>• pupil and staff services</li> <li>• data processing and like services</li> <li>• property services (e.g., cleaning, repairs, maintenance)</li> <li>• transportation (contracted and non-contracted)</li> <li>• staff travel</li> <li>• insurance (other than employee benefits)</li> <li>• communication (e.g., advertising, printing)</li> <li>• other (e.g., contracted food services)</li> </ul>
6400	<p><i>Materials and Supplies</i> - Amounts paid for expendable items which are consumed, worn out, or which become part of more complex units or substances. These include:</p> <ul style="list-style-type: none"> <li>• general supplies, including freight and cartage</li> <li>• free and regular textbooks (print or electronic)</li> <li>• library books, periodicals, resource materials</li> <li>• food (items usually claimed on the School Food Service Reimbursement form)</li> <li>• energy (electric, gas, oil)</li> <li>• other supplies and materials</li> </ul>
6500	<p><i>Capital Outlay</i> - Expenditures for fixed assets or additions to fixed assets. Capital outlay is considered to be an object that is purchased. It covers:</p> <ul style="list-style-type: none"> <li>• minor remodeling</li> <li>• instructional equipment</li> <li>• vehicles</li> <li>• other capital outlay</li> </ul>

*NOTE:* Detailed expenditure object code descriptions may be found in the Missouri Financial Accounting Manual, PROCEDURE NO: CDE-407, Revised July 1997. The bulleted example items may include expenditures that are not allowable in the Federal Charter Schools Program.

## Registering for a DUNS Number/Central Contractor Registration

The **Missouri Department of Elementary and Secondary Education** requires that all primary grant awardees and their first tier grant awardees create and/or validate existing **Central Contractor Registration (CCR)** and **Data Universal Numbering System (DUNS)** registration data to be eligible for funds. All primary grant awardees must be registered, and ensure that their first tier awardees register ***immediately***, following the guidance outlined below.

### **A. Registering for a DUNS Number**

1. To verify or register for a DUNS number, go to the Dun & Bradstreet website at: <http://fedgov.dnb.com/webform/displayHomePage.do>.
2. The following information will be needed to obtain a DUNS number:
  - a. Name of organization
  - b. Organization address
  - c. Name of CEO/organization owner
  - d. Legal structure of the organization (corporation, partnership, proprietorship)
  - e. Year the organization started
  - f. Primary type of business
  - g. Total number of employees (full and part time)

### **B. Registering in CCR**

1. To register with CCR, you can apply by phone (1-888-227-2423) or register online at <http://www.ccr.gov>.
2. If your organization is already registered, take note of who is listed as your E-Business Point of Contact (E-Biz POC). For applications being submitted through Grants.gov, this person will be responsible for authorizing who within your organization has the responsibility to submit applications.
3. The following information will be needed to register in CCR:
  - a. DUNS number
  - b. Tax Identification Number (TIN) and Taxpayer name used in federal tax matters
  - c. Statistical information about your organization
  - d. Electronic Funds Transfer (EFT) information for payment of invoices

### **C. Frequently Asked Questions**

#### **1. What is a DUNS number and why is obtaining a DUNS number necessary to receive funds?**

The DUNS number is a unique nine-character number that identifies your organization. The Federal government has adopted the use of DUNS numbers to track how Federal grant money registering for a DUNS Number/Central Contractor Registration is allocated. An organization's DUNS number will be used to identify how funds are being spent. Most large organizations, libraries, colleges and research universities already have DUNS numbers.

#### **2. How long will it take to receive a DUNS number?**

You usually receive a DUNS number within the same day.

#### **3. What is the CCR and why is registration in CCR necessary to receive funds?**

The CCR is a web-enabled government wide application that collects, validates, stores, and disseminates business information about the Federal government's trading partners in support of the

contract award, grants, and the electronic payment processes. Registering with the CCR is required for primary and first tier awardees receiving funds and for organizations submitting applications through Grants.gov.

When your organization registers with CCR, you must designate an E-Business Point of Contact (E-Biz POC). The E-Biz POC uses the MPIN (Marketing Personal Identification Number) given by the CCR to login to Grants.gov and to designate which staff members from your organization are allowed to submit applications electronically through Grants.gov. Please refer to the CCR handbook at <http://www.ccr.gov/Handbook.aspx> for assistance. CCR requires that organizations renew their CCR registration annually. Your CCR E-Biz POC should check your renewal status annually at <https://www.bpn.gov/CCRSearch/Search.aspx>.

If you have further questions about creating, updating or renewing your CCR registration, please visit the CCR Frequently Asked page at <http://www.ccr.gov/FAQ.aspx> or contact the CCR Help Desk at 888-227-2423.

#### **4. How long will it take for my information to activate in CCR?**

CCR takes one to three days to gather the internal organization information and prepare the application. If your organization already has an Employer Identification Number (EIN) or Taxpayer Identification Number (TIN), then you should allow a minimum of 48 hours to complete the entire CCR registration.

If your organization does not have an EIN or TIN, then you should allow two weeks for obtaining the information from IRS when requesting the EIN or TIN via phone or Internet. The reason for the one to three-day delay is due to security information that needs to be mailed to the organization.

**For More Information on the DUNS and CCR registration process, visit [www.Grants.gov](http://www.Grants.gov) .**

**Missouri Revised Statutes**  
**Chapter 160**  
**Schools--General Provisions**  
**Section 160.400**

August 28, 2010

**Charter schools, defined, St. Louis City and Kansas City school districts--sponsors--use of public school buildings--organization of charter schools--affiliations with college or university--criminal background check required.**

160.400. 1. A charter school is an independent public school.

2. Charter schools may be operated only in a metropolitan school district or in an urban school district containing most or all of a city with a population greater than three hundred fifty thousand inhabitants and may be sponsored by any of the following:

(1) The school board of the district;

(2) A public four-year college or university with its primary campus in the school district or in a county adjacent to the county in which the district is located, with an approved teacher education program that meets regional or national standards of accreditation;

(3) A community college located in the district; or

(4) Any private four-year college or university located in a city not within a county with an enrollment of at least one thousand students, and with an approved teacher preparation program.

3. The mayor of a city not within a county may request a sponsor under subdivision (2), (3), or (4) of subsection 2 of this section to consider sponsoring a "workplace charter school", which is defined for purposes of sections 160.400 to 160.420 as a charter school with the ability to target prospective students whose parent or parents are employed in a business district, as defined in the charter, which is located in the city.

4. No sponsor shall receive from an applicant for a charter school any fee of any type for the consideration of a charter, nor may a sponsor condition its consideration of a charter on the promise of future payment of any kind.

5. The charter school shall be a Missouri nonprofit corporation incorporated pursuant to chapter 355. The charter provided for herein shall constitute a contract between the sponsor and the charter school.

6. As a nonprofit corporation incorporated pursuant to chapter 355, the charter school shall select the method for election of officers pursuant to section 355.326 based on the class of corporation selected. Meetings of the governing board of the charter school shall be subject to the provisions of sections 610.010 to 610.030, the open meetings law.

7. A sponsor of a charter school, its agents and employees are not liable for any acts or omissions of a charter school that it sponsors, including acts or omissions relating to the charter submitted by the charter school, the operation of the charter school and the performance of the charter school.

8. A charter school may affiliate with a four-year college or university, including a private college or university, or a community college as otherwise specified in subsection 2 of this section when its charter is granted by a sponsor other than such college, university or community college. Affiliation status recognizes a relationship between the charter school and the college or university for purposes of teacher training and staff development, curriculum and assessment development, use of physical facilities owned by or rented on behalf of the college or university, and other similar purposes. The primary campus of the college or university must be located within the county in which the school district lies wherein the charter school is located or in a county adjacent to the county in which the district is located. A university, college or community college may not charge or accept a fee for affiliation status.

