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| **School Counselor Improvement Plan**  **(Initial Conference)** | | | | | | | | | | | | | | | | |
|  Improvement Plan for | |  | | | | |  |  |  |  | | |  |  |  |  |
|  | | Name | | | | |  | Date |  | School | | |  | Subject |  | Academic Year |
| Identify Indicator: |  | | | | | |  |  | | | | | | | | |
|  | Standard Number and Name | | | | | |  | Quality Indicator Number and Name | | | | | | | | |
| Rationale: Describe why the improvement on the indicator is required | | | | |  | | | | | | | | | | | |
|  | | | | | | |  | | | | | | | | | |
| 1. **IMPROVEMENT TARGET**   *Describe specifically the improvement required based on the performance indicator referenced above.* | | | | | | | 1. **SPECIFIC STRATEGIES**   *Create a goal statement addressing the IMPROVEMENT TARGET. The goal statement should include essential, measurable qualities.* | | | | | | | | | |
|  | | | | | | |  | | | | | | | | | |
| 1. **BENCHMARKS AND TIMELINES**   *Describe the specific benchmarks and/or relevant timelines that will demonstrate growth or completion of the improvement target.* | | | | | | | 1. **MEASURES**   *Describe the measures providing evidence that the improvement target has been accomplished or adequately addressed.* | | | | | | | | | |
|  | | | | | | |  | | | | | | | | | |
| Initial evaluation signatures (counselor signature indicates knowledge of the report, not necessarily agreement) | | | | | | | | | | | | | | | | |
|  | | |  |  | |  |  | | | |  |  | | | | |
| Signature of School Counselor | | |  | Date | |  | Signature of Evaluator | | | |  | Date | | | | |

**School Counselor Improvement Plan**

**(Follow-up Observation and Conference)**

**Date: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **NOTES ON PROGRESS**  *Using the timeline set during the Initial Evaluation, determine progress to date towards achieving each benchmark and accomplishing improvement targets.* |
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Follow-up Meeting Signatures (counselor signature indicates knowledge of the report, not necessarily agreement)

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Signature of Counselor Date Signature of Evaluator Date