



UCM - TECA TSA Leadership Training



Tuesday, June 5, 2007

Breakfast..... 7:30 am – 8:30 am
Ellis Dining Hall

“The Interface” Team Building..... 8:30 am – 12:00 pm
(Divided into small groups for minor and major courses)
Grinstead Building Room 223

Lunch 12:00 pm - 1:15 pm
Ellis Dining Hall

Strategic Planning — Program of Work 1:30 pm - 3:15 pm
Grinstead Building Room 227

- Select and Organize our Action Plan (*2-4 Action Plan items and committees may or may not overlap*) *30 minutes* Standing committees are as follows and special ones can be charged by the president.

Standing

- ☞ Membership
- ☞ Public Relations
- ☞ Finance
- ☞ Bylaws
- ☞ Service Project(s) – ACS Relay for Life
- ☞ Recreation

Special

- ☞ 2007-2008 Theme
- ☞ Distinctions Opening Session

- Action Plan Brainstorming (*90 minutes*)
 1. No criticism, evaluation, judgment, or defense of ideas during the brainstorming session.
 2. No limit on "wild" ideas, no matter how outrageous or impractical they seem. Every idea is to be expressed.
 3. Quantity is more desirable than quality.
 4. "Piggybacking"- building on ideas - is encouraged.
 5. Everyone must be encouraged to participate.
 6. Record all ideas - i.e.: on a piece of flipchart paper.
 7. Choose "the top 5 ideas" - combine similar ideas when appropriate.
 8. Individually rank ideas.
 9. Decide, as a group, which idea will be enacted first.
 10. Begin the brainstorming process again as necessary.

NOTES



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Break (Outside G223) 3:15 pm - 3:30 pm

Computer Lab – work on power point presentations 3:30 pm - 5:30 pm

Dinner..... 5:30 pm - 6:30 pm
Ellis Dining Hall

Leadership Team Pictures6:30 pm – 7:30 pm
Individual and Group Photos will be taken (outdoors weather permitting)



Building a Culture of Leadership in TSA and TECA7:30 pm – 8:30 pm
Grinstead Building 227

- ☞ Being a Leader
- ☞ Presentation Skills
- ☞ Communication Skills
- ☞ Questions and Answers

Parli-Pro Jeopardy (Grinstead 223)8:30 pm – 9:00 pm

Categories are: **Motions, Amendments, Voting, Conduct Business and others**

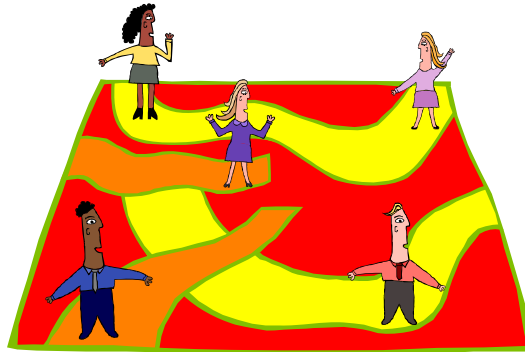
Refreshments (Outside G223)9:00 pm – 9:30 pm

NOTES

Wednesday, June 6, 2007

Breakfast..... 7:30 am – 8:30 am

Ellis Dining Hall



Leadership Styles — Personal Assessment..... 8:30 am – 9:30 am

Grinstead Building 227

- ☞ Perform a simple assessment
- ☞ Review the findings
- ☞ Discuss how each style contributes to the team effort
- ☞ Questions and Answers

Responding to Change..... 9:45 am – 11:00 am

Grinstead Building 227

- ☞ Learning yours and your team mates motivation style
- ☞ Developing the ability to improve your efficiency skills
- ☞ Learning how to be a better team member by know your personality type
- ☞ Developing a growing and working knowledge of reaction factors
- ☞ Questions and Answers

Lunch 12:00 pm - 1:15 pm

Ellis Dining Hall

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Thursday, June 7, 2007

Breakfast..... 7:30 am – 8:30 am
Ellis Dining Hall

Report to BOD on Action Plan and Projects Pending..... 9:00 am - 10:00 am
Grinstead Building Room 223

Organizing Volunteers for Success (Putting it all together)..... 10:15 am – 11:30 am
Grinstead Building 227

- ☞ Learn what motivates each volunteer and make your recognition appropriate to what he or she thinks is important.
- ☞ Give volunteers tasks in which they will be successful.
- ☞ Give volunteers whatever training is necessary to perform well.
- ☞ Thank volunteers genuinely and appropriately.
- ☞ Give volunteers feedback.
- ☞ Invite volunteers to participate in decision making.
- ☞ Promote volunteers to other roles that take better advantage of their talents.
- ☞ Ask volunteers for their feedback.
- ☞ Ask volunteers to recruit others.
- ☞ Make sure the volunteers are doing work that is meaningful to them and the organization.
- ☞ Let the volunteers know about the outcomes from the program.
- ☞ Never forget the power of a simple thank you, oral or written.

Lunch 12:00 pm - 1:00 pm
Ellis Dining Hall

“The Interface” Team Building—minor 1:00 pm - 3:15 pm
Break (Morrow Gym – Hallway)..... 3:15 pm - 3:30 pm
“The Interface” Team Building—major 3:30 pm - 5:00 pm
Outdoors Weather Permitting otherwise in Morrow Gym

Dinner..... 5:30 pm - 6:30 pm
Ellis Dining Hall

Designing an Effective Organizational Structure..... 7:30 pm – 10:00 pm
Grinstead Building 227

- ☞ What needs to happen for this “TEAM” to be successful?
- ☞ Is this “TEAM” ready for a great year?

Refreshments (Outside G223)..... 8:30 pm – 8:45 pm

NOTES



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Friday, June 8, 2007

Breakfast..... 7:30 am – 8:30 am
Ellis Dining Hall

Program of Work for 2007-2008—Presentation to the BOD8:30 am - 10:15 am
Grinstead Building Room 223

Adjourn and Check Out..... 10:15 am – 10:30 am



Have a Safe Trip