9. The expenses associated with sponsorship of charter schools shall be defrayed by the department of elementary and secondary education retaining one and five-tenths percent of the amount of state and local funding allocated to the charter school under section 160.415, not to exceed one hundred twenty-five thousand dollars, adjusted for inflation. Such amount shall not be withheld when the sponsor is a school district or the state board of education. The department of elementary and secondary education shall remit the retained funds for each charter school to the school's sponsor, provided the sponsor remains in good standing by fulfilling its sponsorship obligations under sections 160.400 to 160.420 and 167.349 with regard to each charter school it sponsors, including appropriate demonstration of the following:

(1) Expends no less than ninety percent of its charter school sponsorship funds in support of its charter school sponsorship program, or as a direct investment in the sponsored schools;

(2) Maintains a comprehensive application process that follows fair procedures and rigorous criteria and grants charters only to those developers who demonstrate strong capacity for establishing and operating a quality charter school;

(3) Negotiates contracts with charter schools that clearly articulate the rights and responsibilities of each party regarding school autonomy, expected outcomes, measures for evaluating success or failure, performance consequences, and other material terms;

(4) Conducts contract oversight that evaluates performance, monitors compliance, informs intervention and renewal decisions, and ensures autonomy provided under applicable law; and

(5) Designs and implements a transparent and rigorous process that uses comprehensive data to make merit-based renewal decisions.

10. No university, college or community college shall grant a charter to a nonprofit corporation if an employee of the university, college or community college is a member of the corporation's board of directors.

11. No sponsor shall grant a charter under sections 160.400 to 160.420 and 167.349 without ensuring that a criminal background check and child abuse registry check are conducted for all members of the governing board of the charter schools or the incorporators of the charter school if initial directors are not named in the articles of incorporation, nor shall a sponsor renew a charter without ensuring a criminal background check and child abuse registry check are conducted for each member of the governing board of the charter school.

12. No member of the governing board of a charter school shall hold any office or employment from the board or the charter school while serving as a member, nor shall the member have any substantial interest, as defined in section 105.450, in any entity employed by or contracting with the board. No board member shall be an employee of a company that provides substantial services to the charter school. All members of the governing board of the charter school shall be considered decision-making public servants as defined in section 105.450 for the purposes of the financial disclosure requirements contained in sections 105.483, 105.485, 105.487, and 105.489.

13. A sponsor shall provide timely submission to the state board of education of all data necessary to demonstrate that the sponsor is in material compliance with all requirements of sections 160.400 to 160.420 and 167.349.

14. The state board of education shall ensure each sponsor is in compliance with all requirements under sections 160.400 to 160.420 and 167.349 for each charter school sponsored by any sponsor. The state board shall notify each sponsor of the standards for sponsorship of charter schools, delineating both what is mandated by statute and what best practices dictate. The state board, after a public hearing, may require remedial action for a sponsor that it finds has not fulfilled its obligations of sponsorship, such remedial actions including withholding the sponsor's funding and suspending for a period of up to one year the sponsor's authority to sponsor a school that it currently sponsors or to sponsor any additional school. If the state board removes the authority to sponsor a currently operating charter school, the state board shall become the interim sponsor of the school for a period of up to three years until the school finds a new sponsor or until the charter contract period lapses.

(L. 1998 S.B. 781 § 4, A.L. 2005 S.B. 287, A.L. 2009 S.B. 291)

**Missouri Revised Statutes**  
**Chapter 160**  
**Schools--General Provisions**  
**Section 160.405**

August 28, 2010

**Proposed charter, how submitted, requirements, submission to state board, powers and duties--approval, revocation, termination--definitions--lease of public school facilities, when--unlawful reprisal, defined, prohibited.**

160.405. 1. A person, group or organization seeking to establish a charter school shall submit the proposed charter, as provided in this section, to a sponsor. If the sponsor is not a school board, the applicant shall give a copy of its application to the school board of the district in which the charter school is to be located and to the state board of education, within five business days of the date the application is filed with the proposed sponsor. The school board may file objections with the proposed sponsor, and, if a charter is granted, the school board may file objections with the state board of education. The charter shall include a mission statement for the charter school, a description of the charter school's organizational structure and bylaws of the governing body, which will be responsible for the policy and operational decisions of the charter school, a financial plan for the first three years of operation of the charter school including provisions for annual audits, a description of the charter school's policy for securing personnel services, its personnel policies, personnel qualifications, and professional development plan, a description of the grades or ages of students being served, the school's calendar of operation, which shall include at least the equivalent of a full school term as defined in section 160.011, and an outline of criteria specified in this section designed to measure the effectiveness of the school. The charter shall also state:

- (1) The educational goals and objectives to be achieved by the charter school;
- (2) A description of the charter school's educational program and curriculum;
- (3) The term of the charter, which shall be not less than five years, nor greater than ten years and shall be renewable;
- (4) A description of the charter school's pupil performance standards, which must meet the requirements of subdivision (6) of subsection 5 of this section. The charter school program must be designed to enable each pupil to achieve such standards;
- (5) A description of the governance and operation of the charter school, including the nature and extent of parental, professional educator, and community involvement in the governance and operation of the charter school; and
- (6) A description of the charter school's policies on student discipline and student admission, which shall include a statement, where applicable, of the validity of attendance of students who do not reside in the district but who may be eligible to attend under the terms of judicial settlements.

2. Proposed charters shall be subject to the following requirements:

- (1) A charter may be approved when the sponsor determines that the requirements of this section are met and determines that the applicant is sufficiently qualified to operate a charter school. The sponsor's decision of approval or denial shall be made within ninety days of the filing of the proposed charter;
- (2) If the charter is denied, the proposed sponsor shall notify the applicant in writing as to the reasons for its denial and forward a copy to the state board of education within five business days following the denial;
- (3) If a proposed charter is denied by a sponsor, the proposed charter may be submitted to the state board of education, along with the sponsor's written reasons for its denial. If the state board determines that the applicant meets the requirements of this section, that the applicant is sufficiently qualified to operate the charter school, and that granting a charter to the applicant would be likely to provide educational benefit to the children of the district, the state board may grant a charter and act as sponsor of the charter school. The state board shall review the proposed charter and make a determination of whether to deny or grant the proposed charter within sixty days of receipt of the proposed charter, provided that any charter to be considered by the state board of education under this subdivision shall be submitted no

later than March first prior to the school year in which the charter school intends to begin operations. The state board of education shall notify the applicant in writing as the reasons for its denial, if applicable; and

(4) The sponsor of a charter school shall give priority to charter school applicants that propose a school oriented to high-risk students and to the reentry of dropouts into the school system. If a sponsor grants three or more charters, at least one-third of the charters granted by the sponsor shall be to schools that actively recruit dropouts or high-risk students as their student body and address the needs of dropouts or high-risk students through their proposed mission, curriculum, teaching methods, and services. For purposes of this subsection, a "high-risk" student is one who is at least one year behind in satisfactory completion of course work or obtaining credits for graduation, pregnant or a parent, homeless or has been homeless sometime within the preceding six months, has limited English proficiency, has been suspended from school three or more times, is eligible for free or reduced-price school lunch, or has been referred by the school district for enrollment in an alternative program. "Dropout" shall be defined through the guidelines of the school core data report. The provisions of this subsection do not apply to charters sponsored by the state board of education.

3. If a charter is approved by a sponsor, the charter application shall be submitted to the state board of education, along with a statement of finding that the application meets the requirements of sections 160.400 to 160.420 and section 167.439 and a monitoring plan under which the charter sponsor will evaluate the academic performance of students enrolled in the charter school. The state board of education may, within sixty days, disapprove the granting of the charter. The state board of education may disapprove a charter on grounds that the application fails to meet the requirements of sections 160.400 to 160.420 and section 167.349 or that a charter sponsor previously failed to meet the statutory responsibilities of a charter sponsor.

4. Any disapproval of a charter pursuant to subsection 3 of this section shall be subject to judicial review pursuant to chapter 536.

