

Business, Management & Technology



TRAINING & DEVELOPMENT SPECIALIST

Conduct training and development programs for employees.

Knowledge and Skills Needed for this Career

In addition to courses required for high school graduation, essential skills and knowledge needed for a career as a training and development specialist are reinforced by taking rigorous and relevant courses, as well as participating in work-based experiences and student organization activities.

(See the Sample Personal Plan of Study for suggested coursework, activities, and knowledge and skills to pursue in preparation of an occupation in this Career Cluster.)

Education Requirements

Occupation	Percent of Missouri employees aged 25 to 44 in the occupation whose highest level of educational attainment is:		
	High School or Less	Some College	Bachelor Degree or More
Training and development specialists	14.1%	30.4%	55.5%
Business operations specialists	18.5%	32.2%	49.4%
Business and financial operations	15.5%	29.6%	54.9%

Most Common Educational/Training Level: Bachelor's or higher degree, plus work experience
Apprenticeships are available for more than 240 occupations. Visit www.oe.doleta.gov/bat.cfm
Note: Be sure to learn whether your occupation has a specific requirement for education or licensing.

National and State Wage Information

Location	Pay Period	2007		
		Entry*	Median	Experienced**
United States	Hourly	\$17.95	\$22.86	\$31.41
	Yearly	\$37,300	\$49,600	\$65,300
Missouri	Hourly	\$16.73	\$21.75	\$28.22
	Yearly	\$34,800	\$45,200	\$58,700

Based on (*) lower 25% and (**) upper 25% percentile of wages

National and State Employment Trends

Training & Development Specialist	Employment		Percent Change	Job Openings*
	2006	2016		
United States	210,300	248,800	+ 18%	8,380
Missouri	5,070	5,760	+ 14%	150

*The estimate for Job Openings includes both turnover that results from people who leave the occupation (e.g. quit, retire, death) and new jobs that are created.

Educational Opportunities

Note: This list may not be all inclusive.
For more information about Missouri schools and programs, visit www.dhe.mo.gov

Columbia College

Columbia, MO
(573) 875-8700
www.ccis.edu

DeVry University-Missouri

Kansas City, MO
(816) 941-0430
www.devry.edu

Fontbonne University

Saint Louis, MO
(314) 862-3456
www.fontbonne.edu

Lindenwood University

Saint Charles, MO
(636) 949-2000
www.lindenwood.edu

Missouri Baptist University

Saint Louis, MO
(314) 434-1115
www.mobap.edu

Park University

Parkville, MO
(816) 741-2000
www.park.edu

Saint Louis University

- Main Campus
Saint Louis, MO
(314) 977-2222
www.imagine.slu.edu

University of Phoenix

- Kansas City Campus
Kansas City, MO
(816) 943-9600
www.phoenix.edu

(more-over)

University of Phoenix
- St. Louis Campus
Saint Louis, MO
(314) 298-9755
www.phoenix.edu

Vatterott College
Sunset Hills, MO
(314) 843-4200
www.vatterott-college.edu

Washington University in St Louis
Saint Louis, MO
(314) 935-5000
www.wustl.edu

Westminster College
Fulton, MO
(573) 642-3361
www.westminster-mo.edu



**MISSOURI DEPARTMENT OF
ELEMENTARY AND SECONDARY
EDUCATION**



**MISSOURI DEPARTMENT
OF HIGHER EDUCATION**



**MISSOURI DEPARTMENT
OF ECONOMIC DEVELOPMENT**

