



# MOSIS Data Collection System - Online Training

Missouri Department of Elementary and Secondary Education



January 8, 2010

**Subject: Missouri DESE - MOSIS Data Collection System- Online Training**

Dear MOSIS Users,

The Missouri Department of Elementary and Secondary Education, in partnership with ESP Solutions Group, is pleased to offer two live, online training sessions related to the MOSIS Data Collection System.

The sessions will be held on **January 19 from 9:30-11:30 AM and January 20 from 9:30-11:30 AM.**

**\*Important note for all registrants\*** - It is requested that if you are part of a larger group that **all** trainees both **register and attend the session as a group** in the same room - if at all possible. This means that if you will be hosting a group of people around a single computer or projecting the session in a conference room that only **1 individual** register as a representative for the entire group. This will save spots for others across Missouri who want to participate in the trainings.

This online training will focus on the February Student Core/Graduate Follow-up submission. The following areas will be addressed during the session:

- Overview of the February Cycle.
- Review of required data items.
- Who should be reported?
- Questions.

The two-hour sessions will be provided by Leigh Ann Grant-Engle, Tom Ogle, Jason Young, and Amber Castleman.

**Who should attend?** MOSIS contacts, Core Data contacts, Assessment contacts, CTE contacts, and Technology representatives.

To learn more about these sessions and to register, click here or copy and paste the link into your web browser:

<http://www.center-school.org/mosis/>

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Downloading the necessary software to participate in the live, online sessions is easy and can be obtained for free. Instructions for setting up your computer will be sent with the registration confirmation e-mail. Please note that either a headset or speaker is required to hear the audio portion of the training.

All registrants will receive an e-mail confirmation regarding the status of their participation and instructions on how to access the meeting room in order to participate in the training sessions. **Please arrive early to the session to ensure that your computer is configured properly.** By logging in prior to the scheduled training session, you will have the opportunity to test the sound capability and settings.