



## Missouri Department of Elementary and Secondary Education

— Making a positive difference through education and service —

### PROGRAM MEMORANDUM

**TO:** Cooperative Education Teachers

**FROM:** Leslie Kerns, Director *Leslie Kerns*  
Business, Marketing and Information Technology Education  
Division of Career Education

**DATE:** April 28, 2010

**SUBJECT:** #2010-03 – Guidance Related to Technical Skill Attainment (TSA)

Cooperative Career Education (CCE) is a separate program in Career Education that requires DESE approval. To determine whether a school district has an approved Cooperative Career Education Program, see the following website:

<https://k12apps.dese.mo.gov/webapps/reportmenu/DataCollection/CareerEdApprovedCourses.aspx>.

The course codes are:

40003 for Cooperative Career Education 1

40004 for Cooperative Career Education 2

40081 for Supervised Coop. Occupational Education Employment

Students that are concentrators receiving at least three full credits in the sequence of courses in the Cooperative Career Education Program are required to take an assessment for Technical Skill Attainment (TSA) upon completion of the program.

The Technical Skill Attainment assessment that is DESE-approved for the Cooperative Career Education Program is **NOCTI, 21<sup>st</sup> Century Skills for Workplace Success:**

[www.nocti.org/PDFs/JobReady/1037\\_21st\\_Century\\_Skills.pdf](http://www.nocti.org/PDFs/JobReady/1037_21st_Century_Skills.pdf). This program is the **only one** approved to use the above assessment. All other programs must use an assessment that is skill/content specific to the individual program.

/LK