5. A charter school shall, as provided in its charter:

(1) Be nonsectarian in its programs, admission policies, employment practices, and all other operations;

(2) Comply with laws and regulations of the state, county, or city relating to health, safety, and state minimum educational standards, as specified by the state board of education, including the requirements relating to student discipline under sections 160.261, 167.161, 167.164, and 167.171, notification of criminal conduct to law enforcement authorities under sections 167.115 to 167.117, academic assessment under section 160.518, transmittal of school records under section 167.020, and the minimum number of school days and hours required under section 160.041;

(3) Except as provided in sections 160.400 to 160.420, be exempt from all laws and rules relating to schools, governing boards and school districts;

(4) Be financially accountable, use practices consistent with the Missouri financial accounting manual, provide for an annual audit by a certified public accountant, publish audit reports and annual financial reports as provided in chapter 165, provided that the annual financial report may be published on the department of elementary and secondary education's Internet website in addition to other publishing requirements, and provide liability insurance to indemnify the school, its board, staff and teachers against tort claims. A charter school that receives local educational agency status under subsection 6 of this section shall meet the requirements imposed by the Elementary and Secondary Education Act for audits of such agencies. For purposes of an audit by petition under section 29.230, a charter school shall be treated as a political subdivision on the same terms and conditions as the school district in which it is located. For the purposes of securing such insurance, a charter school shall be eligible for the Missouri public entity risk management fund pursuant to section 537.700. A charter school that incurs debt must include a repayment plan in its financial plan;

(5) Provide a comprehensive program of instruction for at least one grade or age group from kindergarten through grade twelve, which may include early childhood education if funding for such programs is established by statute, as specified in its charter;

(6) (a) Design a method to measure pupil progress toward the pupil academic standards adopted by the state board of education pursuant to section 160.514, collect baseline data during at least the first three years for determining how the charter school is performing and to the extent applicable, participate in the statewide system of assessments, comprised of the essential skills tests and the nationally standardized norm-referenced achievement tests, as designated by the state board pursuant to section 160.518, complete and distribute an annual report card as prescribed in section 160.522, which shall also include a statement that background checks have been completed on the charter school's board members, report to its sponsor, the local school district, and the state board of education as to its teaching methods and any educational innovations and the results thereof, and provide data required for the study of charter schools pursuant to

subsection 4 of section 160.410. No charter school will be considered in the Missouri school improvement program review of the district in which it is located for the resource or process standards of the program.

(b) For proposed high risk or alternative charter schools, sponsors shall approve performance measures based on mission, curriculum, teaching methods, and services. Sponsors shall also approve comprehensive academic and behavioral measures to determine whether students are meeting performance standards on a different time frame as specified in that school's charter. Student performance shall be assessed comprehensively to determine whether a high risk or alternative charter school has documented adequate student progress. Student performance shall be based on sponsor- approved comprehensive measures as well as standardized public school measures. Annual presentation of charter school report card data to the department of elementary and secondary education, the state board, and the public shall include comprehensive measures of student progress.

(c) Nothing in this paragraph shall be construed as permitting a charter school to be held to lower performance standards than other public schools within a district; however, the charter of a charter school may permit students to meet performance standards on a different time frame as specified in its charter;

(7) Assure that the needs of special education children are met in compliance with all applicable federal and state laws and regulations;

(8) Provide along with any request for review by the state board of education the following:

(a) Documentation that the applicant has provided a copy of the application to the school board of the district in which the charter school is to be located, except in those circumstances where the school district is the sponsor of the charter school; and

(b) A statement outlining the reasons for approval or disapproval by the sponsor, specifically addressing the requirements of sections 160.400 to 160.420 and 167.349.

6. The charter of a charter school may be amended at the request of the governing body of the charter school and on the approval of the sponsor. The sponsor and the governing board and staff of the charter school shall jointly review the school's performance, management and operations at least once every two years or at any point where the operation or management of the charter school is changed or transferred to another entity, either public or private. The governing board of a charter school may amend the charter, if the sponsor approves such amendment, or the sponsor and the governing board may reach an agreement in writing to reflect the charter school's decision to become a local educational agency for the sole purpose of seeking direct access to federal grants. In such case the sponsor shall give the department of elementary and secondary education written notice no later than March first of any year, with the agreement to become effective July first. The department may waive the March first notice date in its discretion. The department shall identify and furnish a list of its regulations that pertain to local educational agencies to such schools within thirty days of receiving such notice.

7. (1) A sponsor shall revoke a charter or take other appropriate remedial action, which may include placing the charter school on probationary status, at any time if the charter school commits a serious breach of one or more provisions of its charter or on any of the following grounds: failure to meet academic performance standards as set forth in its charter, failure to meet generally accepted standards of fiscal management, failure to provide information necessary to confirm compliance with all provisions of the charter and sections 160.400 to 160.420 and 167.349 within forty- five days following receipt of written notice requesting such information, or violation of law.

(2) The sponsor may place the charter school on probationary status to allow the implementation of a remedial plan, which may require a change of methodology, a change in leadership, or both, after which, if such plan is unsuccessful, the charter may be revoked.

(3) At least sixty days before acting to revoke a charter, the sponsor shall notify the governing board of the charter school of the proposed action in writing. The notice shall state the grounds for the proposed action. The school's governing board may request in writing a hearing before the sponsor within two weeks of receiving the notice.

(4) The sponsor of a charter school shall establish procedures to conduct administrative hearings upon determination by the sponsor that grounds exist to revoke a charter. Final decisions of a sponsor from hearings conducted pursuant to this subsection are subject to judicial review pursuant to chapter 536.

(5) A termination shall be effective only at the conclusion of the school year, unless the sponsor determines that continued operation of the school presents a clear and immediate threat to the health and safety of the children.

(6) A charter sponsor shall make available the school accountability report card information as provided under section 160.522 and the results of the academic monitoring required under subsection 3 of this section.

8. A sponsor shall take all reasonable steps necessary to confirm that each charter school sponsored by such sponsor is in material compliance and remains in material compliance with all material provisions of the charter and sections 160.400 to 160.420 and 167.349. Every charter school shall provide all information necessary to confirm ongoing compliance with all provisions of its charter and sections 160.400 to 160.420 and 167.349 in a timely manner to its sponsor.

9. A school district may enter into a lease with a charter school for physical facilities.

10. A governing board or a school district employee who has control over personnel actions shall not take unlawful reprisal against another employee at the school district because the employee is directly or indirectly involved in an application to establish a charter school. A governing board or a school district employee shall not take unlawful reprisal against an educational program of the school or the school district because an application to establish a charter school proposes the conversion of all or a portion of the educational program to a charter school. As used in this subsection, "unlawful reprisal" means an action that is taken by a governing board or a school district employee as a direct result of a lawful application to establish a charter school and that is adverse to another employee or an educational program.

11. Charter school board members shall be subject to the same liability for acts while in office as if they were regularly and duly elected members of school boards in any other public school district in this state. The governing board of a charter school may participate, to the same extent as a school board, in the Missouri public entity risk management fund in the manner provided under sections 537.700 to 537.756.

12. Any entity, either public or private, operating, administering, or otherwise managing a charter school shall be considered a quasi-public governmental body and subject to the provisions of sections 610.010 to 610.035.

13. The chief financial officer of a charter school shall maintain:

(1) A surety bond in an amount determined by the sponsor to be adequate based on the cash flow of the school; or

(2) An insurance policy issued by an insurance company licensed to do business in Missouri on all employees in the amount of five hundred thousand dollars or more that provides coverage in the event of employee theft.

(L. 1998 S.B. 781 § 5, A.L. 2005 S.B. 287, A.L. 2009 S.B. 291)

# **Missouri Revised Statutes**

## **Chapter 160 Schools--General Provisions Section 160.410**

August 28, 2010

**Admission, preferences for admission permitted, when--study of performance to be commissioned by department, costs, contents, results to be made public.**

160.410. 1. A charter school shall enroll:

(1) All pupils resident in the district in which it operates;

(2) Nonresident pupils eligible to attend a district's school under an urban voluntary transfer program; and

(3) In the case of a workplace charter school, any student eligible to attend under subdivision (1) or (2) of this subsection whose parent is employed in the business district, who submits a timely application, unless the number of applications exceeds the capacity of a program, class, grade level or building. The configuration of a business district shall be set forth in the charter and shall not be construed to create an undue advantage for a single employer or small number of employers.

2. If capacity is insufficient to enroll all pupils who submit a timely application, the charter school shall have an admissions process that assures all applicants of an equal chance of gaining admission except that:

(1) A charter school may establish a geographical area around the school whose residents will receive a preference for enrolling in the school, provided that such preferences do not result in the establishment of racially or socioeconomically isolated schools and provided such preferences conform to policies and guidelines established by the state board of education; and

(2) A charter school may also give a preference for admission of children whose siblings attend the school or whose parents are employed at the school or in the case of a workplace charter school, a child whose parent is employed in the business district or at the business site of such school.

