

## WHAT ARE THE BENEFITS?

Students striving to achieve a Career Prep Certificate in Missouri will benefit through the process of meeting the expectations required by the certificate, and employer demand for certified students will enhance the value of entry-level workers, as well as that of certificate programs offered by the schools across Missouri.

The Career Prep Certificate Program will help students:

- Match individual knowledge and skills to occupational expectations, regardless of educational requirements
- Match individual interests and preparation with job opportunities
- Focus exploration and preparation by career paths
- Document an individual's mastery of knowledge and skills
- Promote postsecondary education and training based on personal plan of study
- Further postsecondary education and training supported by work-based experiences
- Emphasize the importance of academic and work readiness components
- Provide credentials that are valued and requested by employers and colleges



For more information about the Missouri Career Prep Certificate Program or to obtain a copy of the planning guide, call (573) 751-7563 or visit the Web site: [www.dese.mo.gov/careered](http://www.dese.mo.gov/careered)



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# Missouri CAREER PREP CERTIFICATE Program



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## WHAT IS THE PURPOSE?

The purpose of the Career Preparation Certificate Program is to promote the development of necessary knowledge, skills, and attitudes for Missouri's high school seniors to have successful and productive careers. This voluntary program is designed for high schools to develop and endorse a certificate for students who meet certain standards that demonstrate that the students are "ready to work."



**DEVELOP  
KNOWLEDGE  
SKILLS  
ATTITUDES**

## HOW DOES THE PROGRAM WORK?

Participating school districts partner with employers to determine the program requirements and documentation. In developing the program, schools can be equipped to better match individual knowledge and skills to occupational expectations in the local area or across

the state. To sustain the program, communities are encouraged to ensure that it is "demand-driven" by employers. Employers that participate in the program can benefit from improved job placement and satisfaction, resulting in increased productivity and decreased turnover.

## What are the expected criteria for a Career Prep Certificate?

The **academic components** of the program are cross-referenced with Missouri's "Show-Me" Standards and Grade-Level Expectations.

- Applied Math
- Reading Comprehension
- Communication: Verbal, Written, Listening
- Critical Thinking and Problem Solving
- Information Technology
- Gather/Evaluate Information

The **work readiness components** are aligned with Missouri's Career Development Standards and Grade-Level Expectations.

- Career Development and Planning
- Professional and Ethical Behavior
- Personal Accountability
- Interpersonal Skills
- Self-direction and Self-management
- Lifelong Learning

