

DATE: February 2, 2009

TO: MOSIS, Core Data, Technology, Assessment, and Curriculum Contacts

RE: MOSIS Updates

IMPORTANT REMINDERS

It is very important that the email addresses of contacts on Screen 03 of Core Data be kept current. Also if district staff members with access to DESE web applications have changed please use the forms at <https://k12apps.dese.mo.gov/webapps/securityforms.asp> to add or delete authorizations.

Below are several updates on the various MOSIS Cycles and reporting requirements. You may need to work with various individuals within your district to get the information submitted appropriately.

OCTOBER CYCLE – (5 files – Student Core(STC), Educator(ED), Educator School, Course Assignment (CRS), Student Assignment)

STC=548 certified, ED=531 certified, CRS=422 certified

DESE staff are continuing to work with districts to help them submit their October Course and Student Assignment information.

DECEMBER CYCLE – (1 file – Student Core (STC) 548 certified)

No updates

FEBRUARY CYCLE – (2 files – Student Core (STC) 44 certified, Graduate Follow-Up (GFU) 12 certified)

The February Cycle is now available. Two files are required for February which are used to populate the following Core Data screens.

Screen 8 - Attendance Center Data – MOSIS Graduate Follow-up data (follow-up on 2008 high school graduates) populate the bottom of Screen 08.

Screen 15 - Home School/Free and Reduced Lunch Data - MOSIS Student Core data will populate the number of students eligible for free or reduced-price lunch as (1) headcount by county of residence and used in the federal programs allocation calculations and (2) FTE count by attendance center and used in the state aid calculation.

Please note that the only information that will be hand entered on the screen is the number of resident students exclusively home schooled as of the last Wednesday in January, whose parents have voluntarily filed a formal declaration that they are teaching their children at home.

Screen 16 - Enrollment, Membership and Summer School Data - The last Wednesday in January (**January 28**) is the official membership count day. MOSIS Student Core data will populate the January 2009 membership data by grade by attendance center for resident students that were enrolled on the count day and in attendance one of the ten prior school days.

Screen 26 - Career Education Follow-Up and Screen 27 - Career Education Follow-Up - Sending District - Follow-up data for 2008 secondary graduates from approved career education programs are collected on these screens. (Follow up data are not collected on Adult students enrolled in secondary programs and are not collected on Family and Consumer Science programs identified with a 0604 program/type code on screen 18.) Graduates that attended an Area Career Center will be reported by the **high schools where the students graduated**. The Area Career Center should provide the appropriate follow-up data for the students. MOSIS Graduate Follow-Up data will populate these screens.

Screen 29 - Postsecondary and Adult Follow-Up - This screen is used to collect follow-up data related to career education postsecondary and adult graduates. Only districts with an approved adult or postsecondary career education program should report the follow-up data using the MOSIS Graduate Follow-Up file.

APRIL CYCLE (1 file – Student Core (STC))

This cycle is used to capture demographic data associated with the student’s assessment results. The definitions for two fields have been updated -- “In the building less than a full academic year” and “in the district less than a full academic year”. The new definitions can be found at: http://dese.mo.gov/MOSIS/FileSpec_200904AprilCycleStudentCore.html. The April cycle will be available by the middle of March and is due by June 30.

JUNE CYCLE (3 files – Student Core (STC), Student Enrollment and Attendance (SEA), and Student Discipline Incidents (SDI))

There have been two new fields added to the June Student Core file -- CTE Technical Skills Attainment and K-8 Graduate District Code. Information about these two fields can be found on the file layout page they are the last two items in the file. http://dese.mo.gov/MOSIS/FileSpec_200906JuneCycleStudentCore.html

TRAINING OPPORTUNITIES

Three Webinars will be conducted on the February Cycle of MOSIS. The power point presentation, frequently asked questions and recording of these webinars can be found at http://www.dese.mo.gov/MOSIS/training_2008.html

DESE will be scheduling some face-to-face training during the end of March and the first part of April, this information will be posted on the training page and notification will be sent out when dates and locations are final.

CC: Superintendents