3. A charter school shall not limit admission based on race, ethnicity, national origin, disability, gender, income level, proficiency in the English language or athletic ability, but may limit admission to pupils within a given age group or grade level.

4. The department of elementary and secondary education shall commission a study of the performance of students at each charter school in comparison with an equivalent group of district students representing an equivalent demographic and geographic population and a study of the impact of charter schools upon the constituents they serve in the districts in which they are located, to be conducted by the joint committee on education. The charter school study shall include analysis of the administrative and instructional practices of each charter school and shall include findings on innovative programs that illustrate best practices and lend themselves to replication or incorporation in other schools. The joint committee on education shall coordinate with individuals representing charter public schools and the districts in which charter schools are located in conducting the study. The study of a charter school's student performance in relation to a comparable group shall be designed to provide information that would allow parents and educators to make valid comparisons of academic performance between the charter school's students and an equivalent group of district students representing an equivalent demographic and geographic population. The student performance assessment and comparison shall include, but may not be limited to:

(1) Missouri assessment program test performance and aggregate growth over several years;

(2) Student reenrollment rates;

(3) Educator, parent, and student satisfaction data;

(4) Graduation rates in secondary programs; and

(5) Performance of students enrolled in the same public school for three or more consecutive years.

The impact study shall be undertaken every two years to determine the impact of charter schools on the constituents they serve in the districts where charter schools are operated. The impact study shall include, but is not limited to, determining if changes have been made in district policy or procedures attributable to the charter school and to perceived changes in attitudes and expectations on the part of district personnel, school board members, parents, students, the business community and other education stakeholders. The department of elementary and secondary education shall make the results of the studies public and shall deliver copies to the governing boards of the charter schools, the sponsors of the charter schools, the school board and superintendent of the districts in which the charter schools are operated.

5. A charter school shall make available for public inspection, and provide upon request, to the parent, guardian, or other custodian of any school-age pupil resident in the district in which the school is located the following information:

(1) The school's charter;

(2) The school's most recent annual report card published according to section 160.522; and

(3) The results of background checks on the charter school's board members.

The charter school may charge reasonable fees, not to exceed the rate specified in section 610.026 for furnishing copies of documents under this subsection.

(L. 1998 S.B. 781 § 6, A.L. 2005 S.B. 287, A.L. 2009 S.B. 291)

# **Missouri Revised Statutes**

## **Chapter 160 Schools--General Provisions Section 160.415**

August 28, 2010

### **Distribution of state school aid for charter schools--powers and duties of governing body of charter schools.**

160.415. 1. For the purposes of calculation and distribution of state school aid under section 163.031, pupils enrolled in a charter school shall be included in the pupil enrollment of the school district within which each pupil resides. Each charter school shall report the names, addresses, and eligibility for free and reduced lunch, special education, or limited English proficiency status, as well as eligibility for categorical aid, of pupils resident in a school district who are enrolled in the charter school to the school district in which those pupils reside. The charter school shall report the average daily attendance data, free and reduced lunch count, special education pupil count, and limited English proficiency pupil count to the state department of elementary and secondary education. Each charter school shall promptly notify the state department of elementary and secondary education and the pupil's school district when a student discontinues enrollment at a charter school.

2. Except as provided in subsections 3 and 4 of this section, the aid payments for charter schools shall be as described in this subsection.

(1) A school district having one or more resident pupils attending a charter school shall pay to the charter school an annual amount equal to the product of the charter school's weighted average daily attendance and the state adequacy target, multiplied by the dollar value modifier for the district, plus local tax revenues per weighted average daily attendance from the incidental and teachers' funds in excess of the performance levy as defined in section 163.011 plus all other state aid attributable to such pupils.

(2) The district of residence of a pupil attending a charter school shall also pay to the charter school any other federal or state aid that the district receives on account of such child.

(3) If the department overpays or underpays the amount due to the charter school, such overpayment or underpayment shall be repaid by the public charter school or credited to the public charter school in twelve equal payments in the next fiscal year.

(4) The amounts provided pursuant to this subsection shall be prorated for partial year enrollment for a pupil.

(5) A school district shall pay the amounts due pursuant to this subsection as the disbursal agent and no later than twenty days following the receipt of any such funds. The department of elementary and secondary education shall pay the amounts due when it acts as the disbursal agent within five days of the required due date.

3. A workplace charter school shall receive payment for each eligible pupil as provided under subsection 2 of this section, except that if the student is not a resident of the district and is participating in a voluntary interdistrict transfer program, the payment for such pupils shall be the same as provided under section 162.1060.

4. A charter school that has declared itself as a local educational agency shall receive from the department of elementary and secondary education an annual amount equal to the product of the charter school's weighted average daily attendance and the state adequacy target, multiplied by the dollar value modifier for the district, plus local tax revenues per weighted average daily attendance from the incidental and teachers funds in excess of the performance levy as defined in section 163.011 plus all other state aid attributable to such pupils. If a charter school declares itself as a local education agency, the department of elementary and secondary education shall, upon notice of the declaration, reduce the payment made to the school district by the amount specified in this subsection and pay directly to the charter school the annual amount reduced from the school district's payment.

5. If a school district fails to make timely payments of any amount for which it is the disbursal agent, the state department of elementary and secondary education shall authorize payment to the charter school of the amount due pursuant to subsection 2 of this section and shall deduct the same amount from the next state school aid apportionment to the owing

school district. If a charter school is paid more or less than the amounts due pursuant to this section, the amount of overpayment or underpayment shall be adjusted equally in the next twelve payments by the school district or the department of elementary and secondary education, as appropriate. Any dispute between the school district and a charter school as to the amount owing to the charter school shall be resolved by the department of elementary and secondary education, and the department's decision shall be the final administrative action for the purposes of review pursuant to chapter 536. During the period of dispute, the department of elementary and secondary education shall make every administrative and statutory effort to allow the continued education of children in their current public charter school setting.

6. The charter school and a local school board may agree by contract for services to be provided by the school district to the charter school. The charter school may contract with any other entity for services. Such services may include but are not limited to food service, custodial service, maintenance, management assistance, curriculum assistance, media services and libraries and shall be subject to negotiation between the charter school and the local school board or other entity. Documented actual costs of such services shall be paid for by the charter school.

7. A charter school may enter into contracts with community partnerships and state agencies acting in collaboration with such partnerships that provide services to children and their families linked to the school.

8. A charter school shall be eligible for transportation state aid pursuant to section 163.161 and shall be free to contract with the local district, or any other entity, for the provision of transportation to the students of the charter school.

9. (1) The proportionate share of state and federal resources generated by students with disabilities or staff serving them shall be paid in full to charter schools enrolling those students by their school district where such enrollment is through a contract for services described in this section. The proportionate share of money generated under other federal or state categorical aid programs shall be directed to charter schools serving such students eligible for that aid.

(2) A charter school district shall provide the special services provided pursuant to section 162.705 and may provide the special services pursuant to a contract with a school district or any provider of such services.

10. A charter school may not charge tuition, nor may it impose fees that a school district is prohibited from imposing.

11. A charter school is authorized to incur debt in anticipation of receipt of funds. A charter school may also borrow to finance facilities and other capital items. A school district may incur bonded indebtedness or take other measures to provide for physical facilities and other capital items for charter schools that it sponsors or contracts with. Upon the dissolution of a charter school, any liabilities of the corporation will be satisfied through the procedures of chapter 355.

12. Charter schools shall not have the power to acquire property by eminent domain.

13. The governing body of a charter school is authorized to accept grants, gifts or donations of any kind and to expend or use such grants, gifts or donations. A grant, gift or donation may not be accepted by the governing body if it is subject to any condition contrary to law applicable to the charter school or other public schools, or contrary to the terms of the charter.

