



MEDICAL ASSISTANT

Perform administrative and certain clinical duties under the direction of physician. These may include scheduling appointments, maintaining medical records, billing, coding for insurance purposes, taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by a physician.

Knowledge and Skills Needed

In addition to courses required for high school graduation, essential skills and knowledge needed for a career as a medical assistant are reinforced by taking rigorous and relevant courses, as well as participating in work-based experiences and student organization activities.

(See the Sample Personal Plan of Study for suggested coursework, activities, and knowledge and skills to pursue in preparation of an occupation in this Career Cluster.)

Education Requirements

Occupation	Percent of Missouri employees aged 25 to 44 in the occupation whose highest level of educational attainment is:		
	High School or Less	Some College	Bachelor Degree or More
Medical assistants	30.6%	58.9%	10.4%
Other healthcare support occupations	29.5%	57.5%	12.9%

Most Common Educational Level: Moderate-term on-the-job training

Note: Be sure to learn whether your occupation has a specific requirement for education or licensing. Apprenticeships are available for more than 240 occupations. Visit www.oe.doleta.gov/bat.cfm

National and State Wage Information

Location	Pay Period	2007		
		Entry*	Median	Experienced**
United States	Hourly	\$11.03	\$13.19	\$15.51
	Yearly	\$22,900	\$27,400	\$32,300
Missouri	Hourly	\$10.24	\$11.89	\$14.27
	Yearly	\$21,300	\$24,700	\$29,700

Based on (*) lower 25% and (**) upper 25% percentile of wages

National and State Employment Trends

Medical Assistant	Employment		Percent Change	Job Openings*
	2006	2016		
United States	416,900	564,600	+ 35%	19,940
Missouri	6,540	9,350	+ 43%	400

*The estimate for Job Openings includes both turnover that results from people who leave the occupation (e.g. quit, retire, death) and new jobs that are created.

Educational Opportunities

Note: This list may not be all inclusive. For more information about Missouri schools and programs, visit www.dhe.mo.gov

Allied College

Maryland Heights, MO
(314) 595-3400
www.alliedcollege.edu

Bryan College

Springfield, MO
(417) 862-5700
www.bryancollege.com

Concorde Career College

Kansas City, MO
(816) 531-5223
www.concorde.edu

Crowder College

Neosho, MO
(417) 451-3223
www.crowder.edu

East Central College

Union, MO
(636) 583-5193
www.eastcentral.edu

Everest College

Earth City, MO
(314) 739-7333
www.everest-college.edu

Everest College

Springfield, MO
(417) 864-7220
www.everest-college.edu

Franklin Technology - MSSU

Joplin, MO
(417) 659-4400
www.ftcjoplin.com

(more-over)

Heritage College
Kansas City, MO
(816) 942-5474
www.Heritage-College.com

High Tech Institute
Kansas City, MO
(816) 444-4300
www.hightechinstitute.edu

Joplin R-VIII
Joplin, MO
(417) 625-5200
www.joplin.k12.mo.us

Kirksville Area Technical Center
Kirksville, MO
(660) 665-2865
www.kirksville.k12.mo.us

Metro Business College
Cape Girardeau, MO
(573) 334-9181
www.metrobusinesscollege.edu

Midwest Institute
Kirkwood, MO
(314) 965-8363
www.midwestinstitute.com

Mineral Area College
Park Hills, MO
(573) 431-4593
www.mineralarea.edu

Missouri College
Saint Louis, MO
(314) 821-7700
www.missouricollege.com

**National American University
– Zona Rosa**
Kansas City, MO
(816) 412-5500
www.national.edu

North Central Missouri College
Trenton, MO
(660) 359-3948
www.ncmissouri.edu

Patricia Stevens College
Saint Louis, MO
(314) 421-0949
www.patriciastevenscollege.edu

Pinnacle Career Institute
Kansas City, MO
(816) 331-5700
www.pctraining.edu

Rolla Technical Institute
Rolla, MO
(573) 458-0150
www.rolla.k12.mo.us

Sanford-Brown College
Fenton, MO
(636) 651-1600
www.sanford-browncollege.com

Sanford-Brown College
Hazelwood, MO
(314) 687-2900
www.sanford-browncollege.com

Sanford-Brown College
Saint Peters, MO
(636) 696-2300
www.sbcstpeters.com

St. Louis College of Health Careers
Fenton, MO
(636) 529-0000
www.slchc.com

St. Louis College of Health Careers
St. Louis, MO
(314) 652-0300
www.slchc.com

State Fair Community College
Sedalia, MO
(660) 530-5800
www.sfccmo.edu

Texas County Technical Institute
Houston, MO
(417) 777-5062
www.texascountytech.edu

Vatterott College
Joplin, MO – (417) 781-5633
Kansas City, MO - (816) 861-1000
St. Ann, MO - (314) 428-5900
St. Joseph, MO - (816) 364-5399
Springfield, MO - (417) 831-8116
Sunset Hills, MO - (314) 843-4200
www.vatterott-college.edu



www.missouriconnections.org

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