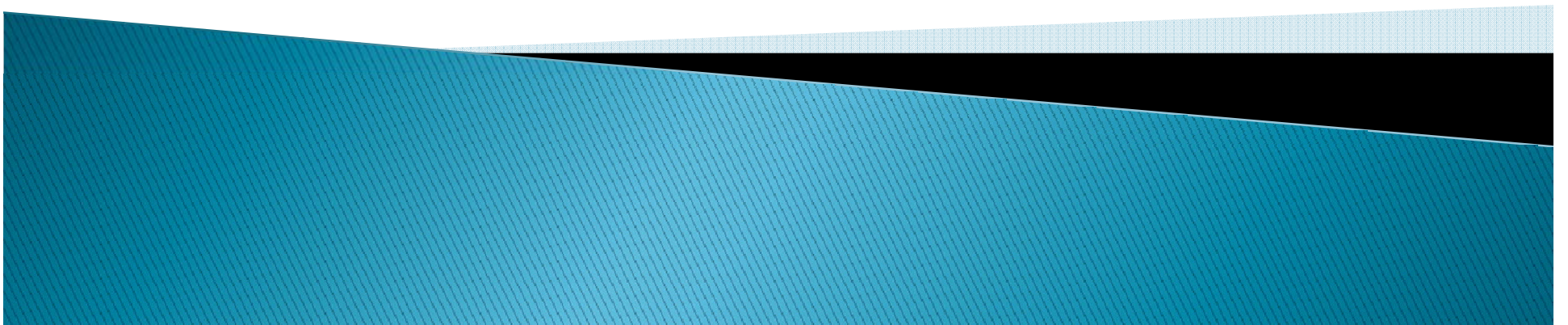
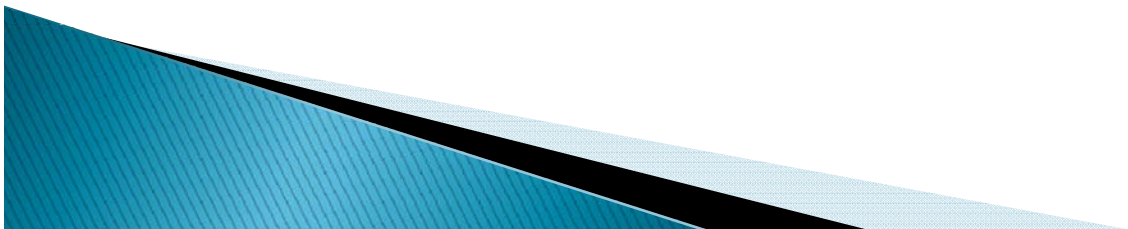


Enhancement Grant



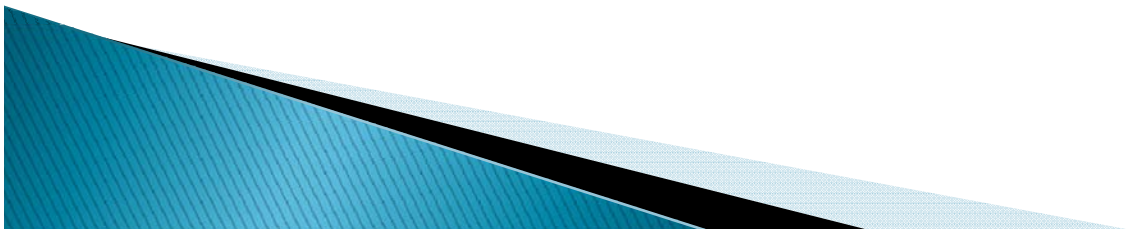
Enhancement Grant

- ▶ Purpose
- ▶ Who's Eligible
- ▶ Allowable/Unallowable
- ▶ Important Dates
- ▶ Sample FV-4 and FV-2
- ▶ Website