(L. 1998 S.B. 781 § 7, A.L. 1999 H.B. 889, A.L. 2005 S.B. 287)

Effective 7-01-06

# **Missouri Revised Statutes**

## **Chapter 160 Schools--General Provisions Section 160.420**

August 28, 2010

### **Employment provisions--school district personnel may accept charter school position and remain district employees, effect--noncertificated instructional personnel, employment, supervision.**

160.420. 1. Any school district in which charter schools may be established under sections 160.400 to 160.420 shall establish a uniform policy which provides that if a charter school offers to retain the services of an employee of a school district, and the employee accepts a position at the charter school, an employee at the employee's option may remain an employee of the district and the charter school shall pay to the district the district's full costs of salary and benefits provided to the employee. The district's policy shall provide that any teacher who accepts a position at a charter school and opts to remain an employee of the district retains such teacher's permanent teacher status and retains such teacher's seniority rights in the district for three years. The school district shall not be liable for any such employee's acts while an employee of the charter school.

2. A charter school may employ noncertificated instructional personnel; provided that no more than twenty percent of the full-time equivalent instructional staff positions at the school are filled by noncertificated personnel. All noncertificated instructional personnel shall be supervised by certificated instructional personnel. A charter school that has a foreign language immersion experience as its chief educational mission, as stated in its charter, shall not be subject to the twenty-percent requirement of this subsection but shall ensure that any teachers whose duties include instruction given in a foreign language have current valid credentials in the country in which such teacher received his or her training and shall remain subject to the remaining requirements of this subsection. The charter school shall ensure that all instructional employees of the charter school have experience, training and skills appropriate to the instructional duties of the employee, and the charter school shall ensure that a criminal background check and child abuse registry check are conducted for each employee of the charter school prior to the hiring of the employee. The charter school may not employ instructional personnel whose certificate of license to teach has been revoked or is currently suspended by the state board of education. Appropriate experience, training and skills of noncertificated instructional personnel shall be determined considering:

- (1) Teaching certificates issued by another state or states;
- (2) Certification by the National Standards Board;
- (3) College degrees in the appropriate field;
- (4) Evidence of technical training and competence when such is appropriate; and
- (5) The level of supervision and coordination with certificated instructional staff.

3. Personnel employed by the charter school shall participate in the retirement system of the school district in which the charter school is located, subject to the same terms, conditions, requirements and other provisions applicable to personnel employed by the school district. For purposes of participating in the retirement system, the charter school shall be considered to be a public school within the school district, and personnel employed by the charter school shall be public school employees. In the event of a lapse of the school district's corporate organization as described in subsections 1 and 4 of section 162.081, personnel employed by the charter school shall continue to participate in the retirement system and shall do so on the same terms, conditions, requirements and other provisions as they participated prior to the lapse.

4. The charter school and a local school board may agree by contract for services to be provided by the school district to the charter school. The charter school may contract with any other entity for services. Such services may include but are not limited to food service, custodial service, maintenance, management assistance, curriculum assistance, media services and libraries and shall be subject to negotiation between the charter school and the local school board or other entity. Documented actual costs of such services shall be paid for by the charter school.

5. A charter school may enter into contracts with community partnerships and state agencies acting in collaboration with such partnerships that provide services to children and their families linked to the school.

6. A charter school shall be eligible for transportation state aid pursuant to section 163.161 and shall be free to contract with the local district, or any other entity, for the provision of transportation to the students of the charter school.

7. (1) The proportionate share of state and federal resources generated by students with disabilities or staff serving them shall be paid in full to charter schools enrolling those students by their school district where such enrollment is through a contract for services described in this section. The proportionate share of money generated under other federal or state categorical aid programs shall be directed to charter schools serving such students eligible for that aid.

(2) A charter school district shall provide the special services provided pursuant to section 162.705 and may provide the special services pursuant to a contract with a school district or any provider of such services.

8. A charter school may not charge tuition, nor may it impose fees that a school district is prohibited from imposing.

9. A charter school is authorized to incur debt in anticipation of receipt of funds. A charter school may also borrow to finance facilities and other capital items. A school district may incur bonded indebtedness or take other measures to provide for physical facilities and other capital items for charter schools that it sponsors or contracts with. Upon the dissolution of a charter school, any liabilities of the corporation will be satisfied through the procedures of chapter 355.

10. Charter schools shall not have the power to acquire property by eminent domain.

11. The governing body of a charter school is authorized to accept grants, gifts or donations of any kind and to expend or use such grants, gifts or donations. A grant, gift or donation may not be accepted by the governing body if it is subject to any condition contrary to law applicable to the charter school or other public schools, or contrary to the terms of the charter.

(L. 1998 S.B. 781 § 8, A.L. 2001 H.B. 660, A.L. 2005 S.B. 287)

Effective 7-01-06

***Missouri Revised Statutes***

**Chapter 167  
Pupils and Special Services  
Section 167.349**

August 28, 2010

**Charter schools, establishment.**

167.349. In any school district to which any provisions of sections 167.340 to 167.346 apply and in which district charter schools may be established pursuant to section 160.400, any state college or university which provides educational programs to any part of such district and any campus of the state university located in a county of the third classification may sponsor one or more charter schools pursuant to section 160.400 and, in addition to the purposes for which charter schools may be established pursuant to sections 160.400 to 160.420, such charter schools may be established to emphasize remediation of reading deficiencies.

(L. 1999 H.B. 889 § 7, A.L. 2005 S.B. 287)

Effective 7-01-06

# No Child Left Behind Act of 2001

## TITLE V—PROMOTING INFORMED PARENTAL CHOICE AND INNOVATIVE PROGRAMS

### PART B—PUBLIC CHARTER SCHOOLS

#### Subpart 1—Charter School Programs 47

##### “SEC. 5201. PURPOSE.

“It is the purpose of this subpart to increase national understanding of the charter schools model by—

- “(1) providing financial assistance for the planning, program design, and initial implementation of charter schools;
- “(2) evaluating the effects of such schools, including the effects on students, student academic achievement, staff, and parents;
- “(3) expanding the number of high-quality charter schools available to students across the Nation; and
- “(4) encouraging the States to provide support to charter schools for facilities financing in an amount more nearly commensurate to the amount the States have typically provided for traditional public schools.

##### “SEC. 5202. PROGRAM AUTHORIZED.

“(a) IN GENERAL.—The Secretary may award grants to State educational agencies having applications approved pursuant to section 5203 to enable such agencies to conduct a charter school grant program in accordance with this subpart.

“(b) SPECIAL RULE.—If a State educational agency elects not to participate in the program authorized by this subpart or does not have an application approved under section 5203, the Secretary may award a grant to an eligible applicant that serves such State and has an application approved pursuant to section 5203(c).

“(c) PROGRAM PERIODS.—

“(1) GRANTS TO STATES.—Grants awarded to State educational agencies under this subpart shall be for a period of not more than 3 years.

“(2) GRANTS TO ELIGIBLE APPLICANTS.—Grants awarded by the Secretary to eligible applicants or subgrants awarded by State educational agencies to eligible applicants under this subpart shall be for a period of not more than 3 years, of which the eligible applicant may use—

- “(A) not more than 18 months for planning and program design;
- “(B) not more than 2 years for the initial implementation of a charter school; and
- “(C) not more than 2 years to carry out dissemination activities described in section 5204(f)(6)(B).

“(d) LIMITATION.—A charter school may not receive—

- “(1) more than 1 grant for activities described in subparagraphs (A) and (B) of subsection (c)(2); or
- “(2) more than 1 grant for activities under subparagraph (C) of subsection (c)(2).

“(e) PRIORITY TREATMENT.—

“(1) IN GENERAL.—In awarding grants under this subpart for fiscal year 2002 or any succeeding fiscal year from any funds appropriated under section 5211 (other than funds reserved to carry out section 5205(b)), the Secretary shall give priority to States to the extent that the States meet the criteria described in paragraph (2) and 1 or more of the criteria described in subparagraph (A), (B), or (C) of paragraph (3).

“(2) REVIEW AND EVALUATION PRIORITY CRITERIA.—

The criteria referred to in paragraph (1) are that the State provides for periodic review and evaluation by the authorized public chartering agency of each charter school, at least once every 5 years unless required more frequently by State law, to determine whether the charter school is meeting the terms of the school’s charter, and is meeting or exceeding the student academic achievement requirements and goals for charter schools as set forth under State law or the school’s charter.

