



Missouri Department of Elementary and Secondary Education

— Making a positive difference through education and service —

PROGRAM MEMORANDUM

TO: Community College Presidents

FROM: Tom Quinn
Assistant Commissioner
Division of Career Education

A handwritten signature in black ink, appearing to read 'T. Quinn'.

DATE: October 10, 2008

SUBJECT: #2008-11 – Perkins IV Data Reporting and MOSIS Update

The Department of Elementary and Secondary Education (DESE) has been implementing a student-level data collection process referred to as the Missouri Student Information System (MOSIS). Missouri's public school districts have been using the system for the past year. Our goal is to use this system as the central process for capturing the necessary state and federal data needed to run our various programs. After visiting with a representative group of the postsecondary institutions, it was suggested that DESE give the schools a period of time to pilot this process before requiring all postsecondary institutions use it.

Below is information on how we will capture the required Perkins IV Accountability data - "Enrollment Report" for the 2007-08 school year and additional information on the MOSIS process. This report will be due Friday, November 7, 2008. DESE has provided an Excel spreadsheet to be completed and e-mailed to Don Walker, Director of Administration and Accountability Services, at don.walker@dese.mo.gov. The spreadsheet can be found at <http://dese.mo.gov/MOSIS/postsecondary.html>

MOSIS will be a topic of discussion during the preconference workshop for community college CTE administrators on Wednesday, November 5, 2008. This workshop is being held in conjunction with the Missouri Community College Association's 44th Annual Convention.

Update on MOSIS developments:

- Communications have been sent on how to get access to the MOSIS system.
- Colleges have been obtaining MOSIS IDs for students.
- DESE has posted the Postsecondary Student Level File Layout on the Web site mentioned above. There is also an Excel template available to create sample files for testing and/or to help organize the data in the necessary format.
- MOSIS – Data Collection System for postsecondary reporting will be turned on for colleges to test in terms of providing the 2007-08 data on Monday, November 17, 2008.
- DESE will be providing a webinar on the MOSIS – Data Collection System on Friday, November 14, 2008 from 9:30-11:30 a.m. An invitation to participate in the webinar will be sent out soon.

If you have questions, please contact Don Walker at (573) 751-8465.

c: Community College Deans