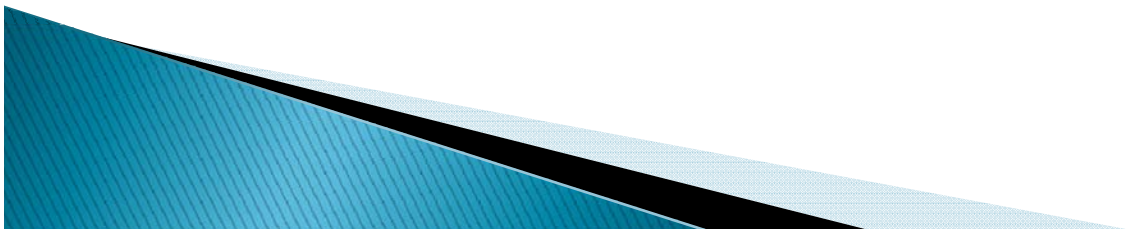
Enhancement Grant

- ▶ Purpose
 - Provide funding to improve existing and establish occupational career education programs
 - Grant funds can only be used to fund programs listed as High Demand Occupations



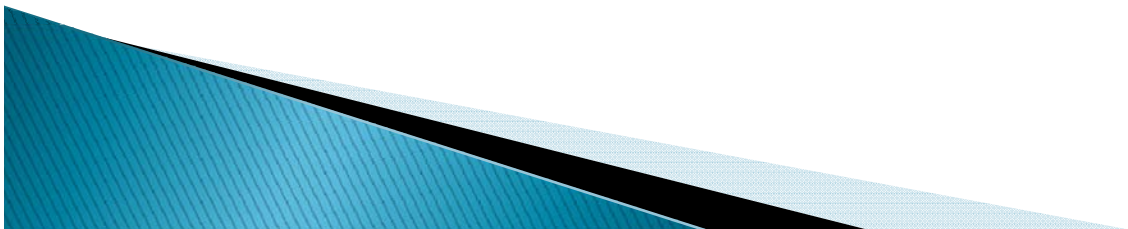
Enhancement Grant

- ▶ **Who's Eligible**
 - Missouri public high schools, area career centers and community colleges currently operating Department–approved occupational preparatory (long–term) career education programs
- ▶ **Allowable/Unallowable**
 - Equipment: once every 3 years
 - Software: every year (if reasonable)



Allowable Expenditures

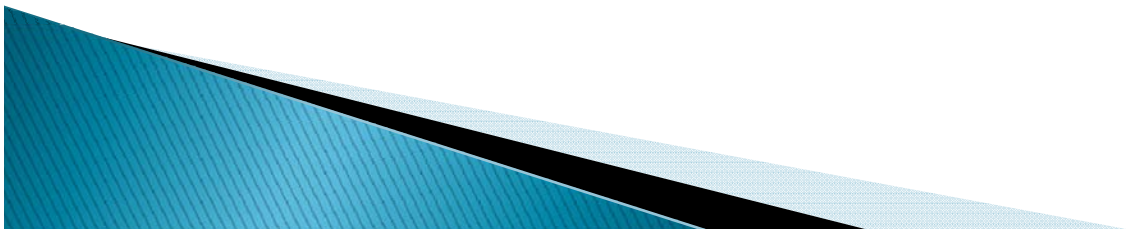
- ▶ **A. Instructional Equipment**
 1. Instructional equipment (\$200 min unit cost).
 2. Student instructional furniture; desks, chairs, workstations, etc. (\$200 min unit cost).
 3. Non-instructional furniture; storage cabinets, teacher chairs, desks, workstations, etc. (\$200 min unit cost.)



Allowable Expenditures

- ▶ B. Other

1. Computer software (no min unit cost).
2. Network or internet connections (no min unit cost).
3. Installation Costs (no min).



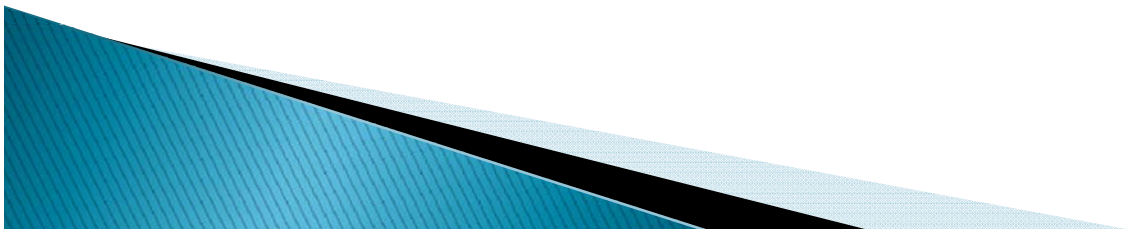
Allowable Expenditures

- ▶ C. Curriculum Enhancement

Purchased curriculum materials, videos, cassettes, DVDs, reference sets, etc. (\$200 min unit cost).