“(3) PRIORITY CRITERIA.—The criteria referred to in paragraph (1) are the following:

- “(A) The State has demonstrated progress, in increasing the number of high-quality charter schools that are held accountable in the terms of the schools’ charters for meeting clear and measurable objectives for the educational progress of the students attending the schools, in the period prior to the period for which a State educational agency or eligible applicant applies for a grant under this subpart.
- “(B) The State—

“(i) provides for 1 authorized public chartering agency that is not a local educational agency, such as a State chartering board, for each individual or entity seeking to operate a charter school pursuant to such State law; or

“(ii) in the case of a State in which local educational agencies are the only authorized public chartering agencies, allows for an appeals process for the denial of an application for a charter school.

“(C) The State ensures that each charter school has a high degree of autonomy over the charter school’s budgets and expenditures.

“(f) AMOUNT CRITERIA.—In determining the amount of a grant to be awarded under this subpart to a State educational agency, the Secretary shall take into consideration the number of charter schools that are operating, or are approved to open, in the State.

### “SEC. 5203. APPLICATIONS.

“(a) APPLICATIONS FROM STATE AGENCIES.—Each State educational agency desiring a grant from the Secretary under this subpart shall submit to the Secretary an application at such time, in such manner, and containing or accompanied by such information as the Secretary may require.

“(b) CONTENTS OF A STATE EDUCATIONAL AGENCY APPLICATION.—Each application submitted pursuant to subsection (a) shall—

“(1) describe the objectives of the State educational agency’s charter school grant program and a description of how such objectives will be fulfilled, including steps taken by the State educational agency to inform teachers, parents, and communities of the State educational agency’s charter school grant program; and

“(2) describe how the State educational agency—

“(A) will inform each charter school in the State regarding—

“(i) Federal funds that the charter school is eligible to receive; and

“(ii) Federal programs in which the charter school may participate;

“(B) will ensure that each charter school in the

State receives the charter school’s commensurate share of Federal education funds that are allocated by formula each year, including during the first year of operation of the charter school; and

“(C) will disseminate best or promising practices of charter schools to each local educational agency in the State; and

“(3) contain assurances that the State educational agency will require each eligible applicant desiring to receive a sub-grant to submit an application to the State educational agency containing—

“(A) a description of the educational program to be implemented by the proposed charter school, including—

“(i) how the program will enable all students to meet challenging State student academic achievement standards;

“(ii) the grade levels or ages of children to be served; and

“(iii) the curriculum and instructional practices to be used;

“(B) a description of how the charter school will be managed;

“(C) a description of—

“(i) the objectives of the charter school; and

“(ii) the methods by which the charter school

will determine its progress toward achieving those objectives;

“(D) a description of the administrative relationship between the charter school and the authorized public chartering agency;

“(E) a description of how parents and other members of the community will be involved in the planning, program design, and implementation of the charter school;

“(F) a description of how the authorized public chartering agency will provide for continued operation of the school once the Federal grant has expired, if such agency determines that the school has met the objectives described in subparagraph (C)(i);

“(G) a request and justification for waivers of any Federal statutory or regulatory provisions that the eligible applicant believes are necessary for the successful operation of the charter school, and a description of any State or local rules, generally applicable to public schools, that will be waived for, or otherwise not apply to, the school;

“(H) a description of how the subgrant funds or grant funds, as appropriate, will be used, including a description of how such funds will be used in conjunction with other Federal programs administered by the Secretary;

“(I) a description of how students in the community will be—

“(i) informed about the charter school; and

“(ii) given an equal opportunity to attend the charter school;

“(J) an assurance that the eligible applicant will

annually provide the Secretary and the State educational agency such information as may be required to determine if the charter school is making satisfactory progress toward achieving the objectives described in subparagraph (C)(i);

“(K) an assurance that the eligible applicant will cooperate with the Secretary and the State educational agency in evaluating the program assisted under this subpart;

“(L) a description of how a charter school that is considered a local educational agency under State law, or a local educational agency in which a charter school is located, will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Education Act;

“(M) if the eligible applicant desires to use subgrant funds for dissemination activities under section 5202(c)(2)(C), a description of those activities and how those activities will involve charter schools and other public schools, local educational agencies, developers, and potential developers; and

“(N) such other information and assurances as the Secretary and the State educational agency may require.

“(c) ELIGIBLE APPLICANT APPLICATION.—Each eligible applicant desiring a grant pursuant to section 5202(b) shall submit an application to the Secretary at such time, in such manner, and accompanied by such information as the Secretary may reasonably require.

“(d) CONTENTS OF ELIGIBLE APPLICANT APPLICATION.— Each application submitted pursuant to subsection (c) shall contain—

“(1) the information and assurances described in sub- paragraphs (A) through (N) of subsection (b)(3), except that for purposes of this subsection subparagraphs (J), (K), and (N) of such subsection shall be applied by striking ‘and the State educational agency’ each place such term appears;

“(2) assurances that the State educational agency—

“(A) will grant, or will obtain, waivers of State statutory or regulatory requirements; and

“(B) will assist each subgrantee in the State in receiving a waiver under section 5204(e); and

“(3) assurances that the eligible applicant has provided its authorized public chartering authority timely notice, and a copy, of the application, except that the State educational agency (or the Secretary, in the case of an application submitted to the Secretary) may waive the requirement of this paragraph in the case of an application for a precharter planning grant or subgrant if the authorized public chartering authority to which a charter school proposal will be submitted has not been determined at the time the grant or subgrant application is submitted.

#### “SEC. 5204. ADMINISTRATION.

“(a) SELECTION CRITERIA FOR STATE EDUCATIONAL

AGENCIES.—The Secretary shall award grants to State educational agencies under this subpart on the basis of the quality of the applications submitted under section 5203(b), after taking into consideration such factors as—

“(1) the contribution that the charter schools grant program will make to assisting educationally disadvantaged and other students in meeting State academic content standards and State student academic achievement standards;

“(2) the degree of flexibility afforded by the State educational agency to charter schools under the State’s charter schools law;

“(3) the ambitiousness of the objectives for the State charter school grant program;

“(4) the quality of the strategy for assessing achievement of those objectives;

“(5) the likelihood that the charter school grant program will meet those objectives and improve educational results for students;

“(6) the number of high-quality charter schools created under this subpart in the State; and

“(7) in the case of State educational agencies that

propose to use grant funds to support dissemination activities under subsection (f)(6)(B), the quality of those activities and the likelihood that those activities will improve student academic achievement.

“(b) SELECTION CRITERIA FOR ELIGIBLE APPLICANTS.—

The Secretary shall award grants to eligible applicants under this subpart on the basis of the quality of the applications submitted under section 5203(c), after taking into consideration such factors as—

- “(1) the quality of the proposed curriculum and instructional practices;
- “(2) the degree of flexibility afforded by the State educational agency and, if applicable, the local educational agency to the charter school;
- “(3) the extent of community support for the application;
- “(4) the ambitiousness of the objectives for the charter school;
- “(5) the quality of the strategy for assessing achievement of those objectives;
- “(6) the likelihood that the charter school will meet those objectives and improve educational results for students; and
- “(7) in the case of an eligible applicant that proposes to use grant funds to support dissemination activities under subsection (f)(6)(B), the quality of those activities and the likelihood that those activities will improve student achievement.

“(c) PEER REVIEW.—The Secretary, and each State educational agency receiving a grant under this subpart, shall use a peer review process to review applications for assistance under this subpart.

“(d) DIVERSITY OF PROJECTS.—The Secretary and each State educational agency receiving a grant under this subpart, shall award grants and subgrants under this subpart in a manner that, to the extent possible, ensures that such grants and subgrants—

- “(1) are distributed throughout different areas of the Nation and each State, including urban and rural areas; and
- “(2) will assist charter schools representing a variety of educational approaches, such as approaches designed to reduce school size.

“(e) WAIVERS.—The Secretary may waive any statutory or regulatory requirement over which the Secretary exercises administrative authority except any such requirement relating to the elements of a charter school described in section 5210(1), if—

- “(1) the waiver is requested in an approved application under this subpart; and
- “(2) the Secretary determines that granting such a waiver will promote the purpose of this subpart.