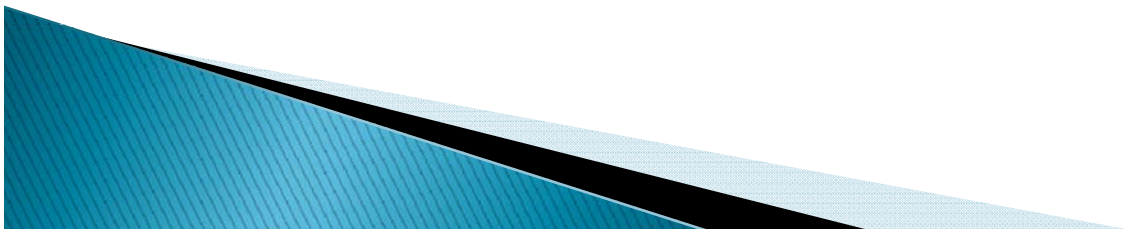
- ▶ D. Facility Improvement

Renovation or modification of existing facilities must have a direct effect on instruction in specific occupational career education programs.



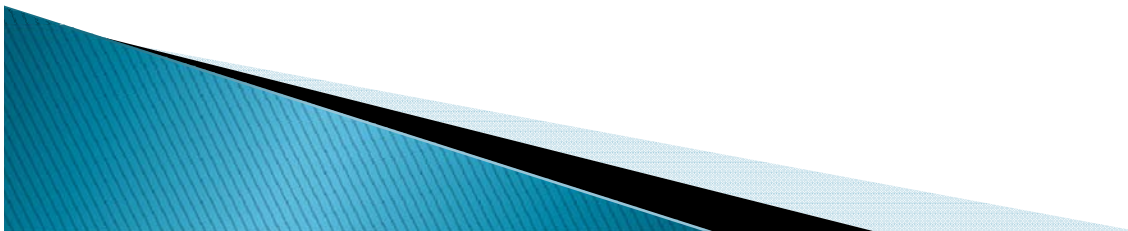
Non Allowable Expenditures

- ▶ Items under a \$200 unit cost unless specifically exempted
- ▶ Consumables – supplies, etc.
- ▶ Student textbooks, workbooks, guides and simulations
- ▶ Service contracts, maintenance agreements, etc.
- ▶ Monthly/annual usage charges
- ▶ Monthly/annual membership charges



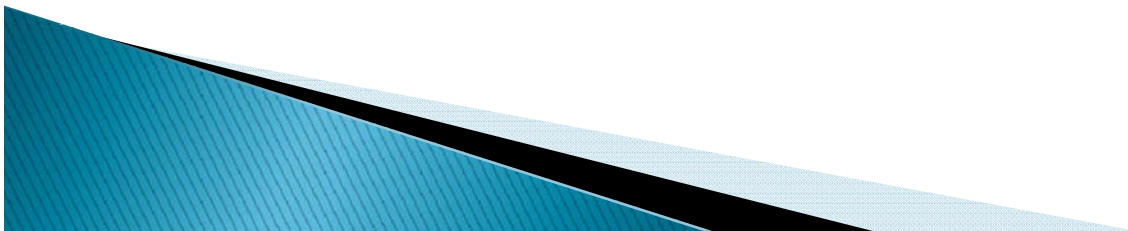
Non Allowable Expenditures

- ▶ New construction (i.e. building additions, annexes, storage sheds, concrete/foundations, flatwork, etc.)
- ▶ Fees to attend seminars, workshops, curriculum meetings, etc.
- ▶ Instructor training
- ▶ Security fencing, security lighting and parking areas