“(f) USE OF FUNDS.—

“(1) STATE EDUCATIONAL AGENCIES.—Each State educational agency receiving a grant under this subpart shall use such grant funds to award subgrants to 1 or more eligible applicants in the State to enable such applicant to plan and implement a charter school in accordance with this subpart, except that the State educational agency may reserve not more than 10 percent of the grant funds to support dissemination activities described in paragraph (6).

“(2) ELIGIBLE APPLICANTS.—Each eligible applicant receiving funds from the Secretary or a State educational agency shall use such funds to plan and implement a charter school, or to disseminate information about the charter school and successful practices in the charter school, in accordance with this subpart.

“(3) ALLOWABLE ACTIVITIES.—An eligible applicant receiving a grant or subgrant under this subpart may use the grant or subgrant funds only for—

- (A) post-award planning and design of the educational program, which may include—
  - “(i) refinement of the desired educational results and of the methods for measuring progress toward achieving those results; and
  - “(ii) professional development of teachers and other staff who will work in the charter school; and
- “(B) initial implementation of the charter school, which may include—
  - “(i) informing the community about the school;
  - “(ii) acquiring necessary equipment and educational materials and supplies;
  - “(iii) acquiring or developing curriculum materials; and
  - “(iv) other initial operational costs that cannot be met from State or local sources.

“(4) ADMINISTRATIVE EXPENSES.—

“(A) STATE EDUCATIONAL AGENCY ADMINISTRATIVE EXPENSES.—Each State educational agency receiving a grant pursuant to this subpart may reserve not more than 5 percent of such grant funds for administrative expenses associated with the charter school grant program assisted under this subpart.

“(B) LOCAL ADMINISTRATIVE EXPENSES.—A local educational agency may not deduct funds for administrative fees or expenses from a subgrant awarded to an eligible applicant, unless the eligible applicant enters voluntarily into a mutually agreed upon arrangement for administrative services with the relevant local educational agency. Absent such approval, the local educational agency shall distribute all such subgrant funds to the eligible applicant without delay.

“(5) REVOLVING LOAN FUNDS.—Each State educational agency receiving a grant pursuant to this subpart may reserve not more than 10 percent of the grant funds for the establishment of a revolving loan fund. Such fund may be used to make loans to eligible applicants that have received a subgrant under this subpart, under such terms as may be determined by the State educational agency, for the initial operation of the charter school grant program of the eligible applicant until such time as the recipient begins receiving ongoing operational support from State or local financing sources.

“(6) DISSEMINATION.—

“(A) IN GENERAL.—A charter school may apply for funds under this subpart, whether or not the charter school has applied for or received funds under this subpart for planning, program design, or implementation, to carry out the activities described in subparagraph (B) if the charter school has been in operation for at least 3 consecutive years and has demonstrated overall success, including—

“(i) substantial progress in improving student academic achievement;

“(ii) high levels of parent satisfaction; and

“(iii) the management and leadership necessary to overcome initial start-up problems and establish a thriving, financially viable charter school.

“(B) ACTIVITIES.—A charter school described in subparagraph (A) may use funds reserved under paragraph (1) to assist other schools in adapting the charter school’s program (or certain aspects of the charter school’s program), or to disseminate information about the charter school, through such activities as—

“(i) assisting other individuals with the planning and start-up of 1 or more new public schools, including charter schools, that are independent of the assisting charter school and the assisting charter school’s developers, and that agree to be held to at least as high a level of accountability as the assisting charter school;

“(ii) developing partnerships with other public schools, including charter schools, designed to improve student academic achievement in each of the schools participating in the partnership;

“(iii) developing curriculum materials, assessments, and other materials that promote increased student achievement and are based on successful practices within the assisting charter school; and

“(iv) conducting evaluations and developing materials that document the successful practices of the assisting charter school and that are designed to improve student performance in other schools.

“(g) TRIBALLY CONTROLLED SCHOOLS.—Each State that receives a grant under this subpart and designates a tribally controlled school as a charter school shall not consider payments to a school under the Tribally Controlled Schools Act of 1988 (25 U.S.C. 2507) in determining—

“(1) the eligibility of the school to receive any other Federal, State, or local aid; or

“(2) the amount of such aid.

#### “SEC. 5205. NATIONAL ACTIVITIES.

“(a) IN GENERAL.—The Secretary shall reserve for each fiscal year the greater of 5 percent or \$5,000,000 of the amount appropriated to carry out this subpart, except that in no fiscal year shall the total amount so reserved exceed \$8,000,000, to carry out the following activities:

“(1) To provide charter schools, either directly or through State educational agencies, with—

“(A) information regarding—

“(i) Federal funds that charter schools are eligible to receive; and

“(ii) other Federal programs in which charter schools may participate; and

“(B) assistance in applying for Federal education

funds that are allocated by formula, including assistance with filing deadlines and submission of applications.

“(2) To provide for other evaluations or studies that include the evaluation of the impact of charter schools on student academic achievement, including information regarding—

“(A) students attending charter schools reported on the basis of race, age, disability, gender, limited English proficiency, and previous enrollment in public school; and

“(B) the professional qualifications of teachers within a charter school and the turnover of the teaching force.

“(3) To provide—

- “(A) information to applicants for assistance under this subpart;
- “(B) assistance to applicants for assistance under this subpart with the preparation of applications under section 5203;
- “(C) assistance in the planning and startup of charter schools;
- “(D) training and technical assistance to existing charter schools; and
- “(E) for the dissemination to other public schools of best or promising practices in charter schools.

“(4) To provide (including through the use of 1 or more contracts that use a competitive bidding process) for the collection of information regarding the financial resources available to charter schools, including access to private capital, and to widely disseminate to charter schools any such relevant information and model descriptions of successful programs.

“(5) To carry out evaluations of, technical assistance for, and information dissemination regarding, the per-pupil facilities aid programs. In carrying out the evaluations, the Secretary may carry out 1 or more evaluations of State programs assisted under this subsection, which shall, at a minimum, address—

- “(A) how, and the extent to which, the programs promote educational equity and excellence; and
- “(B) the extent to which charter schools supported through the programs are—
  - “(i) held accountable to the public;
  - “(ii) effective in improving public education; and
  - “(iii) open and accessible to all students.

“(b) PER-PUPIL FACILITIES AID PROGRAMS.—

“(1) DEFINITION OF PER-PUPIL FACILITIES AID PROGRAM.—In this subsection, the term ‘per-pupil facilities aid program’ means a program in which a State makes payments, on a per-pupil basis, to charter schools to provide the schools with financing—

- “(A) that is dedicated solely for funding charter school facilities; or
- “(B) a portion of which is dedicated for funding charter school facilities.

“(2) GRANTS.—

“(A) IN GENERAL.—From the amount made available to carry out this subsection under paragraphs (2) and (3)(B) of section 5211(b) for any fiscal year, the Secretary shall make grants, on a competitive basis, to States to pay for the Federal share of the cost of establishing or enhancing, and administering per-pupil facilities aid programs.

“(B) PERIOD.—The Secretary shall award grants under this subsection for periods of not more than 5 years.

“(C) FEDERAL SHARE.—The Federal share of the cost described in subparagraph (A) for a per-pupil facilities aid program shall be not more than—

- “(i) 90 percent of the cost, for the first fiscal year for which the program receives assistance under this subsection;
- “(ii) 80 percent in the second such year;
- “(iii) 60 percent in the third such year;
- “(iv) 40 percent in the fourth such year; and
- “(v) 20 percent in the fifth such year.

“(3) USE OF FUNDS.—

“(A) IN GENERAL.—A State that receives a grant under this subsection shall use the funds made available through the grant to establish or enhance, and administer, a per-pupil facilities aid program for charter schools in the State.

“(B) EVALUATIONS; TECHNICAL ASSISTANCE; DISSEMINATION.—From the amount made available to a State through a grant under this subsection for a fiscal year, the State may reserve not more than 5 percent to carry out evaluations, to provide technical assistance, and to disseminate information.

“(C) SUPPLEMENT, NOT SUPPLANT.—Funds made available under this subsection shall be used to supplement, and not supplant, State and local public funds expended to provide per pupil facilities aid programs, operations financing programs, or other programs, for charter schools.

“(4) REQUIREMENTS.—

“(A) VOLUNTARY PARTICIPATION.—No State may be required to participate in a program carried out under this subsection.