Non Allowable Expenditures

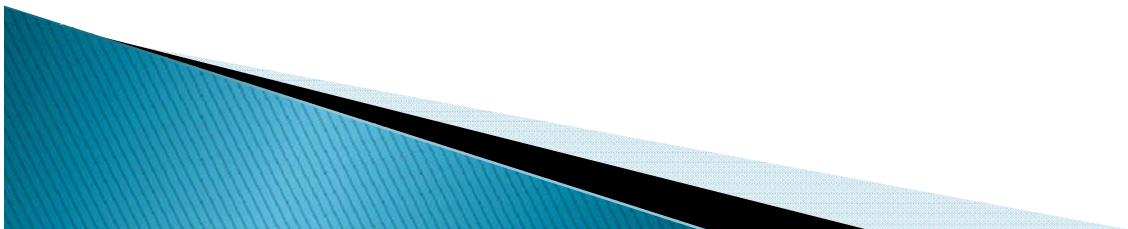
- ▶ Curriculum Development
- ▶ Consultant services / stipends
- ▶ Photocopying costs
- ▶ Installation or labor costs to renovate facilities



Enhancement Grant

▶ Important Dates

- **Last Business Day in February**
 - Requests for grant awards must be received no later than 4:00 p.m. on the last business day in Feb. (Mon. Feb 28, 2011)
- **July 1, 2011 through May 15, 2012**
 - Grant award time frame
 - Items can't be purchase prior to July 1
- **March 31st**
 - FV-2's due for reimbursement for current school year (March 31, 2012)





STATE OF
 DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 Number: 6-920-004
 Division of Career Education

FV-4

Application for Vocational Enhancement Grant Expenditures

Fiscal Year Ending: June 30, 2012	Vendor Code: 123-456	Local Education Agency (LEA): Any Town R-1
Program Codes (Program and Type): 15-24 Enhancement Grant		Mailing Address: 999 Somewhere Street
CIP Code & Description of Program: 01.0101 Agri. Business		City and Zip Code: Any Town, 65111
Instructor(s) Name: Jane Doe		Room/Lab Number: R00m 210

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
		\$	\$
Equipment			
ABC Computers	18	2000	36000
XYZ Printers	5	800	4000
Other			
ABC Software	1	222	4000
Curriculum			
Purchased curriculum materials	1	2000	2000

Sample



Reimbursement Request for Approved Vocational Enhancement Grant Expenditures

Fiscal Year Ending: June 30, 2012	Vendor Code: 123-456	Local Education Agency (LEA): Any Town R-1
Program Codes (Program and Type): 15-24 Enhancement Grant	Mailing Address: 999 Somewhere Street	
CIP Code & Description of Program: 01.0101 Agri. Business	City and Zip Code: Any Town, 65111	
Instructor(s) Name: Jane Doe	Room/Lab Number: Room 210	

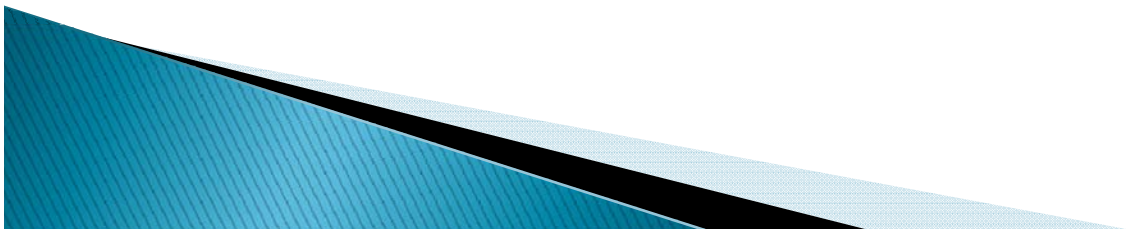
Items For Which Reimbursement Is Claimed

(1) Date Purchased	(2) From Whom Purchased	(3) Description of Item (Please Attach Invoices)	(4) State Use Only	(5) Expenditure	(6) Check No.
				\$	
11-03-08	Electro Computers	18 ABC Computers		36000	1010
11-03-08	Electro Computers	5 XYZ Laser Printers		4000	1010
Other					
11-03-08	Electro Computers	18 ABC Software		4000	1010
Curriculum					
01-05-09	IMI	Ag. Supp 1&2 Modules		2000	1409

Sample

Frequently Asked Questions

1. What happens if the cost of an item is more or less than what I originally requested?
2. Can I shift funds between categories (i.e. funds originally requested for software used for equipment)?
3. What if I need additional equipment that was not originally requested on the FV-4?
4. What information do I need to include with the FV-2's?
5. What happens if I don't spend all of my funds?



Questions?

Secondary Call:

Kristie Davis 573-526-4987

Postsecondary/Career Centers Call:

Don Walker:573-751-8465