“(B) STATE LAW.—To be eligible to receive a grant under this subsection, a State shall establish or enhance, and administer, a per-pupil facilities aid program for charter schools in the State, that—

- “(i) is specified in State law; and

“(ii) provides annual financing, on a per-pupil basis, for charter school facilities.

“(5) APPLICATIONS.—To be eligible to receive a grant

under this subsection, a State shall submit an application to the Secretary at such time, in such manner, and containing such information as the Secretary may require.

“(6) PRIORITIES.—In making grants under this subsection, the Secretary shall give priority to States that meet the criteria described in paragraph (2), and subparagraphs (A), (B), and (C) of paragraph (3), of section 5202(e).

“(c) RULE OF CONSTRUCTION.—Nothing in this section shall be construed to require charter schools to collect any data described in subsection (a).

#### **“SEC. 5206. FEDERAL FORMULA ALLOCATION DURING FIRST YEAR AND FOR SUCCESSIVE ENROLLMENT EXPANSIONS.**

“(a) IN GENERAL.—For purposes of the allocation to schools by the States or their agencies of funds under part A of title I, and any other Federal funds which the Secretary allocates to States on a formula basis, the Secretary and each State educational agency shall take such measures as are necessary to ensure that every charter school receives the Federal funding for which the charter school is eligible not later than 5 months after the charter school first opens, notwithstanding the fact that the identity and characteristics of the students enrolling in that charter school are not fully and completely determined until that charter school actually opens. The measures similarly shall ensure that every charter school expanding its enrollment in any subsequent year of operation receives the Federal funding for which the charter school is eligible not later than 5 months after such expansion.

“(b) ADJUSTMENT AND LATE OPENINGS.—

“(1) IN GENERAL.—The measures described in subsection (a) shall include provision for appropriate adjustments, through recovery of funds or reduction of payments for the succeeding year, in cases where payments made to a charter school on the basis of estimated or projected enrollment data exceed the amounts that the school is eligible to receive on the basis of actual or final enrollment data.

“(2) RULE.—For charter schools that first open after November 1 of any academic year, the State, in accordance with guidance provided by the Secretary and applicable Federal statutes and regulations, shall ensure that such charter schools that are eligible for the funds described in subsection (a) for such academic year have a full and fair opportunity to receive those funds during the charter schools’ first year of operation.

#### **“SEC. 5207. SOLICITATION OF INPUT FROM CHARTER SCHOOL OPERATORS.**

“To the extent practicable, the Secretary shall ensure that administrators, teachers, and other individuals directly involved in the operation of charter schools are consulted in the development of any rules or regulations required to implement this subpart, as well as in the development of any rules or regulations relevant to charter schools that are required to implement part A of title I, the Individuals with Disabilities Education Act, or any other program administered by the Secretary that provides education funds to charter schools or regulates the activities of charter schools.

#### **“SEC. 5208. RECORDS TRANSFER.**

“State educational agencies and local educational agencies, to the extent practicable, shall ensure that a student’s records and, if applicable, a student’s individualized education program as defined in section 602(11) of the Individuals with Disabilities Education Act, are transferred to a charter school upon the transfer of the student to the charter school, and to another public school upon the transfer of the student from a charter school to another public school, in accordance with applicable State law.

#### **“SEC. 5209. PAPERWORK REDUCTION.**

“To the extent practicable, the Secretary and each authorized public chartering agency shall ensure that implementation of this subpart results in a minimum of paperwork for any eligible applicant or charter school.

#### **“SEC. 5210. DEFINITIONS.**

“In this subpart:

“(1) CHARTER SCHOOL.—The term ‘charter school’ means a public school that—

“(A) in accordance with a specific State statute authorizing the granting of charters to schools, is exempt from significant State or local rules that inhibit the flexible operation and management of public schools, but not from any rules relating to the other requirements of this paragraph;

“(B) is created by a developer as a public school, or is adapted by a developer from an existing public school, and is operated under public supervision and direction;

“(C) operates in pursuit of a specific set of educational objectives determined by the school’s developer and agreed to by the authorized public chartering agency;

“(D) provides a program of elementary or secondary education, or both;

“(E) is nonsectarian in its programs, admissions policies, employment practices, and all other operations, and is not affiliated with a sectarian school or religious institution;

“(F) does not charge tuition;

“(G) complies with the Age Discrimination Act of 1975, title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, and part B of the Individuals with Disabilities Education Act;

“(H) is a school to which parents choose to send their children, and that admits students on the basis of a lottery, if more students apply for admission than can be accommodated;

“(I) agrees to comply with the same Federal and State audit requirements as do other elementary schools and secondary schools in the State, unless such requirements are specifically waived for the purpose of this program;

“(J) meets all applicable Federal, State, and local health and safety requirements;

“(K) operates in accordance with State law; and

“(L) has a written performance contract with the authorized public chartering agency in the State that includes a description of how student performance will be measured in charter schools pursuant to State assessments that are required of other schools and pursuant to any other assessments mutually agreeable to the authorized public chartering agency and the charter school.

“(2) DEVELOPER.—The term ‘developer’ means an individual or group of individuals (including a public or private nonprofit organization), which may include teachers, administrators and other school staff, parents, or other members of the local community in which a charter school project will be carried out.

“(3) ELIGIBLE APPLICANT.—The term ‘eligible applicant’ means a developer that has—

“(A) applied to an authorized public chartering authority to operate a charter school; and

“(B) provided adequate and timely notice to that authority under section 5203(d)(3).

“(4) AUTHORIZED PUBLIC CHARTERING AGENCY.— The term ‘authorized public chartering agency’ means a State educational agency, local educational agency, or other public entity that has the authority pursuant to State law and approved by the Secretary to authorize or approve a charter school.

## “SEC. 5211. AUTHORIZATION OF APPROPRIATIONS.

“(a) IN GENERAL.—There are authorized to be appropriated to carry out this subpart \$300,000,000 for fiscal year 2002 and such sums as may be necessary for each of the 5 succeeding fiscal years.

“(b) RESERVATION.—From the amount appropriated under subsection (a) for each fiscal year, the Secretary shall reserve—

“(1) \$200,000,000 to carry out this subpart, other than section 5205(b); and

“(2) any funds in excess of \$200,000,000, that do not exceed \$300,000,000, to carry out section 5205(b); and

“(3)(A) 50 percent of any funds in excess of \$300,000,000 to carry out this subpart, other than section 5205(b); and “(B) 50 percent of any funds in excess of \$300,000,000 to carry out section 5205(b).



FEDERAL COMPLIANCE UNIT  
MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
PO BOX 480, JEFFERSON CITY, MO 65102-0480  
**END OF YEAR PROGRESS REPORT**  
**Federal Charter School**  
**Due October 30, \_\_\_\_\_**

CHARTER SCHOOL NAME

GRANT TYPE

POST-AWARD PLANNING       IMPLEMENTATION FIRST YEAR       IMPLEMENTATION SECOND YEAR

IMPACTED BY THIS PROJECT

STAFF	STUDENTS	PARTICIPANT GRADES

**SECTION I – PROJECT ACTIVITIES**

SUMMARIZE THE PRIMARY BENEFITS OF THIS GRANT PROJECT IN THE SPACE PROVIDED.

DESCRIBE ANY PROBLEMS ENCOUNTERED DURING THE IMPLEMENTATION OF THIS GRANT PROJECT.

**SECTION II - ACTIVITIES**

**Activity 1 – SCHOOL LIBRARY MEDIA CENTER**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**Activity 2 - TECHNOLOGY**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**Activity 3**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**SECTION II – ACTIVITIES** *continued*

**Activity 4**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**Activity 5**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**Activity 6**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**SECTION II – ACTIVITIES *continued***

**Activity 7**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**Activity 8**

Evaluation Method, Measurement Tool & SMART Goal:

Results:

**SECTION III - CHARTER SCHOOL SIGNATURE**

I, the undersigned, as official representative designated by the Board of Directors, certify the Charter School to be in compliance with the assurances signed in the application.

SIGNATURE OF CHARTER AUTHORIZED REPRESENTATIVE

DATE

MO 500-2285 (12-10)

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